

*AIRPORT ADVISORY BOARD MEETING  
Albuquerque International Sunport  
Aviation Department Conference Room  
Thursday, February 19, 2015 (8:15 AM)*

*Advisory Members – Present:*

Orlando Esparza  
Joseph Grasso  
Tom Hebblewhite  
Brad Hodges  
Jane Lucero  
Raymond Salazar  
D'Auna Wood  
Jon Word

*City Personnel and Guests:*

Scott Gwiazda  
James Hinde  
Daniel Jiron  
Lynn Parras  
Peter Pierotti  
Jack Scherer  
Pam White

Cheryl Baca  
Jessi Rowden  
John Bode

*Advisory Members-Absent:*

Keigm Crook

- I. Call to Order: Tom Hebblewhite called the meeting to order at 8:15 a.m.
- II. Changes/Additions to Agenda: Tom Hebblewhite no changes to agenda.
- III. Approval of January 15, 2105 Airport Advisory Board Meeting Minutes: Tom Hebblewhite requested a motion to accept the meeting minutes as written. Jane Lucero made the motion. D'Auna Wood seconded the motion. Motion carried unanimously.

IV. Reports

*Reports/Updates ~ Jim Hinde*

- Big news that was announced was the flights to Charlotte, NC from Albuquerque, NM through American Airlines. There has been talk about flights to Charleston, SC also.
- Budget hearing with the CAO is next week.
- New art piece installed in the Great Hall, Illuminating Tree.
- Taxiway A project, which is 3 months behind schedule, should finally be complete next week.

*Finance ~ Pam White*

- Finance is currently undergoing the Passenger Facility Charge annual audit. Should be completed in about 2.5 weeks.
- PFC #3 (Amendment) project in process.
- We are in the beginning stages in identifying projects for PFC #4.
- Our budget hearing for FY16 is next week. Our proposed revenue budget is reduced by 4% and expense budget is basically flat.

*Public Affairs ~ Daniel Jiron*

- Fly to Sunshine campaign made the news.
- The new airport website is up and running.
- Visit with Alaska Airlines in Seattle was very positive. Very pleased with the outcome so far.
- Went to the Routes Americas meeting in Denver and met with a few Mexican carriers that showed interest in our airport.
- The North Carolina flight will be a red eye flight.
- News media on canine ambassador, Maggie May.
- Allegiant invited us to their meeting along with a few other airports that they are interested in doing business with.

*Project Overview ~ Jack Scherer*

- Number of projects underway.
  - The lighting in the parking structure will be starting in about two weeks. We will be replacing current lighting with LED's lights.
  - Boilers will be replaced in April.

- Extending our shared tenant services fiber to more of our tenants.
- Snowbarn & car rental restrooms renovations under contract as soon as the award has been given.
- Opening up bids for the Police suite and Fitness Center.
- 2<sup>nd</sup> of March a bid opening will occur for the mechanical upgrades for the HVAC.
- Trying to get approval to have the Parking office updated.
- A lot of projects under design. We will bid in April to get all the parking lots done.
- Bidding this spring to reconstruct Spirit Drive and will also redo the parking lots in the FBO's area.

*Operations Overview ~ Scott Gwiazda*

- Taxiway Alpha project should be complete next week.
- 2<sup>nd</sup> half of March will be closing 8-26 for construction.

V. On-Going Business


- Bylaws review ~ Board Members
  - Board members reviewed and discussed. Days and times of meeting were approved as they are currently; motion by Jane Lucero, seconded by Joe Grasso. Motion carried unanimously.
  - The Rules of Conduct were approved without amendment as of this date; motion by Brad Hodges, seconded by Joe Grasso. Motion carried unanimously.
- Board Member Elections ~ Board Members
  - Jane Lucero and Brad Hodges nominate Joe Grasso as chair and Orlando Esparza as vice-chair. Motion was approved by all board members.

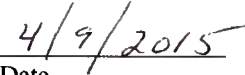
VI. New Business

- Master Plan Update ~ Jim Hinde
  - Almost done with the inventory work. The next meeting will be scheduled in April.
- Agenda item for next meeting: recommendations for the airport from a traveler discussion.

VII. Visitors Comments/Questions

The meeting was adjourned at 9:30 a.m. Motion by Brad Hodges, seconded by Jane Lucero. Motion carried unanimously.

  
\_\_\_\_\_  
Joseph Grasso, Chair

  
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Date