

*AIRPORT ADVISORY BOARD MEETING
Albuquerque International Sunport
Aviation Large Conference Room
Thursday, March 15, 2018 (10:00 AM)*

Advisory Members – Present:

Jay Carrizales
William Carreathers
William Ferguson
Joseph Grasso
Jim Maddox
Lee Truitt
Tom Valdez
Jon Word

City Personnel and Guests:

Nyika Allen
Erika Anaya
Joshua Castellano-Gonzalez
Scott Gwiazda
James Hinde
Natalie Howard
Phyllis Keller
Peter Pierotti
Jack Scherer

Advisory Members- Absent:

Orlando Esparza

- I. Call to Order: Jay Carrizales called the meeting to order at 10:03 a.m.
- II. Changes/Additions to Agenda: Jay Carrizales no changes to agenda.
- III. Approval of February 15, 2018 Airport Advisory Board Meeting Minutes: Jay Carrizales requested a motion to accept the meeting minutes as written. Joseph Grasso made the motion. Lee Truitt seconded the motion. Motion carried unanimously.

IV. Reports

Reports/Updates ~ Jim Hinde

- Introduction of new Aviation Director, Nyika Allen.
- New job title, Deputy Director.
- Discussed what Nyika and he will be doing.

Finance ~ Natalie Howard

- Debt will be paid by 2024.
- Enplanements have gone up this year.

Public Affairs ~ Nyika Allen for Stephanie Kitts

- American Airlines meeting at Headquarters on April 25th.
- Jump Start Meeting in June. Requested meetings with International airlines.
- Promote airlines and concessions. Avila Retail will have a promotional event coming up.
- News coverage on airport incidents.
- Media monitoring services to keep track of name mention.
- Sunport logo re-branding.

Project Overview ~ Jack Scherer

- TIP is a \$32 million project.
- Baggage claim 6, 7, and 8 are almost done.
- Improvements up front coming along.
- Pet Relief area will be completed in 45 days.
- Will begin nursing mother lounge soon.
- Start replacement ramp lighting next week. Will be changing to LED lighting.
- Reconstructing all employee parking lots and they should be completed in 3 to 4 weeks.
- Just finished roadway signage.
- Street lights are all working around the airport.

Operations Overview ~ Scott Gwiazda

- Runway A-26 rehab sprawl repair should be a 60 day project. It should be completed on April 27th.
- Decouple 1230 and A-26 should be complete on April 27th also.
- Annual Certification will be May 1st, 2nd and 3rd.

V. On-Going Business

- ACE update ~ Jim Hinde
 - ⊙ Discussed the progress.

VI. New Business

- Introduction of new board members: Mr. William Carreathers, Mr. Jim Maddox, and Mr. William Ferguson.
- Vote on days and times for meeting ~ Board
 - ⊙ Board decided to hold a monthly meeting every 3rd Thursday at 9:00am. Motion by Joseph Grasso, seconded by Jim Maddox. Motion carried unanimously.

VII. Visitors Comments/Questions

The meeting was adjourned at 11:24 a.m. Motion by Joseph Grasso, seconded by Jon Word. Motion carried.


Jay Carrizales, Chair

19 APR 2018
Date