

*AIRPORT ADVISORY BOARD MEETING
Albuquerque International Sunport
Aviation Large Conference Room
Thursday, May 18, 2017 (9:00 AM)*

Advisory Members – Present:

Orlando Esparza
Joseph Grasso
Tom Valdez
D'Auna Wood
Jon Word

City Personnel and Guests:

Erika Anaya
Joshua Castellano-Gonzalez
Scott Gwiazda
James Hinde
Daniel Jiron
Phyllis Keller
Peter Pierotti
Jack Scherer
Pam White

Advisory Members-Absent:

Jane Lucero
Lee Truitt

- I. Call to Order: Orlando Esparza called the meeting to order at 9:03 a.m.
- II. Changes/Additions to Agenda: Orlando Esparza no changes to agenda.
- III. Approval of April 20, 2017 Airport Advisory Board Meeting Minutes: Orlando Esparza requested a motion to accept the meeting minutes as written. Joseph Grasso made the motion. Tom Valdez seconded the motion. Motion carried unanimously.

IV. Reports

Reports/Updates ~ Jim Hinde

- ACE project going very well. Schedule completion for dirt removal end of June.
- Masterplan had last meeting for DEII. Will have a presentation next meeting.
- June 6th bidding going out for the locks, swipe cards, and paging system.
- Budget approved with floor amendments.
- Met with Indian Pueblo Cultural Center. Looking at putting an exhibit here at the airport.
- Bee colonies very successful.

Finance ~ Pam White

- Fitch press release will send to the board. Reaffirmed A+ rating. Last year we were considered weaker and we moved up a notch to mid-range. Debt service very strong. Operation expenses have decreased.
- FY18 budget city as a whole has been approved.
- Rental Car Meeting last week regarding new charges and they were ok with the changes. Will meet with the Airlines on Tuesday regarding their new charges.

Public Affairs ~ Daniel Jiron

- Volunteer luncheon was couple weeks ago and the Mayor came out. The program has been in place for 5 years now.
- Attended the Allegiant conference and they are very pleased.
- Last week on a panel for tourism.
- Couple of weeks going to the JumpStart.
- Honor flight on May 31st return on June 2nd at 3:00pm.
- Selection advisory committee for the plane NCA was selected.
- Last Wednesday had about 130 kids with Southwest Airlines they had a tour and was able to demonstrate what they schools did with recycled materials.

Project Overview ~ Jack Scherer

- TIP project started 16 month process.
- Working with airlines on ticket counter.
- Parking lots making progress.
- TSA parking lot almost complete.
- Start on the large west lot in about a month. In September will start on the east lot.
- Roadway signage coming along very well. Once all signs go up the new lighting will go up.

Operations Overview ~ Scott Gwiazda

- Last month had FAA Certification Inspection. Only had one write up.
- Following week in April had an Emergency Plan Meeting.
- Routine maintenance on the Airfield.

V. On-Going Business

- ACE updates.

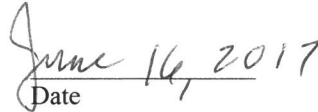
VI. New Business

- Sub-committees for recommendations – need to get the board complete in order for a sub-committees.
- Advertising RFP, once the process starts to happen we will contact the board.

VII. Visitors Comments/Questions

The meeting was adjourned at 9:50 a.m. Motion by Joseph Grasso, seconded by D'Auna Wood. Motion carried.


Orlando Esparza, Chair


Date