

*AIRPORT ADVISORY BOARD MEETING
Albuquerque International Sunport
Aviation Large Conference Room
Thursday, November 19, 2015 (8:15 AM)*

Advisory Members – Present:

Keigm Crook
Orlando Esparza
Joseph Grasso
Roger Hartman
Jane Lucero
Raymond Salazar
D’Auna Wood
Jon Word

City Personnel and Guests:

Erika Anaya
Scott Gwiazda
Daniel Jiron
Phyllis Keller
Peter Pierotti
Jack Scherer
Pam White

Cheryl Baca

Advisory Members-Absent:

Lee Truitt

- I. Call to Order: Joseph Grasso called the meeting to order at 8:18 a.m.
- II. Changes/Additions to Agenda: Joseph Grasso no changes to agenda.
- III. Approval of October 15, 2105 Airport Advisory Board Meeting Minutes: Joseph Grasso requested a motion to accept the meeting minutes as written. Orlando Esparza made the motion. Keigm Crook seconded the motion. Motion carried unanimously.

IV. Reports

Finance ~ Pam White

- Final results of FY15 by Department
 - ⊙ 5% under budget
 - ⊙ Administration is at 85.75%
 - ⊙ Airfield is at 88.56%
 - ⊙ DEII is at 77.92%
 - ⊙ Operations is at 78.3%
 - ⊙ Terminal Building is at 88.66%
 - ⊙ Parking is at 89.45%
 - ⊙ Car Rental is at 93.29%
 - ⊙ Police is at 94.12%
 - ⊙ Information Technology is at 101%
 - ⊙ Total is at 88.94% and grand total is at 94.95%
- Revenue
 - ⊙ Total Revenue received \$65.7 million
 - ⊙ Budgeted for \$65.5 million
 - ⊙ Car Rental is at 89%

Public Affairs ~ Daniel Jiron

- Media wise there was an article about our numbers being down. It generated a lot of interest.
- Thanksgiving travel news will be coming up.
- Masterplan meeting today.
- Albuquerque Heading Home will be up next month.
- Holiday committees up and going with all the holiday decorations.
- We will have the Ambassador Volunteer luncheon in will be held December 16, 2015 at 11:00am at Tia Juanita’s Banquet Room. We have 58 total volunteers.
- Genealogy filming at the Old Terminal. This will happen next month.
- Holly Holm’s return home is big news.
- Real ID Act is not our issue but is our problem. We will have information for passengers to make things easier as the time gets closer.

Project Overview ~ Jack Scherer

- Completed boiler projects.
- ESA Construction got the Penthouse project.
- Reconstruction of the remaining ramp areas.

- Taxiway Alpha Phase C expected opening date is December 10th.
- Parking structure lighting will begin to do commissioning next month.
- Sunport Masterplan meeting today.
- Snowbarn coming long 80% complete.
- Police Suite final finishes end of the year.
- Fitness Center coming along.
- Paring Admin area coming along well.
- Terminal apron reconstruction complete.
- Final review of Sunport Blvd. signage.
- Spirit Drive reconstruction will be out for bid January or February for work to start in April. Along with this project we will have the FBO's parking lots.
- Bids on November 24th for Family Assistance Center, IT, and restrooms.

Operations Overview ~ Scott Gwiazda

- Taxiway Alpha done in another month.
- Alpha closure and should be reopen today.
- Barrier on 26 is complete.
- Runway 3 will open tomorrow.
- Snow – enough product available if needed.

V. On-Going Business

- Advertising revenue is going down. Are we getting our money worth out of Clear Channel? We have a meeting with Clear Channel to get a game plan in place.
- Goals: when are they developed? Some are from the Mayor, Goal Post Setting, and Master planning. Board would like to be involved in the process. Will invite to the Spring GPS Meeting. At every meeting get an update on the goals and ACE project.
- Jon Word will be reapplying. Keigm Crook will not reapply.
- No meeting in December. Start meeting again in January. February meeting we will have our re-election votes for positions and discussion on the yearly meeting that will be held.
- Annual Report will be done by Joe Grasso. Will coordinate with the board.

VI. New Business

VII. Visitors Comments/Questions

The meeting was adjourned at 9:24 a.m. Motion by D'Auna Wood, seconded by Roger Hartman. Motion carried unanimously.

Joseph Grasso, Chair

Date