



Airport Advisory Board Meeting
Thursday, November 19, 2020, 9:00 am
Via Zoom – info page 2

MINUTES

Advisory Members - Present

Lee Truitt, Vice-Chair, Lead
Day Hochman-Vigil
Marissa Elias
Fred DeGuio
Dr. Marie Lobo

Advisory Board Members - Absent

Jay Carrizales
Jim Maddox
Anthony Gallegos
William Ferguson

City Personnel & Guests

Nyika Allen
Richard McCurley
Steve Petty
Peter Pierotti
Josh Castellano-Gonzalez
Lisa Leyva
Jonathan Small
Janet Aranda

Jessi Rowden
Tim Gorman
Saad Ilyas
Marie Held
Phillip Jurgensen
Malak Hakim
Jarrold Parker

- I. Call to Order Lee Truitt, Vice-Chair, 9:01 am
- II. Changes/Additions to Agenda Lee Truitt, Vice-Chair - none
- III. Approval of October 15, 2020 Board Meeting Minutes ~ Lee Truitt, Vice-Chair
Marie move as circulated, Lee 2=second; approved
- IV. Reports
 - Reports/Updates & Business Development ~ Director Nyika Allen
 - Orion Group announcement last week; EPC proposal approved; will take 122 acres of land, entire ACE, west of Girard; Janet will send out articles
 - Lee Synopsis; group Orion subsidiary of Theia group Inc. New co that is creating a company in satellite manufacturing; federal project infrastructure list; creating constellation of satellites in space to help digitize the earth; backed by multiple governments
 - Marie how will this affect traffic coming in and out of airport?
 - Nyika – Yes, we will need to shut down Girard to accommodate the building; will impact traffic
 - Fred – Are these eight story structures? Nyika, yes and we will be doing a lot of work to accommodate; working with traffic; potential batch plant for concrete; renting out parking lots for construction workers and items/supplies.



- Marie will it affect with cell phone parking lot; Nyika, yes, it will be relocated
- Deputy Director Richard McCurley (Landside)
 - Update little over year ago airport experienced a major power outage
 - PNM has switched 5 out of 6 switch gears. 6th one on hold for Orion project; starting to certify the remaining 5
 - Project Manage program in early stage; developing a handbook for planning team to formalize project phases; working with WSP
 - Tenant improvement program; tenants able to upload onto sight and implement standardized process; incorporating guidelines (interior structures, building structures)
 - Started monthly meeting CIP and review with full team; to provide updates and input; helps define where we can push forward
 - Enterprise asset manager and computerize management systems; working with Macintosh; at about 2/3 mark; in communication 5 airports to determine what they CMMMS use in asset management system; report will be finalized and will review over next few weeks
 - Lee – is this a good time for CIP projects considering COVID; RM initially assessed all projects; shift out quite a few projects for upcoming years; but also ideal time quicker, faster; financially in a good place to move CIP along; moving along some critical projects
- Deputy Director Steven Petty (Airside)
 - Airside Orion touching airfield
 - Security Project coming to completion 1Q21, looking for substantial completion December; will bring us up for 2020
 - Airport COVID point, to ensure compliance; we have purchased facial recognition kiosk temp check stations; last 6 months used Securitas; will save money and time; working out kinks and working out well; at forefront to make sure temp checks are occurring with aviation personnel; keep in line with HIPPA; Steve on POC to ensure security;
 - Operations for Jane – taxiway E, slated for construction end Jan 2021 into next year and completed by fall 2021
 - Marie how many positive cases among staff; #5 steve; were those picked up at site or other places; steve all off duty and got from family; reported to state; state did not need to come out due to procedures; in place
 - Lee – any trends; steve within last 2 weeks; picking up from other family members or associates; Marie not picking up at airport? Steve not at this point
- Finance ~ Josh Castellano-Gonzalez
 - Everything has ben consistent for a while; had initial uptick of passengers July down 70% from last year, and has been holding there; average is 70% passengers; still maintain 1200 days Cash on hand; good financial polace; cares draw within next week \$2 million; salary expenses;
 - Budget season FY22 document staff working on; meeting with staff mid-December to review documents;
 - Holding steady waiting



