



*AIRPORT ADVISORY BOARD MEETING
Thursday, June 18, 2020 (9:00 AM)
Via Zoom Conferencing
Minutes*

Advisory Members - Present

*Jay Carrizales
Jim Maddox
Fred DeGuio
Anthony Gallegos
Dr. Marie Lobo
Marissa Elias*

Advisory Members Absent:

*Day Hochman-Vigil
William Ferguson
Lee Truitt*

City Personnel & Guests

*Nyika Allen
Richard McCurley
Steve Petty
Peter Pierotti
Josh Castellano-Gonzalez
Phyllis Keller
Hartwell Briggs
Lisa Leyva
Jonathan Small
Jane Lucero
Janet Aranda
Jeremy Bassett*

Jessi Rowden— Cutter

*Jon Word
Jim Gorman
David Ortiz
Saad Ilyas*

Zoom info below

- I. Call to Order Jay Carrizales, Chair – quorum @ 9:03am
- II. Changes/Additions to Agenda Jay Carrizales, Chair - none
- III. Approval of May 21, 2020 Board Meeting Minutes ~ Jay Carrizales, Chair
 - Emailed minutes to Board for review and approval 6/9/2020 – no edits offered
 - Motion by Marie for approval; 2nd; approved; no opposed
 - Approved
- IV. Reports
 - Reports/Updates & Business Development ~ Director Nyika Allen
 - Announcements; Enviro grant from TAA;; RBD electric busses, due early July
 - 4-5 potential clients for our land
 - County received a chrsy grant from federal transit assoc; will help rehab old rail ??? that KAFB owns; interested in rehabbing that
 - FIRR needs to be turned over to; one option to turn over land; we may be able to take ownership of rail spurt
 - Jay – what is involved in taking ownership
 - NA will take 2 years to rehab rail; a lot of options...leasing to sublet, concession agreement;



- From mail rail line on west side of I25 exists and working (like rail runner); spur off Bobby Foster area (south of Rio Bravo exit); canyon behind Sunport and back of Sunport behind runway
- Marie; if we get this, will it be used to bring passengers or freight; purpose? NA still in discussion, right now freight
- Rail spur north side of terminal Fred (:NA looking at recently, a lot of activity, easement still there; cannot put a training
- If line there and easement there is is possible (ray); can we bring passengers to airport; Nyika too early to know; would need more information:
- Jim
 - Electric buses used on loop for airport to RAC shuttle
 - Jay supplier : NA going out to bid, so cannon chose bidder; lowest bid selected with this process; trying to avoid ART bus
 - Tried to get clause regarding failed contract with City in past. Peter: Are some standard protections built into RFB template that preclude bidder who have failed in K with City in last 5 years; not going to repeat history; standard provisions
 - Jay – if signed today; how long before capability for busses? Na official grant award FAA first, couple months, not sure if busses have to be built with specs; Josh takes about one year to build busses; Jay; part of K includes installation of charging station? NA Yes busses and associated infrastructure
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- NA a lot of work with PNM; latter stages of what a new substation will look for us; presentation from pnm last week (SAGE BRUSH – name) 100 Xs better than Randolph Station; working on infrastructure; much better place than in last 50 years
 - Plan to decommission Randolph
 - NA – plan is two mini substations
 - Ray – backup plan; NA 10 year plan to have another substation on south side of Airport (University, Mesa del Sol)
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- Excited to launch – Build with Robots local teach;; autonomous disinfecting robots launched
- Deputy Director Richard McCurley (Landside)
 - COVIDi-19 preventative measures; upgrade cleaning areas, touchpoints
 - Increased # hand sanitizer stations
 - Order for sneeze guards at public facing area; ticket/gate counts; concessions, RAC
 - Social distancing signage on floor installed
 - Monday starting to distribute 250K facemasks to be distributed to public, airlines employees and aviation employees; from FAA FEMA, 3 months supply, free
 - Does airport require facemask; yes, signage; will be handing out to folks without mask
 - Looking at future regulations; associations in industry working on requires masks



