



**MEETING FACILITATED VIA ZOOM
DUE TO COVID-19**

**Airport Advisory Board Meeting
Thursday, April 15, 9:00 am
Zoom info below**

MINUTES

Advisory Members – Present

Dr. Marie Lobo, Chair
Anthony Gallegos, Vice-Chair
Jim Maddox
Fred DeGuio
Marissa Elias
Day Hochman-Vigil
William Ferguson
Jon Word
Jay Carrizales

Advisory Board Members – Absent

City Personnel & Guests

Steve Petty
Richard McCurley
Jane Lucero
Peter Pierotti
Josh Castellano-Gonzalez
Vicki Schwab
Hartwell Briggs
Chris Albrecht
Rachel Harding
Lisa Leyva
Stephanie Kitts
Jonathan Small
Janet Aranda

Guests

Jessi Rowden
Jane Cunningham-Stephens

- I. Call to Order Dr. Marie Lobo, Chair @ 9:02am
- II. Changes/Additions to Agenda - Dr. Marie Lobo, Chair
 - No changes
- III. Approval of March 18, 2021 Board Meeting Minutes ~ Dr. Marie Lobo, Chair
 - 4/4/21 - Minutes circulated to Board; approval, moved, approved unanimously
- IV. Reports
 - Reports/Updates & Business Development ~ Director Nyika Allen – out of office
 - Deputy Director Richard McCurley (Landside)
 - Numbers;; back in Feb vs 2019 31.56% enplanement count; March 44.63%; good jump based on spring break and COVID reopening, and vaccines; April continue to shows 47.63% vs 2019 (baseline)



- March 8 days beat national avg; consistently 10% below; but had 8 days we beat national avg; avg daily 3323 passenger enplanements; 15 days 3k+ 6days 4K+ 21 or 31 greater than 3K; one day 4734 passengers (high since COVID hit)
- April 6 days in 4K mark; showing steady increase
- Update PNM project; waiting to replace switchgear westside on order from PNM; will required late night shutdown; post office belly freight and old terminal; no impact to terminal;
 - Jay how long and what if something goes wrong?; Richard 4-6-hour process late night; if run into situation back out and reinstall
 - Assessment last time to determine April May 2019
 - Annually looking at switchgear; will monitor every six months vs annual; discussion on switchgears, transformers; do not look at cable lines due to high voltage; cabling has a long life; do not touch/tamper then start having issues
 - HVAC system ordered to come in 4/19, will start coordination with contractor for installation; 6/25 completion date; will decrease virus in air; ROI, reduce maintenance on HVAC system; will reduce issues with coil system; keep air clean, safety and reduce cost; Marie will it reduce chemicals? Richard, Yes will reduce; won't have large scale building up on coils; Marie what about building as a whole; Richard this is added next level; will continue to add enhanced at night to clean; also looking at UVC for handrails at escalators; added features for safety traveling; Anthony? What other airports have used this system and how effective has it been/ what benefits: Richard Dallas-Ft Worth (DFW), Los Angeles (LAX), San Diego (SAN) have installed, will get names; we are one of first to implement; many airports are looking at it; we found a way to get installed; a lot of airports are putting this into their projects; we found we could retrofit Jay – any safety hazards; Richard only when system working inside HVAC unit; need to do a portal inspection; it is away from passengers and public; Anthony are airport staff trained or certified to work on this; safety? Richard we are training on procedures, filtration filters and when using it; No special certifications; just hvac
- Deputy Director Steven Petty (Airside) - Lead
 - Security project update; 16million dollar project
 - 1Q21 initial completion; currently 95% complete
 - change order for #54 cameras; summer completion projected;



- Runway 8-26 inspection this week; Jane working out
- Jane in Houston - inducted as AAAE president
- 8-26 open 4/22 next week
- Airlines adding flights – good news
- Finance ~ Josh Castellano-Gonzalez
 - Summary of expenses and revenues by quarter; broken up admin and operating and maintenance;
 - Percent expended 75%
 - Operating expenses under due to CARES act and controlling spending
 - Admin 58% expended; Operating and Maintenance is at 53%
 - This year has been skinny on spending
 - Revenue 75% supposed to be but at 58%
- Operations Overview ~ Jane Lucero – out at FAA inspection (Steve Reporting)
 - Taxiway echo continues; Kirtland follow-up next week; runway opening and will alleviate utilizing of 3-21 and 8-26
 - FAA inspection; Steve out briefing with inspector today
- Project Overview ~ Hartwell Briggs
 - Concessions project reached completion of programing and concept design; how passengers move; TSA checkpoint relates to hall and people flow through; create a great passenger experience and generate more revenue; next phase schematic design; working with TSA to work out their space with requirements and ancillary spaces accounted for and arranged for them to function; estimate is 62 million dollars; includes fire sprinkler system we will install on secure side of building; FBT Architect
 - Spirit Drive asphalt started in phase 1 next week; (University and Sunport 3, Eclipse hangar; working on western half of GA parking lot; complete July; eastern half pave the parking lot of Sunport 1 10tanker and CSI Aviation located; target date November this year
 - Continue studies of fire protection systems; will install throughout all properties; studies in progress; phase 1&2 effort;
 - SARA – ADA accessible improvements service animal relief areas in progress
 - CARES and renovations to building; exterior, woodwork; refurbishment
 - In-line Baggage in design phase; start construction February 2022;
 - Contract in place for Jetbridge refurbishment in June this year
 - Anthony when can we get layout?



