



*AIRPORT ADVISORY BOARD MEETING  
Thursday, July 16, 2020 (9:00 AM)  
Via Zoom Conferencing  
Minutes*

*Advisory Members - Present*

*Jay Carrizales  
Jim Maddox  
Fred DeGuio  
William Ferguson  
Dr. Marie Lobo  
Marissa Elias*

*Advisory Members Absent:*

*Day Hochman-Vigil  
Anthony Gallegos  
Lee Truitt*

*City Personnel & Guests*

*Nyika Allen  
Richard McCurley  
Steve Petty  
Peter Pierotti -resent  
Josh Castellano-Gonzalez  
Phyllis Keller  
Hartwell Briggs  
Lisa Leyva  
Jonathan Small  
Jane Lucero  
Janet Aranda  
Jeremy Bassett  
Rachel Harding  
Chris Albrecht  
Kendrick Dane  
David Galdony  
Tim Gorman  
Joe Grasso  
Brett Shank*

- I. Call to Order Jay Carrizales, Chair 0900 am
- II. Changes/Additions to Agenda Jay Carrizales, Chair - None
- III. Approval of June 18, 2020 Board Meeting Minutes ~ Jay Carrizales, Chair
  - Emailed minutes to Board for review and approval 7/6/2020 – no edits offered
  - Marie motion to approve as circulated; Fred 2<sup>nd</sup> motion; approved unanimously
- IV. Reports
  - Reports/Updates & Business Development ~ Director Nyika Allen
    - DEII Study worked with Maestas ward
      - Purpose viability hub for economic development and infrastructure needs, Joe Grasso assisted and provided recommendations; will be happy to share document
      - Jay are we still in process of looking at Sunport
        - Nyika we just got that report back and reviewing
        - Will send both reports
    - COVID Safe at the Airport
      - Continue to make sure passengers and employees are safe
      - Will be enforcing mask usage
        - If refused folks given criminal trespass notification and asked to leave
        - We have masks to provide, and info for DOH and help if needed



- Protections in place
  - Show casing 14 day quarantine mandate
  - Social distancing markers in place
  - Sneeze guards installed protecting employees and passengers (provide protection and separation)
- Applied for ZEB Grant
  - Low emissions; zero emissions vehicles
  - Grant worth 2.3 million – 2 electric buses and infrastructure; Environment and Purchasing teams did great job collaborating
  - Jay? Are we going to different contractor than ART; Nyika yes, we are not intending to use manufacturer from ART project
- Deputy Director Richard McCurley (Landside)
  - EAM/CMMS
    - Enterprise active management and computer management system
    - Consultant conducting interviews; end-product will be recommendation
    - Currently no performance available
    - Want to obtain robust system to track performance of team; able to be proactive vs reactive
    - Update today from consultant
  - CMAR/DB working group with Consultant
    - Construction management risk
      - 2 project delivery systems
      - Consult (WSP) starting study
      - Currently do not use these systems
        - Trying to implement with city; will expedite projects
        - Currently bid for proposal design, then proposal for construction; can typically take one year
        - New program will reduce to less than 6 months
        - Contractor does both design and construction
        - Sit down and discuss maximum price of project; unless major glitch
        - Contractor selected is locked into fixed dollar amount; any changes for supplies or equipment, contractor held accountable
        - Contingency fees reduced
        - Working to be in place within next year
          - Study, ordinance, training (financial, legal)



- Post Security Improvements Study was received and being reviewed
  - Finished review; looking at next phase, future CIP, looking at shift to make adjustments based on current financial
- Federal Inspection Station Study was received and being reviewed
  - Comments made
  - CIP adjustments based on economic situation long-term; CIP program looking at next 5 years
  - Jay? Do we need City's permission
    - Richard M - CIP projects go thru DMD; they are familiar; city has not used CMAR, so will be learning curve, setting up training, classes; but also need City on board (Mayor and City Council); ordinances; delivery systems incorporated; county has started using these systems; state has these systems; benefit timing and financially
  - Jay any reason to believe city will not align
    - Richard M if we can walk thru, benefits should outweigh; systems have been proven to be effective; shouldn't be a problem
- Deputy Director Steven Petty (Airside)
  - Avian Radar Grant
    - Working with Kirtland partnership committee (Dominique Wolfe)
      - Submitted proposal for grant; we should hear back in fall if successful to move forward; if approved, then will apply for grant
  - Kirtland/Community Sustainability (Steve has joined the committee)
  - Jay – Is Avian name of company. Steve - Avian is a bird radar system; identifies birds within 5-10 mile radius to alert pilots in sky; strictly a radar system; also have separate awildlife program
  - Marie? Is proposal going to Feds
    - Steve, yes to Office of Economic Development (pilot program)
    - Steve we compete with Arm, Navy, Airforce, etc.; this is just a proposal to see if the requirements meet out specifications
- Finance ~ Josh Castellano-Gonzalez
  - FY21 Budget
    - Delayed process; not normal process; last meeting budget rolled over from last year to accommodate initial COVID shock; city wants us to review submitted budget
  - Stats – Enplanements for June down 81.7%; slowly increasing
    - This month we have leveled off 75-80% below (compared to last year same time)
    - Marie what is base?
      - Josh from last year same time (e.g. June 2019)



