

*AIRPORT ADVISORY BOARD MEETING  
Albuquerque International Sunport  
Aviation Department Conference Room  
Thursday, July 16, 2015 (8:15 AM)*

*Advisory Members – Present:*

Orlando Esparza  
Joseph Grasso  
Roger Hartman  
Raymond Salazar  
Jon Word

*City Personnel and Guests:*

Erika Anaya  
Scott Gwiazda  
James Hinde  
Daniel Jiron  
Sarah Lee  
Denise Ortiz  
Peter Pierotti  
Jack Scherer  
Pam White

*Advisory Members- Absent:*

Keigm Crook  
Lee Truitt  
D'Auna Wood

Cheryl Baca  
Steve Murrafo

- I. Call to Order: Joseph Grasso called the meeting to order at 8:17 a.m.
- II. Changes/Additions to Agenda: Joseph Grasso no changes to agenda.
- III. Approval of June 18, 2105 Airport Advisory Board Meeting Minutes: Joseph Grasso requested a motion to accept the meeting minutes as written. Roger Hartman made the motion. Jane Lucero seconded the motion. Motion carried unanimously.
- IV. Reports

*Reports/Updates ~ Jim Hinde*

- July is a big month for passengers and had really good numbers so far.
- Had 2<sup>nd</sup> committee meetings for the Sustainable Master Plan for the Sunport.
- DEII Master Plan we are about done with the contract and will be doing an update starting next month.

*Finance ~ Pam White*

- Standards & Poors gave us 2 hours to provide comments to their draft release. Provided comments. Still waiting for the next release before they publish it.
- Expense Report as of June FY15:
  - Current month expenses is \$5.3 million
  - Year to date expense is \$64 million
  - Budget is \$68 million
  - Currently we have expended 93.9% of our budget.
  - All the divisions were under budget.
  - Administration is at 8.2%
  - Snow Removal is expended at 641%
  - Airfield is at 90%
  - DEII is at 77%
  - Airport Operations is at 78%
  - Terminal Building is 87%
  - Parking Structure is 87%
  - Car Rental is at 85%
  - Airport Police is at 91%
  - IT is at 91.1%
  - Department as a whole operations is 86%
- By Account:
  - Salaries is at 87.4%
  - Operations is at 85.1%
  - Transfers and Total Direct is at 86.7%
- Revenue:
  - Current revenue received was \$4.8
  - Year to date is \$62.5

- Revenue budget is \$65.5
- Point to date we have received 95%
- Pie chart review next month.
- We have a CDL program and we have had 6 of 6 pass.

*Public Affairs ~ Daniel Jiron*

- Very quiet.
- News reported on our numbers that they continue to decline.
- Plane Pull Event will occur in September for the Albuquerque Boys & Girl Club
- Peter and I have been working with TSA on a new program called Albuquerque Heading Home which is a coin collection station that will be located at the entry of TSA security check point.
- Ambassador program is a lot of interest in the dog program. We have about 7 dogs now.
- Jezebel Chandler dedication will be scheduled and we will send out an invitation.

*Project Overview ~ Jack Scherer*

- Moving along with the Police Suite. Demolished the restrooms in that area. On schedule to turn over by Thanksgiving.
- Fitness Center starts 7-27-15 and will be finished in 3 weeks.
- Early stages of Parking Project will start on August 10, 2015.
- Next week the bid for the Mechanical program will go out.
- Permit review renovation for Family Assistance Center, IT, and Access Control.
- Early design for the TIP project.
- DEII completed Apron and working on main entry road.
- Snowbarn finally off and running.
- RAC restroom project going good.

*Operations Overview ~ Scott Gwiazda*

- As of yesterday we have completed with all the markings that FAA recommended. Before they come back next year we will go ahead and do the same throughout the runways.
- Barriers on runway 8. Lt. Colonel approached us on removing the remaining barriers.
- Taxiway Alpha continues they started pouring concrete again last week and making a lot of progress.
- Kirtland Airforce Base has decided to go ahead with an Air Show in September 17 & 18, 2016.

V. On-Going Business

VI. New Business

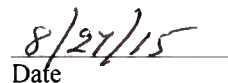
- Michael Rios, American Airlines Station Manager ~ Jim Hinde.
  - Answered questions the board members had regarding American Airlines.
- Department goals presentation ~ Jim Hinde
  - Gave a PowerPoint Presentation of the department goals.

VII. Visitors Comments/Questions

- August meeting will be held at Cutter Aviation.

The meeting was adjourned at 9:24 a.m. Motion by Orlando Esparza, seconded by Roger Hartman. Motion carried unanimously.

  
Joseph Grasso, Chair

  
Date