



**MEETING FACILITATED VIA ZOOM
DUE TO COVID-19**

**Airport Advisory Board Meeting
Thursday, March 18, 9:00 am
Zoom info below**

MINUTES

Advisory Members - Present

Dr. Marie Lobo, Chair
Anthony Gallegos, Vice-Chair
Jim Maddox
Fred DeGuio
Marissa Elias
William Ferguson
Jon Word
Jay Carrizales

City Personnel & Guests

Richard McCurley
Jane Lucero
Peter Pierotti
Josh Castellano-Gonzalez
Vicki Schwab
Hartwell Briggs
Chris Albrecht
Rachel Harding
Lisa Leyva
Stephanie Kitts
Jonathan Small
David Galdony
Commander Joe Burke
Janet Aranda

Advisory Board Members – Absent

Day Hochman-Vigil

Guests

Jon Green
Maria Held
Jim Carey
Ernesto Saldana

- I. Call to Order Dr. Marie Lobo, Chair - @ 9:03 am
- II. Changes/Additions to Agenda - Dr. Marie Lobo, Chair
- III. Approval of February 18, 2021 Board Meeting Minutes ~ Dr. Marie Lobo, Chair
 - a) Approved as amended
 - b) Discussion on voting and roll call
 - a. Peter advised not necessary
- IV. Reports
 - Reports/Updates & Business Development ~ Director Nyika Allen - out
 - Deputy Director Richard McCurley (Landside) – Lead
 - No update from Nyika;



- #2 operation activity February compared to 2019; enplanement 31.48%; increase of 1.64% over January; trend
- Daily avg 2005 passenger per day for February
- March mid-month enplanement load factor 37.63%; close to 6% increase
- Positive effect on lifting quarantine
- 7 straight days over 3000 enplanements; not since 3/10/20
- Power outage – last switch identified, located by Sheraton; working on to finish repairs; id's after project accessed; doing replacement; not originally targeted; does not affect main terminal; working on this week
- Airport red and blue lines fully operational; includes transformer and switchgears
- Certification of all switchgears next week
- Found secondary line; feeds to belly freight and postal service and old terminal'; found red blue lines had a cable issue; looking at replacement of cables on secondary path; continue to work with PNM
- Outstanding items; remaining; had some breakers ordered for some light poles along the median to airport; breakers in in 2 weeks; will bring up light poles and art work
- emergency power system; study finalized; initiated design and target date 8/1/21 to put out for bid; then construction; order units, generators and ups fly wheel backup system
- Qs: Jay when was last inspection; Richard follow-up; inspections target cable replacement and switchgears 18-24 months ago;
- Another project full assessment of electrical structure backbone; looking at full infrastructure electrical system airport
- Deputy Director Steven Petty (Airside) out — Jane Lucero, Associate Director, presenting on Deputy Director Petty's behalf
 - 8-26 runway closed; Taxiway echo; concrete paving E12 this week; pours next week; open mid-April; ops team removing rubber off airport
 - Q Jon – what was purpose to get exit rid of taxiways; Jane FAA requires and end of useful life (E10 and E11); FAA too much pavement; plenty of exits off runway 8; Jon why concern? Jane incursions - asphalt at end of useful life.
 - Q: Fred: Last Sunday winds predicted, NW to 45; direct crosswind way for 3-21; are they able to use runway 30; Jane can use it but not sure if able to get back out; not rated for commercial aircraft; can us for air bus for emergency; we



