

*AIRPORT ADVISORY BOARD MEETING
Albuquerque International Sunport
Aviation Department Conference Room
Thursday, May 21, 2015 (8:15 AM)*

Advisory Members – Present:

Keigm Crook
Orlando Esparza
Joseph Grasso
Jane Lucero
Raymond Salazar
Lee Truitt
D'Auna Wood
Jon Word

City Personnel and Guests:

Erika Anaya
Scott Gwiazda
James Hinde
Daniel Jiron
Phyllis Keller
Denise Ortiz
Peter Pierotti
Jack Scherer

Advisory Members- Absent:

Roger Hartman

- I. Call to Order: Joseph Grasso called the meeting to order at 8:17 a.m.
- II. Changes/Additions to Agenda: Joseph Grasso no changes to agenda.
- III. Approval of March 19, 2105 Airport Advisory Board Meeting Minutes: Joseph Grasso requested a motion to accept the meeting minutes as written. Jon Word made the motion. D'Auna Wood seconded the motion. Motion carried unanimously.
- IV. Reports

Reports/Updates ~ Jim Hinde

- First round of Committee Meetings on the Sunport Master Plan. We went over the inventory and forecast portion. Our next meetings are scheduled for early July.
- Airport Managers Conference was very good and very educational.
- Daniel and I went up to Las Vegas, NV and met with Allegiant on May 6th & 7th. Fairly positive response from them on trying to start a Vegas-Albuquerque route once or twice a week depending on how many aircraft they can acquire between now and then.
- Had a conference call with Standard & Poors on Monday and we are hopeful that they are going to reaffirm the bond rating. The conference call was very positive with them.
- We were supposed to have our budget mark-up on May 14th but it was moved to May 27, 2015. We are hoping they are going to do the mark-up and the approval of the budget on the same day, because by ordinance it needs to be approved by June 1st.
- Taxiway A Phase C started. They are making pretty good progress. They almost have all of the old asphalt removed and they will start pouring concrete placement.
- Tent City showed up over the weekend and they received their eviction notice yesterday.

Finance ~ Phyllis Keller for Pam White

- Revenue for the 3rd quarter:
 - Current quarter we received \$14.6 million.
 - Year to date we received \$47 million
 - Budget is \$65.5 million
 - We are at 72% of our budget in revenues.
- Expenses by Account:
 - Salaries are at 66%
 - Operations are at 62%
 - Transfers are at 74%
 - Other transfers are at 75%
 - Total operating expenses are at 70.5%
- Expenses by Department:
 - Administration is at 64%
 - Airfield is at 68%
 - DEII is at 60%
 - Operations is at 60%

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- Building Maintenance is at 65%
- Parking is at 66%
- Car Rental is at 61%
- Police is at 70%
- IT is at 68%
- Operations is at 65% with all the added transfers we are at 70%
- Pie Chart:
 - Calendar year to date – enplanements for the month of March was 186,809, its down by -5.5% from the same month a year ago; deplaned for the month of March is down -7% from the same month a year ago; percentage change of a -6%.
 - Support tower counts had a decrease of -4.2%
 - DEII tower counts had a decrease -5.6%

Public Affairs ~ Daniel Jiron

- Two days of news about Santa Fe losing their LA service and the news reporter looked at a story from a year prior. They corrected the story the next day.
- K-9 ambassador program is growing. We will have 5 dogs on board.
- 1-25 closure that we were given 20 minutes notice the day before.
- Discussed the Allegiant meeting that Jim touched on.
- Jumpstart will be June 1-3, 2015 in Seattle, WA.
- Charlotte, NC service starts June 5 seasonal through September.
- Boys & Girls Club has asked us to host a plane pull for a benefit for them in September. Pulling for Kids is their slogan.
- Boutique will start flying to Carlsbad on June 1st.
- Partnering up with Albuquerque Heading Home. They will be placing change collectors at the check point.

Project Overview ~ Jack Scherer

- Re-submitting the mechanical work for bidding. Won't be starting work until November.
- Underway with taxiway A.
- Hold on parking structure lighting – restart 2nd week of June. Report from Felix, Sustainability Program Manager on energy savings and it is starting to pay out even though it is not complete.
- Replacing boilers is going very well should be done by the middle of July.
- Snowbarn up and running.
- Restroom at RAC well on its way.
- Police Suite will start Tuesday.
- Fitness Center will start mid-July.
- Can start the Parking revenue system, exit booth, and office area renovation now.
- Walk through tomorrow on the DEII paving projects taxi lane bypass, reconstructed the ramp, reconstructed taxiway A-1, and extended taxiway B to the SAM's Academy.
- A couple of projects under design: employee parking lots being reconstructed, relocating the IT group and build out their office, renovate the Access Control Office, and fully development the family assistance center.
- At some point reconstruction of Spirit Drive and GA parking.
- Finally got approval for design for pre-security.

Operations Overview ~ Scott Gwiazda

- Taxiway Alpha Phase C reconstruction but have had weather issues and cracking of the concrete has delayed the work but will start up again.
- Snowbarn replacement facility for Airfield for all weather equipment and staging for any type of event.
- 3rd week of April we had our Annual Certification Inspection and there were a few items that needed correcting and they will be done before July 22nd.
- One week from today we will be having our Runway Safety Action Team Meeting (RSAT) at 8:30am.
- In late April during our inspection we had Runway 8-26 closed for two straight weeks. While we replaced 14-16 slabs were replaced.

V. On-Going Business


- Jason Sinks, Customer Service Manager, Southwest Airlines ~ Jim Hinde
 - Answered questions board members had regarding Southwest Airlines.
- ACE Presentation ~ Jim Hinde
 - Gave a PowerPoint Presentation for the new board members to understand what the ACE project is.

VI. New Business

- Invitation to Laura Renner, Program Analyst, TSA

VII. Visitors Comments/Questions

The meeting was adjourned at 9:46 a.m. Motion by Jon Word, seconded by Lee Truitt. Motion carried unanimously.


Joseph Grasso, Chair

18 JUN 2015
Date