- Richard let us package together; will get with Hartwell and Nyika to pull together; Anthony would like to see the basic drawings
- Business Development ~ Lisa Leyva
 - All 3 major projects moving along; latest Orion update lease agreement with City Council; anticipate approval 4/19;
 - Air Service – spoke with SWA and JetBlue and Allegiant to figure out their plans and how we can support; mayor 1.5 million campaign; 5K out of Aviation; lodgers and tax board presentation last Friday; after speaking with these airlines, focus cities, Austin, Boston, NYC, Sand Diego, San Antonio, Portland, we thing best bang for our buck in these markets;
 - Visit ABQ and city Eco development and narrowed down to these cities; anticipating for campaign in next couple weeks and will start put \$\$ into those markets; Allegiant markets to Las Vegas and Austin not doing as well, but since Allegiant taking on more aircraft; Allegiant on hiatus and will be back 5/28; and bookings expected to improve
 - Will be out next board meeting to Savanna GA; Breeze will be in attendance and want to speak with them about potential in ABQ
 - Fred – Allegiant did they mention anything about Orlando? LL, not since other markets; want us to focus on Austin & Las Vegas
 - Stable through May; Delta adding 2nd Atlanta flight; Minneapolis pushed back to 6/5; JetBlue back late march; twice per week; in may 4xs per week; 2pm departure change to midnight departure;
 - No airline summer schedules out
 - AA 2019 levels; still running American eagle flights; and 737; have not started Los Angeles,; LL LAX starting soon; Fred early am flight activity
 - Austin surprised SWA has not brought back; AA starting to make Austin focus city; Eagles jets
 - New carrier Avelo announced routes out of Burbank; ABQ might be in their alley
 - Lisa expand out of marketing campaign focus cities; not direct routes now, are routes we had in past or we have spoken with carriers in past; stimulate the market to build the case; JetBlue great news Jan bookings at 30%; load factor April 60%; positive trend; load factors hopeful 85-90%
 - Fred – nationally airlines focus on outdoor destinations; Lisa - they love to see competitors test market and then follow suit: Marie do airlines show up on flight search sights; Travelocity? Lisa - yes; when we do marketing



and have (e.g. Austin) when you click through, you will see allegiant to come up, we will direct to home page; if only one we will hold it; Anthony? What efforts put forth to recruit airline industry conferences? What opportunities to bring here? LL – one of the things we were excited about AAAE arts conference supposed to be here last September; opportunity to show off; excited to possibly bring back if conferences start to be in person; opportunity to chat with folks about conference around balloon fiesta; very expensive and not cheap to host here; has to be part of marketing dollars; as more uptick in dollars; and can bring in revenue; we may be seeing more of this; Anthony good to have regional meeting; will help in recruiting; LL usually booked out a couple years in advance; work with Visit ABQ as expert in conventions; we would work with them to facilitate;

- Public Relations ~ Jonathan Small
 - Expend on out of market campaign; creative direction; may be aware the FAA has regulations and restrictions on content we can use airport funds; we cannot use to promote the city or destination;
 - Will focus on use of eye-catching design, vibrant photography; strong call to action; template to showcase variety of attractions to city and state; consistent campaign; from perspective of air travel; working with local photographers to feature work in national campaign; and will echo our work on their personal campaigns; considered local influences on social media; a lot of leg work to prepare
 - Expanding on local marketing efforts now that more folks vaccinated, COVID numbers going down; public sentiment about airport travel good; very strategic to transition messaging; at point of encouraging folks to book next adventure
 - PR perspective a lot of media attention with increased activity; positive energy and excitement
 - Bring out program up to par; replace info plaques up to speed; installing new art work which has been in storage;
 - Launched survey last month; re how folks feel about traveling; we generated a lot of responses and would like to share insights and date we have collected; Stephanie Kitts will present
 - Stephanie Kitts – 2nd version of survey to locals throughout state of NM; under 600 responses ; out of those overall level for comfort of travel measures 10; more than 80% of those folks are ready to travel within next 6 months; 75% are planning a trip within 3-6 months; one thing improvement; close to 70% planning a trip are planning to fly; last time most were driving;



majority of respondents feel comfortable seeing ads and know we are promoting tourism; majority are comfortable promoting travel out of state to bring folks here

