

*AIRPORT ADVISORY BOARD MEETING  
Albuquerque International Sunport  
Aviation Large Conference Room  
Thursday, March 16, 2017 (9:00 AM)*

*Advisory Members – Present:*

Orlando Esparza  
Joseph Grasso  
Tom Valdez  
D'Auna Wood

*City Personnel and Guests:*

Erika Anaya  
Joshua Castellano-Gonzalez  
Scott Gwiazda  
James Hinde  
Phyllis Keller  
Peter Pierotti  
Jack Scherer  
Pam White

*Advisory Members-Absent:*

Jane Lucero  
Lee Truitt  
Jon Word

John Bode

- I. Call to Order: Orlando Esparza called the meeting to order at 9:01 a.m.
- II. Changes/Additions to Agenda: Orlando Esparza no changes to agenda.
- III. Approval of February 16, 2017 Airport Advisory Board Meeting Minutes: Orlando Esparza requested a motion to accept the meeting minutes as written. Add in to new business that December meeting is cancelled. Also change Phyllis Keller to Pam White. D'Auna Wood made the motion. Joseph Grasso seconded the motion. Motion carried unanimously.

IV. Reports

*Reports/Updates ~ Jim Hinde*

- In the middle of our budget cycle will let Pam expand on that. She will also talk about some good news on enplanements.
- A lot of construction going on around here. The ACE project phase 1 is going on right now and we should be bidding out for phase 2 soon.
- Lots of activity with Alaska Airlines in the past few months.

*Finance ~ Pam White*

- We met Bond disclosure yesterday and that went really well. Need to report our FY16 and FY17 also. Enplanements are up, expenses are down, and budget looks good.
- Budget meeting for FY18 will be presented on May 4, 2017 for fiscal goals. The Committee of the whole will be May 11, 2017. Any markup for final adoption will be May 15, 2017. Need to be approved by May 31, 2017.
- Pie Chart:
  - Ⓢ Percent change increase for enplaned is 8.1% and deplaned is 5.2%.
  - Ⓢ Year to date is 2% increase.
  - Ⓢ Increase in air traffic control at Sunport -6.8% and DEII -16.5%.

*Public Affairs ~ Daniel Jiron*

- TIP press conference very well attended, as well as the ACE project.
- Alaska Airlines lots of activity. New routes will be occurring here soon.
- Air service news Southwest Airlines for October will be pulling back Portland service. In October they will be pulling back Baltimore.
- Old 727 airplane got the ball rolling for it to get the design going for that. Meow Wolf will be part of the designing phases.
- Added more bees to the airfield from what we currently had last year. We will be having some media coverage in May or June.
- Orientation point is fired up and almost complete.

*Project Overview ~ Jack Scherer*

- Checkpoint projects: Mother's nursing room continues to be developed. The pet relief area is being re-positioned.
- Artroom under design.
- Police podium moving to the east and provide them a room for questioning any passenger if needed.

- Employee parking lots continue to be worked on. Working on the road also. TSA lot is getting close to completion.
- Sign project began.
- TIP got kicked off Monday. Still going through the badging process should begin April. Schedule of about 15 months.
- Under design DEII hanger.
- Snowbarn won an award for best governmental building with a construction cost of \$2 to \$5 million.

*Operations Overview ~ Scott Gwiazda*

- Airfield diagram in everyone's binder.
- In brief with the inspector on April 18<sup>th</sup> at 10:00am.

V. On-Going Business

VI. New Business

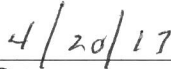
- TIP ~ Jack Scherer ~ discussed.
- Status of the three board vacancies ~ get with Carmen from the Mayor's office regarding the vacancies.
- Tour of the Airport ~ Scott Gwiazda ~ tour will be scheduled once the board is complete.
- Update of Airport website ~ Erika Anaya ~ the Airport Advisory Board part on the website is updated to the most current information.
- Signage for elevators from baggage claim area to ticketing and then to TSA area ~ Jack Scherer ~ all the signage will be redone during the TIP project.
- Steve McKee Airport Destination Marketing ~ Jim Hinde ~ this project has been put on hold during the TIP project.
- Handout of Runways ~ Scott Gwiazda ~ put handout in binders for the board members.
- Schedule the airlines and FBO's to come to meetings in the future.

VII. Visitors Comments/Questions

- Fred Deguio, Alaska Airlines Station Manager: discuss the new things that Alaska Airlines is doing.

The meeting was adjourned at 9:59 a.m. Motion by Tom Valdez, seconded by Joseph Grasso. Motion carried.

  
Orlando Esparza, Chair

  
Date