

*AIRPORT ADVISORY BOARD MEETING
Albuquerque International Sunport
Aviation Large Conference Room
Thursday, July 19, 2018 (9:00 AM)*

Advisory Members – Present:

Jay Carrizales
William Ferguson
Joseph Grasso
Jim Maddox
Tom Valdez
Jon Word

Advisory Members-Absent:

William Carreathers
Lee Truitt
Orlando Esparza

City Personnel and Guests:

Nyika Allen
Erika Anaya
Joshua Castellano-Gonzalez
Scott Gwiazda
James Hinde
Phyllis Keller
Stephanie Kitts
Lisa Leyva
Peter Pierotti
Jack Scherer

Cutter
Atlantic

- I. Call to Order: Jay Carrizales called the meeting to order at 9:02 a.m.
- II. Changes/Additions to Agenda: Jay Carrizales no changes to agenda.
- III. Approval of June 21, 2018 Airport Advisory Board Meeting Minutes: Jay Carrizales requested a motion to accept the meeting minutes as written. Will Ferguson made the motion. Joe Grasso seconded the motion. Motion carried unanimously.

IV. Reports

Reports/Updates ~ Nyika Allen

- Board members ways to interact
 - Skills matrix
 - Sub-committees
 - Marketing, business development, operations, general aviation, art
 - Outsiders outlook (hot to approach a certain situation)
- Working with an international airline starting on November 17, 2018
- Introduction of Lisa Leyva, Business Development Manager
- Vacancies

Finance ~ Josh Castellano-Gonzalez

- Finished fiscal year end
 - Up 8.7% in enplanements from last year at this time
 - Up 13% overall
- 5% growth in revenue
- Expenditures are @ 90%

Public Affairs ~ Stephanie Kitts & Lisa

- New role: traditional marketing, re-doing the website and social media
- Branding refreshing. The city will roll out the new logo tomorrow
- Public Vue launch – reaching out to the neighborhood associations
Lisa
- Working with contracts
- Putting together a proposal packet
- Marketing & Communication calendar

Project Overview ~ Jack Scherer

- TIP continues
- Ticket counters
- Pet Relief done in 2 weeks.
- Mother's nursing room will be done soon
- GA community re-construct Spirit Drive and parking area

Operations Overview ~ Scott Gwiazda

- GA gates working on connecting them to the card readers. Look at it for the future.
- Maintenance on the airfield
- Late September early October badge computerized training to be completed
- Pre-season snow briefing in September
- Runway 8-26 closure for the day

V. On-Going Business

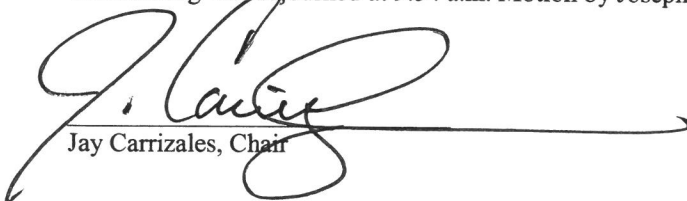
- ACE update ~ Jim Hinde
 - ☉ Discussed the progress.

VI. New Business

- Sub-committee for General Aviation was created. Joe Grasso, Jon Word, and Will Ferguson will be the committee members. Motion to approve made by Joseph Grasso, seconded by Jay Carrizales. Motion carried.

VII. Visitors Comments/Questions

The meeting was adjourned at 9:54 a.m. Motion by Joseph Grasso, seconded by Jim Maddox. Motion carried.


Jay Carrizales, Chair

8/16/18
Date