- 57K this June 2020; 93K June 2019; about 400K less passengers
  - Revenue from last year; about 10% under budget for about \$6.8 million from original budget; down about 13% from FY19 \$8.9 million; included deferred rent; about a \$3 million in deferred rent collection in August from airlines and RAC
- Operations Overview ~ Jane Lucero
  - Taxiway E Phase 1 & 2
    - A lot of work being completed on airfield
    - Phase 1 has been completed for 1.5 month; final change order yesterday
    - Final phase 2 contract documents will start in September
  - 139 Inspection –scheduled for September, if no delays
- Project Overview ~ Hartwell Briggs
  - TIP – still on track for completion 7/27/20; working on punch list work (e.g., final cleaning up smudges, painting ongoing)
  - After completion, about \$32.5 million (original bid \$29.9 million)
    - 10% change order; not to bad; and within reason
    - Aviation requested large ticket item change (stucco \$700K change order)
    - Adjusting lighting controls right now (mainly)
  - Girard Park – street lights east side installed; verifying powered up yesterday; should be operational by end of week; installed; sod laid 2<sup>nd</sup> week of August; grassed areas when complete
  - Concessions Project – moving retail and food and beverage on secure side to maximize revenue flows; architect selected and going to City Council 8/17/20
    - Currently have architect working on documents; architect knows proceeding at their own risk, but is motivated; working on contract phase in parallel with getting on City Council agenda
  - Jay - ? Can you verify everything from PNM secondary power supply running and how long to completion?
    - Nyika PNM has done all work, including manholes, and making sure everything works, and have done everything they committed to
      - Currently in discussions to help create new modern substation
      - We would be primary and that substation would give use dual feed
      - Finalizing environmental issues (landfill); already in design; moving along, no projected completion date of substation; meetings today and next week
  - Fred? Rental cars and concessions; how are they fairing
    - Nyika not faring well; everyone is stretched; two rental car agencies have file for bankruptcy (Hertz, Advantage) at corporate level



- Money coming in from parking and concessions and doing a fraction of business; trying to hold on; working with folks to reduce impact
- Nyika – corporate level bankruptcies; reorganization in near future
- Business Development ~ Lisa Leyva
  - Air service numbers are speaking for themselves; JetBlue may ask for extension to operate thru 9/30; expires 8/30; NM not able to go to NYC; Allegiant, Orlando flight not going well 20% load factor; haven't heard anything from Allegiant; we cannot push flights (safety)
  - Economic development - all projects moving ahead (some quickly)
    - Excited to make announcements when not under NDA; nothing has stalled; economy has not caused anything to stall
  - Fred? Delta 4 flights now; \$5.7 billion loss, reducing by 50%; numbers inching down since 7/4/20; SWA supposed to add 9 flights next month
    - Delta - CEO advised 2 years from recovering; folks early retirement;
    - Marie – Delta employees taking 25% pay cut
    - United 3<sup>rd</sup> flight to Denver; American stay the same
    - JetBlue shows flight 8/7/20; responding to conditions
    - Lisa - SWA advertising \$49 fares thru fall; highlighting wide open spaces thru fall; our mandates do not allow to capitalize and be safe
    - Marie \$49 flights from ABQ?
      - Lisa yes Phoenix, Denver and possibly Dallas
- Public Relations ~ Jonathan Small
  - New signage in terminal (digital and physical to reflect stronger face mask language; also via social media;
  - General communications - everything to keep passengers and employees safe
  - Intent to Travel Survey – two different surveys: 1) metro area 2) statewide (exclude metro area)
    - How folks feelings on travel, concerns, when they may travel; using social medial channels, ABQ biz first, ABQ economic development
    - Marie; methodology to collect data;
      - Jonathan online digital format; targeting a couple different avenues; several different platforms (e.g.ABQ biz first (Business travel community)
  - New website update – couple weeks out for soft launch; during next meeting will provide update
  - Advertising agreements for FY21 – uncertain about budget; taking limited approach; contracts with IHeart Media and ABQ Biz First

#### V. On-Going Business

- General Aviation Sub-committee (GAS)
- Photoshoot AAB – pending





RECEIVED  
AVIATION DEPT

2020 AUG 26 AM 9:07

V. On-Going Business

- General Aviation Sub-committee (GAS)
- Photoshoot AAB – pending


VI. New Business:

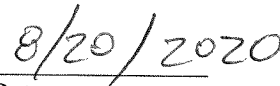
VII. Visitors Comments/Questions

VIII. Next Meeting Date: - August 20, 2020, 9:00 am ~ TBD

Move adjournment 9:48 am

- Motion Jim; 2<sup>nd</sup> Marie; passed

  
Jay Carrizales, Chair

  
Date







Nyika Allen is inviting you to a scheduled Zoom meeting.

Topic: Airport Advisory Board

Time: Jul 16, 2020 09:00 AM Mountain Time (US and Canada)

Every month on the Third Thu, until Dec 17, 2020, 6 occurrence(s)

Jul 16, 2020 09:00 AM

Aug 20, 2020 09:00 AM

Sep 17, 2020 09:00 AM

Oct 15, 2020 09:00 AM

Nov 19, 2020 09:00 AM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

[https://cabq.zoom.us/meeting/tJIuceGqzrgjHtEZQRiVN11OfYiTZUYBZOoN/ics?icsToken=98tyKuCurT0iGNWWuR2CRoWAA4\\_oWerzmHZEgrd4pi7XChZ9M1LZMNtLBohKKfrq](https://cabq.zoom.us/meeting/tJIuceGqzrgjHtEZQRiVN11OfYiTZUYBZOoN/ics?icsToken=98tyKuCurT0iGNWWuR2CRoWAA4_oWerzmHZEgrd4pi7XChZ9M1LZMNtLBohKKfrq)

Join Zoom Meeting

<https://cabq.zoom.us/j/96368213945?pwd=YmIrZE5kZ3lmM2tiQkZKaDI3K2pWdz09>

Meeting ID: 963 6821 3945

Password: 872609

One tap mobile

+13462487799,,96368213945# US (Houston)

+16699006833,,96368213945# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

Meeting ID: 963 6821 3945

Find your local number: <https://cabq.zoom.us/u/aVeCTM1IC>

