

*AIRPORT ADVISORY BOARD MEETING  
Albuquerque International Sunport  
Aviation Large Conference Room  
Thursday, October 15, 2015 (8:15 AM)*

*Advisory Members – Present:*

Orlando Esparza  
Joseph Grasso  
Roger Hartman  
D’Auna Wood  
Jon Word

*Advisory Members-Absent:*

Keigm Crook  
Jane Lucero  
Raymond Salazar  
Lee Truitt

*City Personnel and Guests:*

Erika Anaya  
Scott Gwiazda  
James Hinde  
Daniel Jiron  
Peter Pierotti  
Jack Scherer  
Pam White

Cheryl Baca  
John Bode  
Steve Marrufo

- I. Call to Order: Joseph Grasso called the meeting to order at 8:19 a.m.
- II. Changes/Additions to Agenda: Joseph Grasso no changes to agenda.
- III. Approval of September 17, 2105 Airport Advisory Board Meeting Minutes: Joseph Grasso requested a motion to accept the meeting minutes as written. D’Auna Wood made the motion. Roger Hartman seconded the motion. Motion carried unanimously.
- IV. Reports

*Reports/Updates ~ Jim Hinde*

- Very quiet this month.
- Started the DEII masterplan update last week.
- Have been in negotiations with the Airlines on their new lease agreement that will go into effect in July.
- Taxiway A near completion.
- Huge numbers during balloon fiesta processing about 10,000 enplanements and about 10,000 deplanements.
- -1.2% decrease in September passenger numbers.
- SAMP November meeting.

*Finance ~ Pam White*

- 1<sup>st</sup> report for 1<sup>st</sup> quarter of FY16.
- Expenses by Account:
  - Salaries is at 18.25%, year to date expenses is at \$3.3 million, and salary budget is \$18.5 million
  - Operations is at 14.6%, year to date expenses is at \$1.7 million, and budget is \$12 million
  - Transfers is at 17.6%, total direct is 16.8%, and total operating expenses is 21.21%
- Expenses by department:
  - Administration is under budget at 16.3%
  - Airfield is at 17.1%
  - Double Eagle II is at 18.2%
  - Airport Operations is at 16.4%
  - Terminal Building Maintenance is at 17.6%
  - Parking is at 18.3%
  - Car rental facility is at 9.27%
  - Airport Police is at 17.4%
  - IT is at 35.7%
  - The department as a whole is 16.7% and with transfers it brings us to 21.21%
- Revenue:
  - Current revenue received is \$14.9 million
  - Budget is \$62.7 million
  - We have brought in 24% of our budget so far.

- Car rental facility is at 17%
- Grants are at 11%
- Miscellaneous is 138%
- Pie Chart:
  - Slight negative change by a -1.9% and -.5%
  - Calendar year to date is a decrease of -4.8%
  - Air traffic control tower counts is -5.5%
  - DEII airport air traffic control tower counts is at -10.4%
- Advertising revenue was requested from the board last meeting. Discussed the numbers from 2004 to current budget.

*Public Affairs ~ Daniel Jiron*

- Plane pull went well and everyone had a good time. The Albuquerque Boys and Girls Club would like to have another airplane pull next year.
- Good numbers for balloon fiesta. Everything went smooth here at the Airport.
- News fairly quiet other than United Airlines getting diverted to the Sunport.
- Jesse the wheel chair pusher that is 93 years old was on Channel 7 news.
- Coming on Sweeps month.

*Project Overview ~ Jack Scherer*

- Boiler project will be completed next week.
- Mechanical penthouse redesign has been awarded to EAS construction.
- Parking structure lighting almost complete.
- Snowbarn coming along really nice.
- Police Suite will be done in another 6 weeks. To be completed by Thanksgiving.
- Fitness Center plumbing problem found and it should be complete early November.
- Parking Admin office should be complete in about 5-6 weeks. Also working on the new Revenue Control System.
- On November 17<sup>th</sup> a bid opening for the Family Assistance Center project.
- Projects under design: Sunport employee parking lots, ACE development site, Sunport Blvd. roadway signs, Spirit Drive roadwork along with the FOB parking area, and project with Eclipse.

*Operations Overview ~ Scott Gwiazda*

- Balloon fiesta was very good. No balloons landed on the airfield during the balloon fiesta but this Tuesday there was one that landed.
- Next Wednesday we will have the Emergency Plan Review.
- Projects on taxiway Alpha will be completed at the end of the month.
- At least for now everything on the airfield should be open for our users.
- Air Show will be June 4<sup>th</sup> & 5<sup>th</sup>, 2015 for KAFB.

V. On-Going Business

VI. New Business

- Dominique Wilson and Joanna Perkins, KAFB 75<sup>th</sup> Anniversary Committee Members.
  - Discussed ideas that will be coming up for the anniversary celebration.

VII. Visitors Comments/Questions

The meeting was adjourned at 9:29 a.m. Motion by D'Auna Wood, seconded by Jon Word. Motion carried unanimously.

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Joseph Grasso, Chair

\_\_\_\_\_  
Date