coordinate and work closely with tower to get 8-26 closure; due to winds

- Q: Jay: what constitutes an emergency? Jane - Both runways closed and significant crosswinds
- Q: Jay - Request airport diagram out. Jane will provide; **however, it is available online** (Janet emailed 3/18/21)
- Fred; smaller regional jet out on 30; yes; CRJ700 good performance;
- Q: Jay - runway weight restrictions; Jane essentially GA runway; RWY 12-30: Length 6,000'; Width 150'; Weigh Bearing Capacity: Single Wheel (s)-65,000; Dual Wheel (D)-120,000; Pavement Classification Number (PCN) 41/R/C/W/T
- Finance ~ Josh Castellano-Gonzalez
 - Josh provided CARES funding information
 - Summarized data next month; 25-30% below budget; CARES funding has off loaded operating fund; uptick tracked revenues; projected to be close \$44-70 million; now at \$26 million
 - Q: Marie - any funding \$1.9 billion-dollar rescue; Josh \$8 billion for airport and concessionaire; current amount unknow at this time; previously, 2 1/2 months to receive allocation
 - Q: Jay; city financial FY June 30; Josh yes; 25-30% expenditure; 30% under; 47% as of yesterday; operating budget into CARES grant; actuals really low
- Operations Overview ~ Jane Lucero – presented during Steve's presentation
- Project Overview ~ Hartwell Briggs
 - Concessions project programming and concept design currently; meeting w/TSA, design professional and obtaining info to make a functional checkpoint; reviewing schemes for concessions on secure side
 - Fire suppression; 3 Sunport 1, RAC Service Center building to provide sprinkler protection: belly freight, old snow barn, maintenance airfield facility; currently in design/study phase
 - Architect terminal bldg., meeting to proceed
 - Service Animal Relief (SARA); met with *organization Service Animals of NM per FAA requirements*; received input for first class facility; study phase to determine what is required, wish list and will decide what to incorporate
 - Spirit Dr under construction; pavement removed from University; Olivar to Sunport drive; currently under construction; detour signs to Sunport 3 & 2 and other designation on Spirit Dr.
 - Inline baggage 60% design; out to bid 12/21 and complete 8/23



- Q: Marie: is SARA wheelchair accessible; Hartwell yes, its purpose is to become ADA accessible per FAA standards
- Q: Jon – Bring up to date on Spirit Dr.; Briggs; replacement, repaving Spirit Dr (GA parking lot, road to National weather service, Clark Car Street).
- Q: *Jon company name for dogs? Hartwell - Service Animals of NM*
 - Q: Maddox – airlines cracking down on companion dogs, is this the case at the airport? Richard airline regulations not as stringent as ours; airport/airlines go by ADA guidance; FAA allowed comfort animals; FAA using ADA and have banned comfort animals;
 - Q: Fred - gate B1 refurbished; looks good any other jet bridges refurbished; Richard – current contract assessing refurbishing remaining jet bridges; will take about 4-6 months; study showed if jet bridges replaced would get 15-20 years max out of replacement vs refurbish will last indefinitely due to quality of metal structure; as long as we maintain paint and reduce rust.
- Business Development ~ Lisa Leyva
 - Finalizing contracts last couple building vacant; with exception of 2 offices Sunport 1 @100% occupancy for Sunport; nonaeronautical revenue; economic initiative moving forward, Orion now hiring; regular calls; project moving along;
 - AED hired new president, Nyika and Lisa on regional council; 5 monthly meetings to discuss; regional not just CABQ; pulled economic development key stakeholders to discuss projects that are best suited
 - Jane and Josh thanks; RMCI pavement at T-hangar; tenants moved back in on Monday
 - Network planning and air service
 - Schedule meetings with stakeholder; call with SWA; looking at load factors, capacity and bookings; to determine how to support on our end; SWA has had an uptick in bookings and searches; e.g. Florida since Florida is open; Southern California and Las Vegas; holding meeting with SWA in next 2 weeks to determine/review ABQ as designation and origin
 - SWA advised of possibility bring back flights lost due to COVID; Saturday, Sunday model; San Antonio; Baltimore; community has responded to lifted quarantine; good analytical information for marketing team to spend



