

*AIRPORT ADVISORY BOARD MEETING
Albuquerque International Sunport
Aviation Large Conference Room
Thursday, September 21, 2017 (9:00 AM)*

Advisory Members – Present:

Orlando Esparza
Jane Lucero
Lee Truitt
D'Auna Wood
Jon Word

City Personnel and Guests:

Erika Anaya
Joshua Castellano-Gonzalez
Scott Gwiazda
James Hinde
Daniel Jiron
Phyllis Keller
Peter Pierotti
Jack Scherer
Pam White

Advisory Members-Absent:

Joseph Grasso
Tom Valdez

- I. Call to Order: Orlando Esparza called the meeting to order at 9:03 a.m.
- II. Changes/Additions to Agenda: Orlando Esparza no changes to agenda.
- III. Approval of June 15, 2017 Airport Advisory Board Meeting Minutes: Orlando Esparza requested a motion to accept the meeting minutes as written. Lee Truitt made the motion. D'Auna Wood seconded the motion. Motion carried unanimously.

IV. Reports

Reports/Updates ~ Jim Hinde

- Pam White will be retiring December 29, 2017.
- Lots of projects going on right now.
- Started the transition for the new Administration.

Finance ~ Pam White

- Working with Frontier and Alaska.
- Working on PFC #5
- Associate Director of Finance & Administration was advertised and closed already.

Public Affairs ~ Daniel Jiron

- Had Alaska inauguration last month.
- Frontier starts on the 24th of October.
- DEII Fly In went really good.
- Airplane pull on the 30th of September at Atlantic Aviation.
- Video wall installed by the end of the month.

Project Overview ~ Jack Scherer

- Parking lot projects continue.
- The east lot will start in February 2018, moving employees and ambassadors for about 45 days during the road closure of Girard.
- Overhead signage is semi-complete
- Pavement lighting for the crosswalk
- TIP continues throughout the building they are currently 60 days behind schedule.
- Mediation room trying to get it done hopefully in another month.
- Carousal areas trying to get done
- Security project should have been started to work with the current TIP
- Got about a dozen smaller projects throughout.

Operations Overview ~ Scott Gwiazda

- Slight delay
- Snow committee meeting next week.
- Tomorrow swearing in the new Customs Port Director.

V. On-Going Business

- ACE update ~ Jim Hinde
 - Waiting for approvals.

VI. New Business

- Make contact with Carmen Ortiz regarding board applications.
- New agenda item for October meeting: discuss changing meeting from monthly to quarterly. Vote on it in November meeting.

VII. Visitors Comments/Questions

The meeting was adjourned at 9:39 a.m. Motion by Lee Truitt, seconded by D'Auna Wood. Motion carried.

Orlando Esparza
Orlando Esparza, Chair

Oct. 19, 2017
Date