- David Urioste joined team; Facilities Manager
- Jon Word – What happens if someone walks in without mask; Nyika we give them a mask; Jay – enforcement; Nyika technically if we wanted to we have ability to ask them to leave the airport if they don't want to follow the rule; we have signs, airlines rules, governors orders; we would have ability to; Jon worth having conversation to be prepared and be ready; Nyika airlines have rules and internal no fly lists, if folks not complying communicate with airline; jay to Peter? Since public space, do we have legal authority to escort folks off the property? Jon or do we want to? Peter – authority we have and how we exercise it, so far in NM there have been a lot of enforcement issues; we will have authority to have folks put on mask or ask them to leave; we are required to ensure that our premises is being operated based off governor's requirement; asking someone to wear a mask; how are we going to handle this; enforcement action vs customer service route and be compliant with governors order; no confrontations yet; jay opportunity for airport to speak with police and plan for gradual escalation; jay make sure airport personnel have understanding of rules and graduated response (put mask on to escort off property; Jon not debating folks not required; Marie public health emergency dictates response; Nyika not a criminal offense; Jeremy on line
- Anthony are there announcements throughout building – NA , signage and over speakers
- Jay to Jeremy synopsis
- Jeremy Bassett – no criminal statute or ordinance for failure to wear mask; what stat police does (citations for criminate trespass); visual presence; private companies have right to refuse; biggest asset if that private companies deny services; if comes to point of verbal escalation, one option to criminally trespass; if you don't wear mask or leave then criminally trespassed and not allowed, then arrested; Jon exceptions in governor's order; Jeremy no statute or ordinance to charge;
- Jay – police are prepared; will advise folks and provide masks
- Steve will get announcements going
- Deputy Director Steven Petty (Airside)
 - Everbridge going into implementation phases
 - Testing phase
 - Up and running 2-4 weeks
 - KPD Kirtland partners committee; possible Avian radar; putting grant together; goes between 5-10 miles around airport; currently have 25-30 bird strikes / year; looking at being a possible sponsor
- Finance ~ Josh Castellano-Gonzalez
 - CARES grant through City Council and approved; waiting on signed docs from FAA
 - Mostly use on salaries; easier to draw down vs small invoices; best way to utilize
 - Enplanements improvements in April; April down 95.8; may down 91.3%; 4% change; still down over 90% but improving; numbers for June look better
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- Operations Overview ~ Jane Lucero
 - Taxiway Echo phase II sent in this week
 - No start date
 - Annual wildlife yesterday
 - 139 pushed back to September
 - Emergency Tabletop scheduled for June 30; jay can board members observe; jane will follow-up if board members can attend
- Project Overview ~ Hartwell Briggs
 - TIP – next week programming the lighting (Red, green, blue); different colors and scenes, colors changing over time for seasonal or special event (holidays); future will see lighting changes; will have capability and create light changing effects;
 - On track for 7/27 standard completion date
 - Currently finalizing the list of items
 - Mirror facility currently in design phase; schematic design phase; progressing; architect pushing thru review committees;
 - Girard Park open on west side
 - Sod next week;
 - Parking structure project; adding color to structure; improve signage
 - Install canopy over police K-9 area; to provide shading;
 - Jim the terminal looks nice
- Business Development ~ Lisa Leyva
 - Air service update; SWA temp 811-9/12; JetBlue exemption dot; exited NYC thru 6/15-8/30; DOT option for them to stretch to 9/30
 - Still have Orlando route thru allegiant; tickets inexpensive
 - Business Dev/Eco development projects moving along quickly and better than anticipated; under NDA for all projects now; if to fruition non-aeronautical revenue; land leases;
- Fred DeGuio provide examples of flight additions; Lisa Leyva in communications with planners; letting know when; business travel no quarantine required; Fred; delta come back flight in July; united San Francisco flight; Fred June July numbers should improve; Lisa Leyva numbers steadily increasing; our messaging when you're ready, we're ready; pushing safety measures we are taking; Fred, aa adding Dallas flight, in July go back to 737;
- Marie any planning for 2nd 3rd; josh yes on finance side; too early to determine what those numbers might look like; Lisa Leyva we're not encouraging folks to travel, just messaging what we are doing to keep people safe; disinfectant robot to keep passengers and employees safe; nothing against governor's orders; website has dedicated COVID19 page
- Public Relations ~ Jonathan Small
 - COVID19 messaging; last meeting postponed ad campaigns for two months; resumed 6/1; utilizing the strategic recovery messaging; COVID safe practices;
 - Signage throughout terminal, doors; digital signage; and regular PA announcements to remind folks of COVID safe practices



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- COVID19 messaging; last meeting postponed ad campaigns for two months; resumed 6/1; utilizing the strategic recovery messaging; COVID safe practices;
- Signage throughout terminal, doors; digital signage; and regular PA announcements to remind folks of COVID safe practices
- Resumed ambassador program in limited fashion; making sure ambassadors wearing masks; help to distribute mask at bottom of great hall escalators; we are providing guidance on how to help passengers w/o contact
- Past 3-4 months making great progress on new website;
- Procuring equipment to enhance capability for video and signage in-house; avoids going out to bid;
- with increase passengers more action at Sunport
- robot partnership; autonomous disinfectant robot; getting inquiries

V. On-Going Business

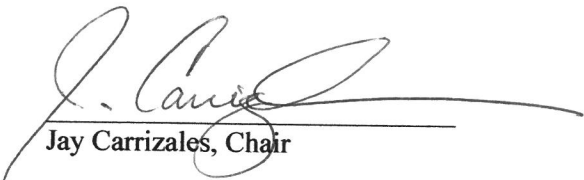
- General Aviation Sub-committee (GAS)-Jon Word no updates; also commended card reader installation at Cutter; deferred to Jessi within last month have card read for gate and door access; decision made for strictly cutter employees; doors and ramp access control; retraining and info to clients and tenants; increases accountability; if violation allows to identify who; Jon word-appreciate folks getting it done
- Photoshoot AAB – pending

VI. New Business – Fred – cavalcade of wings; ready; making progress; Jon word how to donate models? Fred DeGuio happy to work with

VII. Visitors Comments/Questions -none

VIII. Next Meeting Date: - July 16, 2020 ~ TBD

Motion to adjourn Jim; 2nd, passed @ 10:10 am


Jay Carrizales, Chair

16 JUL 2020
Date



Zoom Call-in Information - Contact: Janet Aranda, 505-244-7778, for inquiries

Nyika Allen is inviting you to a scheduled Zoom meeting.

Topic: Airport Advisory Board

Time: Jun 18, 2020 09:00 AM Mountain Time (US and Canada)

Join Zoom Meeting

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