

*AIRPORT ADVISORY BOARD MEETING  
Albuquerque International Sunport  
Aviation Large Conference Room  
Thursday, October 19, 2017 (9:00 AM)*

*Advisory Members – Present:*

Orlando Esparza  
Joseph Grasso  
D'Auna Wood  
Jon Word

*City Personnel and Guests:*

Erika Anaya  
Joshua Castellano-Gonzalez  
James Hinde  
Daniel Jiron  
Phyllis Keller  
Jack Scherer

*Advisory Members-Absent:*

Jane Lucero  
Lee Truitt  
Tom Valdez

- I. Call to Order: Orlando Esparza called the meeting to order at 9:01 a.m.
- II. Changes/Additions to Agenda: Orlando Esparza no changes to agenda.
- III. Approval of September 21, 2017 Airport Advisory Board Meeting Minutes: Orlando Esparza requested a motion to accept the meeting minutes as written. Joseph Grasso made the motion. Jon Word seconded the motion. Motion carried unanimously.

IV. Reports

*Reports/Updates ~ Jim Hinde*

- ➔ Pam will retire 12/29/2017, she wants to finish PFC#5. Interviewing for all finance positions.
- ➔ Alaska started up yesterday.

*Finance ~ Phyllis Keller & Joshua Castellano-Gonzalez*

- ➔ Revenue 1<sup>st</sup> quarter of 2018:
  - \$64 million budget
  - Received \$15 million in the 1<sup>st</sup> quarter at 24% received
  - Airline credit, airline owes us and this line has been there since 2010
- ➔ Expenses by account:
  - Have spent \$13 million
  - Salaries at 21.05%
  - Operations at 13.34%
  - Transfers at 16.04%
- ➔ Expenses by department:
  - Administration at 16.86%
  - Airfield at 13.23%
  - DEII at 16.99%
  - Operations at 16.81%
  - Terminal Building Maintenance at 21.92%
  - Airport Parking at 19.35%
  - Car Rental Facility at 10.34%
  - Airport Police at 22.66%
  - Airport Information Technology at 13.03%
  - Total operations is at 17.94%, transfers at 25%, at Grand Total is at 21.3%
- ➔ Pie Chart:
  - Gain in enplanements increase of 2.8%
  - Deplaned is at -0.6%
  - Air traffic control down at -1.8%
  - DEII increase at 1.3%

*Public Affairs ~ Daniel Jiron*

- ➔ Alaska is up to 5 destinations and 6 flights a day.
- ➔ Next Tuesday will be the Frontier inauguration.

- Video wall has been installed and going to be use it as a welcome board.
- Plane pull went really well and very well attended. Having a follow up meeting today.
- Round table coming up.
- Delta started 2 weeks ago to Los Angeles, CA.

*Project Overview ~ Jack Scherer*

- Construction going well. Bag claim 8 is almost complete and shows how the rest will look. Working on Bag claim 7, Bag claim 2, and also working on the medication room.
- Monument wall will have Albuquerque on it.
- Mock ups for the ticket counters, canopy structure, and furniture.
- Parking lot projects almost complete.
- Signage project pretty much complete.

V. On-Going Business


- ACE update ~ Jim Hinde
  - Discussed the progress.

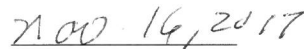
VI. New Business

- Discussed changing meetings:
  - The board will vote next meeting for 2 options: meeting monthly or every other month.

VII. Visitors Comments/Questions

The meeting was adjourned at 10:00 a.m. Motion by Joseph Grasso, seconded by Jon Word. Motion carried.

  
Orlando Esparza, Chair

  
Date