

*AIRPORT ADVISORY BOARD MEETING
Cutter Aviation
Thursday, May 16 2019 (9:00 AM)*

Advisory Members – Present:

Jay Carrizales
Lee Truitt
Dr. Marie Lobo
Jim Maddox
Fred DeGuio
Marissa Elias
Anthony Gallegos

City Personnel and Guests:

Nyika Allen
Peter Pierotti
Jonathan Small
Josh Castellano-Gonzalez
Jane Lucero
Janet Aranda

Brett Shank, WSP
Malak Hakim

Advisory Members-

Absent: William Ferguson,

- I. Call to Order: Jay Carrizales called the meeting to order at 9:01 a.m.
- II. Changes/Additions to Agenda: Introduction new board member Marissa Elias
- III. Approval of April 18, 2019 Airport Advisory Board Meeting Minutes: Jay Carrizales requested a motion to accept the minutes, Marie Lobo motion to pass, passed unanimously
- IV. Reports

Nyika Allen – Reports

- ➔ Trip to SWHQ Corp HQ
- ➔ Head TSA Operations (regional head)
- ➔ Toured Dallas Love Field, inline systems, robots
- ➔ Ratings good and are pleased with Albuquerque

Finance ~ Josh Castellano-Gonzalez

- ➔ Budget mark-up tonight
- ➔ No changes anticipated
- ➔ Parking rate increase from \$10 to \$12 per day
 - Lee – is rate increase based on analysis
 - Nyika – based on parking study last year, we felt that 20% increase reasonable
 - People stay longer, fewer transactions
- ➔ Help competition
- ➔ Monthly pass (\$180) will be offered, limited # of passes, first come first serve basis
- ➔ Testing market
 - \$1.6 million increase, market changing
 - Rental facility rates dropped
 - Debt service paid off
 - Will off-set lost revenue
- ➔ Jay – What is update on off-site rental inquiry
 - Peter – expecting report end of week
 - Nyika – we will make key changes to agreement
- ➔ Increased capital transfer
- ➔ Might anticipate feedback, folks very vocal – City Council, AAB
- ➔ \$4 million LEDA (Local Economic Development Act)
 - Use funds to react more quickly
 - Given (loaned) directly to entity
 - Create jobs
 - Comes from airport funds
 - Incentivize to come to ACE
 - Ability to loan money and generate interest
 - Creates structure to work locally

- Scope very specific
- Nyika – in last year, more challenging to build on property they don't own
- Jay – who builds > the vendor
 - Who owns in future – if current on payments, vendor has option to buy back
- Peter – anti-donation clause
 - Exception economic development
- ➔ Revenues 2% over budget, monthly budget to add to book, deadline pass -4% last month, +4% YTD
- Pickup in summer, senior games, etc.
- ➔ Frontier is seasonal and change all the time
- ➔ Alaska – San Francisco back, here for the long haul, moving and increasing counter space
- ➔ Frontier – Orlando
- ➔ SW – Orange County – May 2Xs week

Public Relations – Jonathan Small

- ➔ Updates, World Diversity Day, Senior Games, Serenades, Tours
- ➔ Business Development – Lisa Leyva out – no update
- ➔ Positive media exposure, Tues and Wednesday
 - Social media
 - Tourist behind the scenes
 - Media wants to be part of next tour
- ➔ More extensive earned media (positive vs reactive stories)
- ➔ Fred – remind 90th anniversary 1st flight
 - On social media
- ➔ New exhibit materials for booth kits
 - Utilized at State Aviation Conference in Ruidoso
- ➔ In market for new promotional giveaways
- ➔ Diversity Day in concert with Equity & Inclusion
- ➔ Lobo mentioned article of By-Plane – any plans to share via other media outlets
 - Josh – currently in internal newsletter, discussions new marketing system, develop list
- ➔ Jane -Airshow on track, practice tomorrow, Operations open
- ➔ June 25, Isotopes
 - Promotion Mariachis
 - Taco Tuesday
 - Giveaways
 - Volaris vouchers to giveaway at game
 - Chihuahua delegation in attendance
 - Suite for both Mayors
 - Celebration for inaugural 1st flight 6/18 (actual flight 6/25)
 - Maddox – will there be a staff presence
 - Jonathan – tickets will be held for advisory board
 - Nyika will travel on inaugural flight

Project Over-view – Nyika Allen

- ➔ #25 construction projects in same stage/form
- ➔ Landscape
- ➔ Parking structure
- ➔ Taxi-way
- ➔ Administration remodel
- ➔ Solar
- ➔ A lot of big projects coming to close (most mid-year)
- ➔ TIP – July
 - Next phase
 - A2612 relocations
 - Hotspots (Airfield)
 - Tip needs to be done on other side (+new features)
- ➔ Security Project - Infrastructure
- ➔ New doors to be delivered in June

AIRPORT ADVISORY BOARD MEETING

Cutter Aviation

Thursday, May 16, 2019 (9:00AM) Page - 3

- Straight shot (security Doors)
- ➔ DeGuio – Employee lot on west in 1st spot, causes problem
- ➔ Truitt – Expansion Jet Blue, Subcommittee formation
 - Nyika meeting with Jet Blue in August
 - Sub-committee – Truitt will have folks email Janet
 - 3 person limit, if not on board can have more than 3 members

Operations – Jane Lucero

- ➔ Jay – PNM outage update:
 - Nyika-we (Aviation) co-wrote a letter to PRC 2 weeks ago
 - PNM took feedback into consideration
 - PNM testing all man holes
 - Meet next week with PNM
- ➔ Two companies to test our Emergency Systems
- ➔ Will not allow airlines to opt out
- ➔ Jonathan – meeting with PNM PI Comm Dir. – test part of plan
- ➔ Daniel Gonzales (Molz & Corbin)
 - Constituent test
 - Outcome of report is for our own system
- ➔ Two write-ups (Prairie dogs, restriping)
- ➔ DeGuio – noise abatement (9am-7pm)
 - Flights leaving at 5am
 - Jane in discussion with tower
- ➔ ASP Final review by end of month
- ➔ Emergency Preparedness drill went well
- ➔ Will not allow airlines to opt out
- ➔ We should know in June
- ➔ ECHO

New Business – Jay Carrizales

- ➔ Introduce – Joe Grasso – Aviation Consultant
 - Assisting Aviation with project follow-up
 - Liaison to the Board (resource)
 - On board for 6 years (term expired 6/19)
 - Task list/Scope – Help formulate, advise (Mayor, City Council)
 - Continuity
 - How we promote written advice
 - Processes, protocols
 - Follow-up to research to question: “What are other airports doing in economic development
 - Joe Grasso – agreed to be part of the Sub-committee (General Aviation)
 - Given direction by Nyika and will be tasked sparingly
 - No regular hours (small contract)
- ➔ Jonathan – Terminal signs being made
- ➔ Nyika – FAA Audit – did well; ADA Board Tour – no feedback

Meeting adjourned 10:00 am



Lee Truitt, Vice-Chair

20 June 2019

Date