- Lee is CARES draw intended to offset revenue losses; josh it does not correlate; will offset price increase with Cares funding, along with RAC with CARES funds; CARES \$ keeps us in good financial position moving forward
- Operations Overview ~ Jane Lucero - out
- Project Overview ~ Hartwell Briggs - out
- Business Development ~ Lisa Leyva
 - Working of Project Orion
 - Other efforts moving forward; COVID has not impacted
 - Non-aeronautical revenue update; brought advertising concession in house and have completed the media kit and rate sheet; have secured four contracts with folks interested in continuing to advertise in airport; this means we receive 100% vs 50% revenue; assets available to us in airport; hats off to Jonathan for rate sheet development; response has been good UNM, Frank Frost (2 years)
 - Air Service Updates -Fred – Air Service airlines consistent point; new activity for holidays; frontier pulled out but in for holidays; out January
 - American dropped their Chicago flight
 - Last month one flight to LA out of Albuquerque; Delta add 2nd in Dec and 3rd for holidays
 - New United Express carrier; Commut Air in December fill shoes for Express Jet
 - Yesterday, 737 max approved
 - Lisa Jet Blue resume red eye December; Allegiant pausing in January; Express Jet out of business = no impact; lee presence in Houston
 - Lee where does Fred compile info; Fred I check each airlines website; noticed lately American shows full schedule for January but anticipate reductions; airliners.net good forum every Tuesday
- Public Relations ~ Jonathan Small
 - Media coverage pitched film kiosk to national industry publications; ACI Centerlines eblast and website; and response Aviation Pros magazine in December issue in print; working on getting NA as a special pros podcast;
 - Gov's most recent changes to public health order; have had to postpone blood drive; art installation; ambassador program, until numbers get better;
 - Art program – prior to COVID numbers increasing, we resumed display case and new exhibits; currently, partial preview of upcoming exhibit installed in April (Explora) involved interactive kiosk (part of main Explora location); has interactive projects developed by students; can't have interactive activity; repurposed 1 kiosk that describes upcoming bigger project; installed in the meet and greet area
 - Met with curators with Balloon Museum to show space we are offering up; when they saw space were excited; they will formulate a plan on their end within couple weeks; currently timeline install of April /May through Dec 2021; Stay tuned; show case unique topic to ABQ, history of Ballooning.
 - Fred – saw new sign on Sunport Blvd, refurbished clock in same place; looks great; Jonathan the public has been asking about; retrofit digital clocks; adds nice focal piece to Great Hall; mural Sunport Blvd.; 2nd phase postponed, 50' mural will showcase each letter within the terminal; install date TBD



- Lee clock, the movement is very satisfying to watch
- Marissa – re gov’s orders, is the Sunport trying to push out folks not traveling for holidays; what does that look like given the high risk and high numbers and people inside; Jonathan not encouraging folks to travel; providing info for folks to travel as safely as possible; focus to make sure we are making it as safe as possible; not promoting; Lisa L, redirected advertising as soon as NM on NYC quarantine list, advertising pulled; article with KRQE yesterday; cognizant thankful for folks keeping operations running (concession workers, custodial); very deliberate in messaging
- Marissa, received email from Allegiant; to watch game on the strip; important to not encourage that for New Mexicans; Lisa L, airline partners pushing out their own messaging; we are not piggybacking off their messaging; we promote Gov’s orders in our messaging

V. On-Going Business

- Photoshoot AAB – pending

VI. New Business

VII. Visitors Comments/Questions

- Saad – road trip to TX; roads are packed; uptick on other end of transportation;
- Lee – be prepared to uptick once vaccine approved
- Jesse Cutter – commercial side number steading; October 2020 best month gallons wise all year; fell shy of 2019, which is best month on record; general aviation travelers still going; trying to make folks aware of NM Mandate;
- Jesse – last month, Fat Albert?? #4 on ramp at the same time;
- Jesse – been able to get the sprayers going to make sure clean and safe; for patients being airlifted; ensure in sensible spot and not around populations on the ramp
- Lee – air med evac flights? Any more segregation; Jesse from large ramp; get radio call precautions/ vs non-precautions; precautions = most remote spot on ramp and segregated; ambulance do park and wait and ensure out as expedient as possible

VIII. Next Meeting Date: - January 21, 2021 ~ TBD

Motion to Adjourn, Marie, Marissa 2nd; approved @ 9:49am

DocuSigned by:

Jay Carrizales

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Jay Carrizales-Chair

2/1/2021 | 12:26 PM MST

Date



Nyika Allen is inviting you to a scheduled Zoom meeting.

Topic: Airport Advisory Board

Time: Sep 17, 2020 09:00 AM Mountain Time (US and Canada)

Every month on the Third Thu, until Nov 19, 2020, 3 occurrence(s)

Oct 15, 2020 09:00 AM

Nov 19, 2020 09:00 AM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

https://cabq.zoom.us/meeting/tJluceGqrzgjHtEZQRiVN11OfYiTZUYBZOoN/ics?icsToken=98tyKuCurT0iGNWWuR2CRoAA4_oWerzmHZEgrd4pi7XChZ9M1LZMNtLBohKKfrq

Join Zoom Meeting

<https://cabq.zoom.us/j/96368213945?pwd=YmIrZE5kZ3lmM2tiQkZKaDI3K2pWdz09>

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Passcode: 872609

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