- Fred channel 4 had nice story on secret tunnel
- Marie do you promote non-profits such as animal sanctuaries around the state; interesting unique oddities around route 66; Jonathan out of market campaign – we have categories features; arts and culture, adventure, mountains, rivers, balloons; then each category features photography to showcase attractions without naming anything (FAA guidelines does not permit to identify specifically); Jonathan will showcase features attractions and the greater state. There are a lot of options and exactly what we are doing; Anthony – enchanted lens camera club go around state and take pictures may consider. Jonathan will look into and see if interested in submitting some of their options

V. On-Going Business

- a) Jessi Rowden, Cutter – Update NM SB116, RELATING TO AIRPORTS; ALLOWING THE SALE OF UNLEADED FUEL AT AIRPORTS – popped up onto everyone’s radar; short one sentence bill; sale of unleaded fuel shall not be permitted at airport; engaged national business Assoc, and other major national operators in opposition to bill are on board
 - Day – Senator Solis plane takes unleaded fuel; during process agenda changes frequent; problems with link; folks not able to participate; bill died and did not make way through to the floor; doesn’t mean something else will not come up; Pathy (sp) program out there, environmental concerns; unleaded can be put into aircraft of has STC; has significant risk & must take someone’s word; quality control from refinery to aircraft not in place; any provider; Pathy (sp) program initiated by FAA and major fuel supplies; making progress to make an unleaded drop in fuel type; that product has not been safely developed and tested at this time; industry aware and working on int; ensure every aircraft safe, it will not be approved;
 - Important to keeps legislators’ implications for state and cost perspective; it would take a lot of infrastructure changes and training; fiscal impact report important; LFC analysis
 - Jessi will stay in touch;
 - Day: we don’t change laws to benefit a single person in this state

- b) Board notification – Marie – has appreciated the updates



- Steve – Nyika Richard and Steve will use best judgement to notify board of incidents at Sunport and DEII; some info SSI and TSA sensitive; and will use best judgement and stay within SSI guidelines.
- Everbridge system – 1-2 members want to be notified; due to SSI it is a closed system for badged employees; complies with TSA and SSI directives

VI. New Business – Fred – next month or June; in person meetings; Marie we have to follow public health guidelines; now limited to #10; if vaccinated fully, plus 14-20 days it is safe to be in room unmasked; Peter, right now City Council meeting by Zoom and will continue to do so. Marie reading of public health mandates; wouldn't be surprised if not permitted until the fall; Fred – agree a lot to consider; keep open Bernalillo county, green turquoise;

VII. Visitors Comments/Questions

Adjournment motion @10:06; moved, unanimous

Next Meeting Date: - May 20, 2021 ~ via Zoom Conferencing

DocuSigned by:
Marie L. Lobo
BAAC09A527DF492...
Marie L. Lobo, Chair

5/21/2021 | 1:13 PM MDT

Date



Nyika Allen is inviting you to a scheduled Zoom meeting.

Topic: Airport Advisory Board

Time: Mar 18, 2021 09:00 AM Mountain Time (US and Canada)

Every month on the Third Thu, until Dec 16, 2021, 12 occurrence(s)

Apr 15, 2021 09:00 AM

May 20, 2021 09:00 AM

Jun 17, 2021 09:00 AM

Jul 15, 2021 09:00 AM

Aug 19, 2021 09:00 AM

Sep 16, 2021 09:00 AM

Oct 21, 2021 09:00 AM

Nov 18, 2021 09:00 AM

Dec 16, 2021 09:00 AM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

https://cabq.zoom.us/meeting/tJEkceivqDkvHtZVGE3I1h_80xPHveSQwRxs/ics?icsToken=98tyKuCtpz0rHdKXtR2FRoWMHY_od-3wvnpYgrdnqjjAUAkCajyuZvpyGqR6l-nH

Join Zoom Meeting

<https://cabq.zoom.us/j/95961762542?pwd=YWptVHFIZXlhcldWZEJEM1N5NENRdz09>

Meeting ID: 959 6176 2542

Passcode: 264982

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