- dollars; as meetings progress will update; SWA carries 50% market share
- 3/28 JetBlue back; April departures @1357; another daytime departure; 3x/week
 - Seeing companies ABQ expanding; old Keva Thermal 3721 Spirit Dr. leased to 10-Tanker; bringing new businesses in and existing business expanding;
 - “Doing Business” website tailored
 - Launching concessionaire 4/1 tentative; use as mechanism to push out RFPs; public info via this website; Economic development at airport and excited about Orion; inclusive doing business at Sunport;
 - Q: Jay JetBlue 3x/week only to Kennedy; Fred: - Yes and come back; 4/1; two days/week in April; May 4 days/week
 - Fred: SWA had schedule out 4/12; discontinue San Diego flight; have not finalized 5/21; Baltimore brought back Saturdays only ; overall uptick flights March; April flat; AA am/Chicago 2 flights/day; Allegiant mid-April through Memorial day paused; Delta bring back Minneapolis in May; past seasonal; currently showing year around NM air service marketing service report; on NM DOT website, <https://ddec1-0-en-ctp.trendmicro.com:443/wis/clicktime/v1/query?url=https%3a%2f%2f.dot.state.nm.us%2fcontent%2fdam%2fnmdot%2fAviation%2fNMDO%2f%2520%2d%2520Air%2520Service%2520Marketing%2520Strategy.pdf&umid=072056b8-1e72-42ae-ba9e-fc839ae69659&auth=307405480ca3e49a8b1deb4e49ca5cd244e7e096-57a7e3b4b3e740fe45961a3e6d7a6e374013f6ba>; proposals for ALB; start intrastate market; Mesa Airlines; Farmington, Roswell; market dried up; recommends restart; personally don't think will work; Lisa study is good; on task force; a lot of involvement and input.
 - Q: Jim - flights to Farmington and Roswell good for economic and subsidized by states. Are Silver City and Carlsbad still subsidized? Fred folks not using Mesa flight; Marie security time involved outweighs benefit of flying; Fred – different security protocols for flights with 30 seats or less; Jane security on flights to Clovis and Carlsbad, then to DFW, FBO will shuffle to terminal security at destination airport
 - Fred – is Allegiant possibly looking at summer flight to Orlando? Lisa has some asks out there and will be one of topics of discussion; Fred; Allegiant started focus cities: Orange County, Nashville



- Public Relations ~ Jonathan Small
 - Balloon exhibit continued; planning discussions with Balloon Museum (next steps to procure vendors); walkthrough with exhibit fabricator in April to get better sense on space
 - New install date August; stay up thru Summer 2022
 - Art program; progress made to organize and update inventory; IDd empty open spaces in terminal to install art that has been in storage room; showcase art in common; A/B concourse currently only has 4-5 pieces
 - Explora on hold for 1 1/2 years; planning to bring full exhibit once Bernalillo County moves to green tier; relocating meet and greet to secure side in open space, A7-5; enclave move seating, opportunity for folks where they spend their time; PR push once in green tier
 - Submitted for award: website categories American Advertising Federation Awards; we (Sunport marketing) took home “ABQ 30 Award”, represents top 30 ideas/pieces of work that come to ABQ for the year;
 - Producing “Doing Business” website; same developer for main website; great addition to web presence

V. On-Going Business

- Photoshoot AAB – pending
- Jessi Rowden, Cutter – Update NM SB116, RELATING TO AIRPORTS; ALLOWING THE SALE OF UNLEADED FUEL AT AIRPORTS – not in attendance

VI. New Business

- a) Board Notification – Jay drafted proposal sent by Janet to Board; codify what board members have been looking for significant incidence; Discussion on airport to designate a position who will be responsible to put out notifications and chain of command when that designated person is out; Richard follow-up with Nyika
 - Marie – do we need to vote on this, Peter it depends what intent; 1) you can submit and wait for responsible from Nyika next month and no action today; 2) if you want to make specific recommendations and feedback this is done by taking a vote; it's up to Board; Noting the Boards charge is to make recommendations to administration, but ultimately the decision is made by the administration; Jay indicated wants designation; Marie recommendation for vote so that Nyika knows position of Board; motion to approve recommendation; Jay move for Aviation for further action to designate specific person; second; yes unanimously approved.



- b) Reminder - City of Albuquerque Board & Commission Training - March 24, 2021 at 2PM – email from CABQ; event bright platform; Janet resent link 3/18/21

VII. Visitors Comments/Questions

- Commander Joseph Burke; US Marshall update; homicide on bodies at airport; suspect in custody; investigation by local law enforcement NJ, NM, locate agency in St Louis (PD or county); investigation will reach the federal level to determine if US Attorney's office involved; empathize with victims; also, FBI will be assisting in prosecution if it goes federal
 - Q: Ferguson; video of suspect;? Burke yes; cameras provided evidence and info for other agencies throughout country; found pretty quick in NJ due to cameras; usually issues due to compatibility

Adjourned 10:11; motion, second, unanimous

Next Meeting Date: - April 15, 2021 ~ via Zoom Conferencing

DocuSigned by:

Marie L. Lobo

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Marie L. Lobo, Chair

4/19/2021 | 5:18 PM MDT

Date