

*AIRPORT ADVISORY BOARD MEETING  
Albuquerque International Sunport  
Aviation Large Conference Room  
Thursday, July 21, 2016 (9:00 AM)*

*Advisory Members – Present:*

Joseph Grasso  
Roger Hartman  
Jane Lucero  
Raymond Salazar  
Tom Valdez  
D'Auna Wood  
Jon Word

*City Personnel and Guests:*

Erika Anaya  
Scott Gwiazda  
James D. Hinde  
Daniel Jiron  
Phyllis Keller  
Peter Pierotti  
Jack Scherer  
Pam White

*Advisory Members- Absent:*

Orlando Esparza  
Lee Truitt

John Bode  
Julie Thiessen

- I. Call to Order: Roger Hartman called the meeting to order at 9:01 a.m.
- II. Changes/Additions to Agenda: Roger Hartman no changes to agenda.
- III. Approval of June 16, 2016 Airport Advisory Board Meeting Minutes: Meeting minutes were approved.
- IV. Reports
  - Reports/Updates ~ Jim Hinde*
    - Passenger numbers are up and continue to be up.
    - All about projects the last month.
  - Finance ~ Pam White*
    - FY 16 Results (unaudited)
    - Expense by account:
      - ⊙ Current month expenses are \$5.6 million, year-to-date expenses are \$64.2 million, and budget was \$69 million, reflecting we are under budget by about 6%.
      - ⊙ Salaries are 84.73%, under budget.
      - ⊙ Operations are 84.07%, under budget.
      - ⊙ Transfers are 96.81%.
    - By department:
      - ⊙ Administration under budget at 82.97%, Airfield at 81.2%, Operations 81%, Terminal Building 86%, Airport Parking 85%, Rental Car 83.41%, Airport Police 88.25%, IT 103%, and all in all we are under budget.
    - Revenue:
      - ⊙ FY16 – current revenue received is \$14 million, year-to-date is \$62.9 million, and budget is \$62.7 million.
      - ⊙ FY17 – budgeted on revenue of \$62 million. Will be over budget with all the new changes and additions.
    - Expense FY17:
      - ⊙ Submitted an 11% decrease for the budget.
    - Pie Chart:
      - ⊙ Enplaned and deplaned a slight change. Many are coming into to Albuquerque but not leaving. Enplaned is 0.6% and deplaned is 3.25% increase.
      - ⊙ Calendar year-to-date is 1.25% increase.
      - ⊙ Air Traffic Control count is an increase of 9.1% and at DEII is 10.4%.
    - PFC4 application was approved by City Council and will be submitted to FAA for approval.
  - Public Affairs ~ Daniel Jiron*
    - Was at Jumpstart in Denver. This was one of the largest ever attended.
    - Allegiant will start LAX route in October.
    - Airplane pull on September 24, 2016 for the Boys and Girls Club. There will be a car show as well.
    - Interactive map on the website within the next month.

- Service animals and pet relief area post security.
- Nursing rooms for nursing mother's pre and post security.
- Text alert system in full effect.
- Media – sign replaced on Sunport and construction on restrooms will air tonight.

*Project Overview ~ Jack Scherer*

- Snowbarn trying to finish in two weeks. Some reps will come out for equipment training.
- Mechanical penthouse going well will wrap up at the end of September.
- 70% done with the Family Assistance Center.
- IT relocation 95% complete before end of August.
- Access Control will be relocated until their area is under construction.
- Sandia Hanger demo started this week.
- Currently bidding Sunport Blvd. for signage. August 2<sup>nd</sup> bid opens.
- Advertisement for employee parking lots, roadways, and dip by the post office.
- Pet relief area, nursing station getting close to signing contract.

*Operations Overview ~ Scott Gwiazda*

- Airside terminal projects – terminal ramp project and second phase of the concrete project.
- Airfield crews restriping and remarking every marking on the field.
- Working with KAFB for markings to improve.
- RSAT August 11, 2016 runway safety issues meeting.

V. On-Going Business

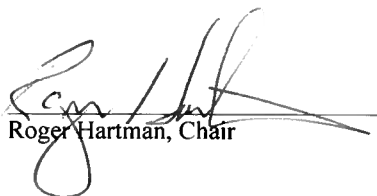
- Board will discuss when to have a meeting at Double Eagle II Airport, continue to discuss until John Bode is ready.

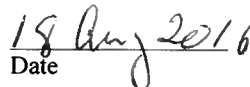
VI. New Business

- Advertising with Clear Channel – Joe Grasso.
- GPS in the fall would like to be included - Joe Grasso.
- CLEAR program – ask Jesse Sanchez, TSA Director.
- Roger Hartman will be moving to Colorado and will not be on the Board. Has made a recommendation to the Mayor's Office.

VII. Visitors Comments/Questions

The meeting was adjourned at 9:58 a.m. No motion was made.

  
Roger Hartman, Chair

  
Date