

*AIRPORT ADVISORY BOARD MEETING
Albuquerque International Sunport
Aviation Large Conference Room
Thursday, January 21, 2016 (8:15 AM)*

Advisory Members – Present:

Orlando Esparza
Joseph Grasso
Roger Hartman
Raymond Salazar
D'Auna Wood

Advisory Members- Absent:

Keigm Crook
Jane Lucero
Lee Truitt
Jon Word

City Personnel and Guests:

Erika Anaya
Scott Gwiazda
Jim Hinde
Daniel Jiron
Phyllis Keller
Denise Ortiz
Peter Pierotti
Jack Scherer
Pam White

John Bode

- I. Call to Order: Joseph Grasso called the meeting to order at 8:15 a.m.
- II. Changes/Additions to Agenda: Joseph Grasso no changes to agenda.
- III. Approval of November 19, 2105 Airport Advisory Board Meeting Minutes: Joseph Grasso requested a motion to accept the meeting minutes as written. D'Auna made the motion. Roger Hartman seconded the motion. Motion carried unanimously.

IV. Reports

Reports/Updates ~ Jim Hinde

- January has been all about budget here and offered kudos to all of the Finance Department. Turned in yesterday.
- Enplanements are up.
- Taxiway A up and running.
- DEII masterplan meeting will be held sometime in March. We are in need of someone from board who is interested. Roger Hartman is interested.
- Allegiant Airlines Meeting

Finance ~ Pam White

- Expense Analysis by department for FY 2016:
 - Ⓢ All expenses under budget except for IT. They are at 66.28%
- Expense Analysis by account:
 - Ⓢ All accounts rea under except for overtime
 - Ⓢ Salaries are under at 41.69%
 - Ⓢ Operations is at 37.5%
 - Ⓢ Total is at 45%
- Revenue:
 - Ⓢ Current quarter received is \$17 million; year to date is \$32 million; budget is \$62.7 million; received 51% of revenue
 - Ⓢ Grants at 29%
 - Ⓢ Interest earned downtown hasn't' posted yet
 - Ⓢ Miscellaneous revenue is at 152%
 - Ⓢ CFC year to date is at 38%
- Pie Chart
 - Ⓢ FY16 enplanements are at 3% and deplanements are at 4.3%
 - Ⓢ Air Traffic Control Tower is at -4.5%
 - Ⓢ DEII Air Traffic Control is at -4.5%
- \$62 million was submitted yesterday and we made a 10% decrease.

Public Affairs ~ Daniel Jiron

- Media wise several stories on holiday travel and it went well here.
- Would like to thanks our holiday committees and Sunport Santa committee for the great job done.
- Big was the Real ID and have until 2018.
- Positive story Jesse the Prime Flight wheel chair pusher still working at 94 years old.

- Uber is looking to do a story about where we are with the contract.
- Visit from Allegiant and went well.
- Lots of tours for adult groups and kids.
- Volunteer program going good up to 60 volunteers.
- Will be in Santa Fe tomorrow for the Aviation Day.

Project Overview ~ Jack Scherer

- Making progress on the Police Suite, Fitness Center should be done at the end of the month.
- Mechanical Penthouse about 6 weeks in.
- Working on Chiller Plant now and up and running by summer.
- Parking structure lighting continues.
- Parking admin area is 90% complete and waiting for the new revenue system to be in place.
- Parking exit booths being installed and will be finished by the end of February. Snowbarn coming along and should be completed middle of March.
- Project to be renovating the family assistance center will begin soon.
- Terminal apron project assigned to EAS
- Demo of old Sandia Hanger will begin
- Several projects in design and waiting for new funds.

Operations Overview ~ Scott Gwiazda

- Taxiway Alpha completed late December.
- Terminal ramp project
- Still working with Kirtland about the Airshow that will happen June 4th and 5th. A couple of the soldiers and majors came in to brief the station managers.
- Calm now and only had a few snow storms.
- Known Crew Member lane is open.
- Staffing Comm. Center – 2 new employees starting Monday. Also have Access Control Coordinator position available.


V. On-Going Business

VI. New Business

- Jesse Sanchez, TSA Director ~ Joe Grasso
 - Ⓞ Discussed Real ID Act, Known Crew Member setup, and Pre-check.
- Patrick Frias, Aviation Technical Program Manager ~ Jim Hinde
 - Ⓞ Discussed the internet questions the board had.
- Annual Report Review ~ Board
 - Ⓞ Board discussed and reviewed and approved. Motion by Roger Hartman, seconded by D'Auna Wood. Motion carried unanimously and approved to send to Mayor Richard Berry.
- Discuss who is nominated to be Chair and Vice-Chair ~ Jos Grasso
 - Ⓞ February meeting is the annual meeting and we will elect new officials, select meeting days and times, discuss Rules of Conduct and Procedures, and notice provision.

VII. Visitors Comments/Questions

The meeting was adjourned at 9:37 a.m.


Joseph Grasso, Chair

18 Feb 2016
Date