

*AIRPORT ADVISORY BOARD MEETING
Albuquerque International Sunport
Aviation Large Conference Room
Thursday, April 21, 2016 (9:00 AM)*

Advisory Members – Present:

Orlando Esparza
Joseph Grasso
Roger Hartman
Jane Lucero
Raymond Salazar
Tom Valdez
D'Auna Wood

City Personnel and Guests:

Erika Anaya
Scott Gwiazda
Jim Hinde
Phyllis Keller
Peter Pierotti
Jack Scherer
Pam White

Advisory Members-Absent:

Lee Truitt
Jon Word

Cheryl Baca

- I. Call to Order: Roger Hartman called the meeting to order at 9:00 a.m.
- II. Changes/Additions to Agenda: Roger Hartman no changes to agenda.
- III. Approval of February 18, 2016 Airport Advisory Board Meeting Minutes: Roger Hartman requested a motion to accept the meeting minutes as written. Orlando Esparza made the motion. Joseph Grasso seconded the motion. Motion carried unanimously.

IV. Reports

Reports/Updates ~ Jim Hinde

- All about budget.
- Part 139 inspection.

Finance ~ Pam White

- Expense Analysis by Account for the 3rd quarter:
 - ⊙ Operating total expenses are at \$4.8 million current, year to date is at \$47.4 million, for FY2016 budget there was \$69 million allocated. The total operating expenses are at 68.8%
 - ⊙ Salaries are at 61.08%
 - ⊙ Operations are at 61.01%
 - ⊙ Transfers are at 61.59%
- Expense Analysis by Department:
 - ⊙ All departments are under budget
 - ⊙ Total expenses are at 68.8%
 - ⊙ IT is a 87.7%
- Revenue Analysis:
 - ⊙ Current quarter revenue received \$15.6 million, year to date revenue received \$47.9 million, FY2016 budgeted revenue \$62.7 million, and percent of budgeted revenue received 77%
 - ⊙ By accounts variable accruals
 - ⊙ Performing as expected
 - ⊙ Rental Car Facility is at 54%
 - ⊙ Grants is at 29%
 - ⊙ K-9
 - ⊙ Interest earned is at \$130 million
 - ⊙ Misc. revenue is at 272%
- Pie Chart:
 - ⊙ Enplaned 1.2%
 - ⊙ Deplaned 0.7%
 - ⊙ Calendar year to date is at 2.8%
 - ⊙ Air Traffic for Control Tower is at 10.2%
 - ⊙ Double Eagle II Airport Control Tower is at 1.6%

Public Affairs ~ Jim Hinde for Daniel Jiron

- Daniel is at a conference.
- Preparing for Allegiant.

Project Overview ~ Jack Scherer

- Close out projects are as follows:
 - Ⓢ Parking structure lighting will be complete in the next couple of weeks.
 - Ⓢ Snowbarn is completed partially.
 - Ⓢ Police Suite partially completed.
 - Ⓢ Fitness Center is complete.
 - Ⓢ Parking lanes will be completed by next Friday. Office will be completed shortly after that.
 - Ⓢ Mechanical Penthouse in progress.
 - Ⓢ Family Assistance Center in progress.
 - Ⓢ IT relocation going well.
 - Ⓢ Access Control will expand to old IT area.
 - Ⓢ Masterplan going well for Sunport.
 - Ⓢ Double Eagle II Airport masterplan going well.

Operations Overview ~ Scott Gwiazda

- Completed FAA certification, there were 3 minor discrepancies, already took care of them.
- FAA planned to do a full scale drill in October but did it in April.
- Terminal Reconstruction
- Solar Impulse Swiss Project started in France and possibly will come through here depending on the weather.
- Air Show is June 4-6, 2016.

V. On-Going Business

VI. New Business

- Discuss Steve McKee, Destination Marketing for the Airport ~ Jim Hinde
 - Ⓢ Steve McKee will have information around May
- Background checks discussion ~ Roger Hartman
- Introduction of new Board Member Tom Valdez ~ Peter Pierotti

VII. Visitors Comments/Questions

The meeting was adjourned at 9:54 a.m. Motion by D'Auna Wood, seconded by Joseph Grasso. Motion carried unanimously.

Roger Hartman, Chair
Roger Hartman, Chair

5/19/2016
Date