



**MEETING FACILITATED VIA ZOOM  
DUE TO COVID-19**

**Airport Advisory Board Meeting  
Thursday, September 16, 2021 9:00 am  
Zoom info below**

**MINUTES**

Advisory Members – Present

Dr. Marie Lobo, Chair - remote  
Anthony Gallegos, Vice-Chair - remote  
Fred DeGuio - remote  
William Ferguson  
Marissa Elias – remote  
Jay Carrizales – remote  
Jon Word – late - remote

City Personnel & Guests

Steve Petty  
Jane Lucero  
Lisa Leyva  
Peter Pierotti  
Hartwell Briggs  
Brent Chapman  
John Stephens  
Vicki Schwab  
Janet Aranda  
Elizabeth Armijo (Commander)

Advisory Board Members – Absent

Day Hochman-Vigil  
Jim Maddox

Guests

Jessi Rowden  
Joe Grasso  
Janet Cunningham-Stephens  
Donna Sandoval

**AGENDA**

- I. Call to Order Dr. Marie Lobo, Chair @ 9:00 am
- II. Changes/Additions to Agenda - Dr. Marie Lobo, Chair – no changes
- III. Approval of August 19, 2021 Board Meeting Minutes ~ Dr. Marie Lobo, Chair
  - a) Minutes circulated to Board, 9/7-10/21- no changes; motion to approve, vote, approved
- IV. Reports
  - a) Reports/Updates ~ Director Nyika Allen – out
  - b) Deputy Director Richard McCurley ~ (Landside) – Out vacation
  - c) Deputy Director Steven Petty ~ (Airsides) Lead - Sunport 2021, FAA Zero Emissions Grant; award by FAA next, 3 electric busses, One overhead charging station, \$3 million FAA match, match FAA \$2.5 million and Aviation (us) \$5 million; American Rescue Grant may pay for 100%; FAA Vale PC Air Grant, 21 pre-air units, \$2.3 million grant; based on 85/15 match, FAA 1.9 million and us (Aviation) \$400K; American Rescue may pay \$100K; Jay, will PC air HEP filters and UV will continue; Steve yes, included in documentation for bid.
    - Janet Cunningham-Stephens, named Lead Planner – Intro – Donna Sandoval is the new Community Planner; Peter, has Chicarelli gone to Dept of Justice? Janet yes,



new person's last name Ferguson; Jay what does community planner do? Janet it's different; Kirtland is a community and is semi zoning; looks at facilities, new housing, new warehouse, new research facility; have board and planning commissions and facilities board in charge of leadership; have authority to conduct environmental assessment; research info for government staff; it's a small community; Jay - will person be in involved with airport or airfield; Janet - the airport is under jurisdiction City of Albuquerque and FAA, we don't have the airfield; we have area that surrounds the airfield, hangars, and various activities associated with airfield

- d) Fiscal Manager ~ Josh Castellano-Gonzalez
- Good news just received August; passenger numbers trend growth continues; August last year up 205% from 2020, however still down 29% from 2019; better than estimates; revenue in at budget; made \$11.8 million; Parking, specifically, is out performing all the areas and doing better than most offsite parking lots at 95% of revenue from 2019; Marie - any data why more folks in garage; Josh do not have info; numbers rolling in slowly; we have done passenger surveys in past, but this was prior to Covid; new study would be costly at this time; potential of one off site parking lot closed; Josh gearing up to go live with that last year; waiting for traffic to stabilize; Lisa been working with agreements; anticipating January tentative date of implementing new agreements and remains fluid as this has been the case through Covid; Marissa, when traveling Uber an Lyft not as available; may possibly impact
- e) Operations Associate Director ~ Jane Lucero
- Officially to 24 hour operations; fully staffed; Ops Officer on duty 24/7; TXY E, phase B finished end of month; received grant west end construction; waiting for grant CF and golf reduction?; Jay; do we have enough task for our midnight crew; Jane yes they are busy with detailed inspections, lights wildlife; plenty for them to do; Fred; unscheduled landings in the middle of the night; Jane unscheduled landing, diverts, JetBlue flight in middle of night; peace of mind having someone here; and also a lot of medicals in night;
- f) Business Development Manager ~ Lisa Leyva
- Out of Market Campaign: YTD \$111,050; Total allocated for next agreements, \$177,350; remaining after February 2022, \$292,400; have been very responsible with money allocated; utilizing media partners; getting direct bookings and will reevaluate in February
  - RAC contract; new agreement by October 1; Two new entrants; award received; Council approval on Monday; a lot of work at RAC; improvements to get new contract in place; as of this week #22 spots, 127\$/revenue annually; folks excited to advertise in airport
  - Announcement – new Air Service; notified by SWA yesterday; direct service to Burbank as of January; huge for film industry; SWA press release 7:30 am; our press release out in next hour; starts 1/17/22. Will send invite for inaugural flight
  - Fred – worth noting that SWA has never flown to Burbank; SWA typically goes where other airlines will be going; maybe use the NM1 plane
    - United most changes; upgrades for Balloon Fiesta using 737/9; 9/30-10-11; others using regular schedule; dropped one Denver flight; #3 day; 10/12 drop to 2 flights per day; November back up to 3;
    - JetBlue fly #5 nights JFK and every night for Balloon fiesta;
    - Allegiant; downturn in Austin traffic; paused for 10/1;
    - SWA wait for Nov details



- Lisa SWA adding Dallas/Houston/Las Vegas/Phoenix flight;
- Attending Allegiant conference end of September; pitch to Allegiant that ABQ needs to be destination and also discuss Austin
- Concessionaire partners ramping up; all locations open up 9/26; in preparation for Balloon Fiesta
- Balloon Museum exhibit is currently being installed; press event 9/22; will send invite
- Fred speaking to Allegiant; maybe Orlando, Nashville; Lisa looking at #s for additional asks; tapped for Midwest market; nice to get some seasonality from them for Albuquerque destination; Marie; any other marketing and PR?; Lisa mainly working on the logistics on balloon exhibit; blimp coming in today; marketing has new full time person at end of Oct; comes from UNM Pope Joy; another PR element; helps with team always being on-call; Jay which blimp? Jane GoodBeerBlimp gondola; static display
- William – Orion update; Peter –News reports of Orion having difficulty with funding & currently in litigation; lease has not been signed; City is looking for clarification of this situation; City collecting info to make informed decision in best interest of the City; City looking at the potential outcomes

V. On-Going Business

VI. New Business: Fred request update from Hartwell - Inline baggage system in relation to Cavalcade of Wings

- Hartwell have not heard back from JD Huss to review new layout; can get with Bud Ball and myself to tour site; schedule meeting; Fred also include Michael
- Lisa - recognition of Jonathan Small recipient of “40 under 40 Award”

VII. Visitors Comments/Questions:

Move adjournment @9:43; move second, approved unanimous

Next Meeting Date: - October 21, 2021, 9am ~ Hybrid in person or via Zoom Conferencing

DocuSigned by:

*Marie L. Lobo*

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Marie L. Lobo, Chair

10/27/2021 | 9:56 AM MDT

Date