

*AIRPORT ADVISORY BOARD MEETING  
Albuquerque International Sunport  
Cutter Aviation Meeting Room  
Thursday, August 20, 2015 (8:15 AM)*

*Advisory Members – Present:*

Keigm Crook  
Orlando Esparza  
Joseph Grasso  
Roger Hartman  
Jane Lucero  
Lee Truitt  
D’Auna Wood

*City Personnel and Guests:*

Erika Anaya  
Scott Gwiazda  
James Hinde  
Daniel Jiron  
Peter Pierotti  
Jack Scherer

John Bode

*Advisory Members-Absent:*

Raymond Salazar  
Jon Word

- I. Call to Order: Joseph Grasso called the meeting to order at 8:23 a.m.
- II. Changes/Additions to Agenda: Joseph Grasso no changes to agenda.
- III. Approval of July 16, 2105 Airport Advisory Board Meeting Minutes: Joseph Grasso requested a motion to accept the meeting minutes as written. Lee Truitt made the motion. D’Auna Wood seconded the motion. Motion carried unanimously.

IV. Reports

*Reports/Updates ~ Jim Hinde*

- It’s been a quiet month.
- Standards & Poors finally has published our bond rating.
- All the financial staff are not here because they are working on year end numbers.

*Public Affairs ~ Daniel Jiron*

- Mayor was on the news announcing Huber operating at the airport on a trial bases.
- On the 26<sup>th</sup> of September we will be hosting a Plane Pull for the Boys & Girls Club.
- Ambassador’s quarterly meeting on September 26, 2015, if you are interested in attending it will be at 11:30am in the Tia Juanita’s Banquet Room bring your own sack lunch. We will introduce the 7-8 dogs we have now in the program.

*Project Overview ~ Jack Scherer*

- Finished all projects at DEII. DEII masterplan will start next month.
- Fly In on August 29<sup>th</sup> event at DEII.
- Under construction: Police Suite should be done in 90 to 120 days.
- Will begin refurbishing of the Fitness Center on September 17<sup>th</sup> for about 3 weeks.
- Snowbarn the structure is going up.
- Restrooms at the RAC should be done next week.
- Renovation of the Parking Office suite began and it should take about 2 months.
- Parking revenue system upgrade.
- Taxiway A is going good so far.
- Opened bids for mechanical project.
- Terminal Apron construction.
- Parking structure lighting project almost complete.
- Under design parking lots, roadway signage, family assistance center, IT move, and Access Control expansion.
- Reconstruction of Spirit Drive will happen soon.
- Taking a couple of trips to different airports to see how their ticket counters are setup.

*Operations Overview ~ Scott Gwiazda*

- Taxiway A reconstruction.

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- Snowbarn being built on the west end.
- Terminal ramp rebuilt.
- Doing a lot of preventative maintenance being very proactive.
- 2 full time electricians on board.
- Snow committee meeting and annual emergency plan review late September and October
- It's a go to remove the resting cables.
- 1<sup>st</sup> week of October B-17 tours out of the Cutter ramp. October 2-8, 2015.

V. On-Going Business

- Will begin negotiations with the Airlines next week.
- Middle of September there will be a Masterplan Meeting.
- ACE bidding out. It will be about a \$20 million project.
- What can we have at the airport that is good for the community?

VI. New Business

- Tour of Cutter Aviation ~ Jessi Rowden.

VII. Visitors Comments/Questions

- August meeting will be held at Cutter Aviation.

The meeting was adjourned at 9:12 a.m. Motion by D'Auna Wood, seconded by Jane Lucero. Motion carried unanimously.

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Joseph Grasso, Chair

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Date