

*AIRPORT ADVISORY BOARD MEETING
Albuquerque International Sunport
Aviation Large Conference Room
Thursday, September 17, 2015 (8:15 AM)*

Advisory Members – Present:

Keigm Crook
Orlando Esparza
Joseph Grasso
Roger Hartman
Raymond Salazar
Lee Truitt
D’Auna Wood
Jon Word

City Personnel and Guests:

Erika Anaya
Scott Gwiazda
Daniel Jiron
Phyllis Keller
Peter Pierotti
Jack Scherer
Pam White

Advisory Members-Absent:

Jane Lucero

- I. Call to Order: Joseph Grasso called the meeting to order at 8:23 a.m.
- II. Changes/Additions to Agenda: Joseph Grasso no changes to agenda.
- III. Approval of August 20, 2105 Airport Advisory Board Meeting Minutes: Joseph Grasso requested a motion to accept the meeting minutes as written. Orlando Esparza made the motion. Keigm Crook seconded the motion. Motion carried unanimously.
- IV. Reports

Finance ~ Pam White

- Trail balance for FY15 will be submitted by October 1, 2015.
- Had our first kick off meeting with Airlines for the new airline agreement. We should have a contract approved and in place by February or March.
- We have kicked off Leadership Training class for supervisors, managers, and anyone interested. Managing conflict will be the next course taking place.
- Would like information on Advertising Revenue next meeting.

Public Affairs ~ Daniel Jiron

- Fairly quiet in the media.
- There were a couple of articles in the business journal about our numbers. There was an article about Stuart Rose regarding the business community thinking differently about air travel.
- TSA did a great outreach to the media regarding traveling with weapons.
- Fids monitors organized by city not by time.
- US Airways officially go away October 17, 2015.
- Airplane Pull is on September 26, 2015 for the Boys & Girls Club.

Project Overview ~ Jack Scherer

- Central utility plan upgrades are in the final stages of the project.
- Mechanical penthouse redesign ESA low bid. Will be having our pre-construction meeting sometime in late October to figure out when the project will start.
- Parking structure lighting is 90% complete.
- Snowbarn is 45% complete.
- Rental car restrooms wrapping up within the next 2 to 3 weeks.
- Police Suite moving along well. It should be complete late November.
- Fitness center renovation started this week and will last about 4 to 5 weeks.
- Installation of the parking revenue control system, construction of the office area, and relocating the exit lanes.
- Eclipse building reconstructing the apron.
- Over 12 project under design.

Operations Overview ~ Scott Gwiazda

- It’s a go for the cable removal. It will happen late October early November.

- In addition to the plane pull October 2nd through the 8th each day Cutter Aviation will be sponsoring a group that will give rides on a B-17 from 8-5pm.
- Snow Committee meeting next week.
- Airport Emergency Plan meeting will be sometime in October. This will lead up to our full scale drill next year in October 2016.
- Southwest Airlines gates changed but they still have the same number of gates.

V. On-Going Business

VI. New Business

- Tour of TSA Checkpoint ~ Jesse Sanchez, TSA.
 - Jesse Sanchez introduced the new Assistant Federal Security Director - Screening, Robert Brito.

VII. Visitors Comments/Questions

- Suggestion on who to invite to a future meeting was someone from the military side maybe special operations.

The meeting was adjourned at 9:22 a.m. Motion by D'Auna Wood, seconded by Keigm Crook. Motion carried unanimously.

Joseph Grasso, Chair

Date