



**ALSO FACILITATED VIA ZOOM
DUE TO COVID-19**

**Airport Advisory Board Meeting
Thursday, June 16, 2022 9:00 am
Hybrid/Zoom info below**

MINUTES

Advisory Members – Present

*Anthony Gallegos, Vice-Chair
Dr. Marie Lobo
Fred DeGuio
Marc Limmany
William Ferguson*

City Personnel & Guests

*Brian Boyd
Peter Pierotti
Josh Castellano-Gonzalez
Hartwell Briggs
Brent Chapman
Janet Aranda
Acting Commander/Lt Michael
Brodbeck
Doug Lutz*

Advisory Board Members – Absent

*Day Hochman Vigil
Jay Carrizales
Jon Word – Chair*

Guests

*Janet Cunningham-Stephens
Tim Gorman
Joe Grasso*

- I. Call to Order Jon Word, Chair out – Anthony, Vice-Chair - facilitating; call to order 9:03am
- II. Changes/Additions to Agenda – Anthony, Vice-chair – skipped - not offered for approval
- III. Approval of Board Meeting Minutes (5/19/22) ~ Vice-chair - Chair
 - Circulated to Board: 6/10/22-6/14/22 – no edits offered; move to approve, second; pass unanimous
- IV. Reports
 - Reports/Updates ~ Richard McCurley, Director out - Brian Boyd reporting
 - Press event for Reclamation water irrigation; save 4 million gallons drinking water a month



- Development of strategic planning Group headed by Peter Pierotti; focus on strategic priorities and goals; Standards, Policies & Procedures, Training for the Leadership and team members
- Performing review five-year Capital Plan in July to update CIP projects with FAA for next 5 years
- Anthony - Contract CMAR? Hartwell yes executed
- Peter communication with upcoming renovation; Anthony possibly review quarterly; Brian we may be able to include in communications
- ERP Power Project update: Replacement Emergency generators- Chris A – today will have two emergency generator units on location 10am; two more next Thursday; install on target and will be mid to late July
 - Anthony ??? PNM substation; Peter generators do not involve substation; generators heavily regulated; Marie will installation be moved up: Chris we anticipate August
 - PCAIR replacement (Anthony what is this) – PO cut; designer on board for passenger boarding bridges; Josh company is B&D
- Reports/Updates ~ Peter Pierotti, Associate Director
 - Sagebrush on site; PNM substation; Will - does it allow development on Sunport property; Peter our substations need to be approved and this will meet demands of airport for next 30-40 years; location is optimal and will have better system; better redundancy
 - Peter for Jonathan Small-out
 - Will have communications plan for renovation
 - New activity in house advertising; more revenue
 - Community engagement events; Saturdays Isotopes and Mayors State of the City event
 - Partnership UNM athletics – stay tuned
 - Jonathan is implementing out of market campaign - concept – important to attract ????? and for NM
 - Will – saw article where Peter was quoted on last improvement project; something like \$250K
 - Peter I didn't see a report with that dollar amount; was not interviewed. The TIP project had difficulties and concluded during pandemic after a variety of issues; media report 2.5 years ago that details over run at this project and was revisited because of audit
 - Peter – audit is available on CABQ website. (Janet sent link)
 - Peter \$3 million over initial budget; not unusual not to have overruns in amount of 10%; amount wasn't surprising, issue was the time it took
 - Hartwell - 10% not bad for old facility and old conditions; latest expansion 1989; there will be change orders; there were scope changes made by leadership at time and added value of project
 - Peter Council approved this past week and questioned Richard McCurley on how we will do it differently this time; and our Director McCurley responded audit concerns with 9 points.



- Peter – Honor Flight received lots of media attention and well attended by community; typically occurs annually; encourage to attend in future
- Peter – President Biden here over the weekend; Brian went exceptionally well
- Finance ~ Josh Castellano-Gonzalez
 - Wrapping up yearend; will be 110% of budget in revenue; extra unanticipated \$3-4 million that we didn't anticipate
 - Warehouse close two weeks for major internal recount; will collaborate with teams around airport
 - Met with airlines; rates & charges; year-end reconciliation's
 - airlines will owe \$1.1 million from FY2021 due to lower than expected plane activity; budgeted on high end and true up this year; offsets ; we owe \$3 million due to problems w/staffing; vacancy savings; next year's rates based on more realistic expectation
 - Brent capital plan by City Council; is that funding resolution? Josh yes; project 100% funded set to kick off in January; terminal project; marketing looking at branding/name
 - Josh 50% cost is infrastructure updates; Marie - can Jonathan market article about the infrastructure. *(Janet sent link to board, along with guidance on where to locate Sunport news on Sunport website)*
 - Hartwell it's a security and safety component
- Operations Overview ~ Brian Boyd, Deputy Director
 - Program to increase awareness security requirements (AWARE); out in next few months; tenants and ground transportation; see something say something; engagement reporting usually activities to Security & Comms Center
 - Airfield Projects at Sunport – “Hot Spots” Project progressing w/new G1 being paved; move down to TWY C intersection next; West Terminal Ramp Progressing to next phase; Air Cargo Expansion moving along nicely with new tie-in to TWY F scheduled to start soon; Amazon moving along quickly
 - DEII Projects - start design rehabilitation for 17/35; geo technical; decide if full rebuild or replace
 - DEII EAA aviation academy event; #24 students
 - Vehicles and uniforms will have DEII logo; get them to be an airport of their own; change to an asset in the community; Anthony recycle asphalt; Brian not best for airports
 - Fred close runway 321?; Brian July 5-31?; Fred west ramp finish date; Brian end Sept/Oct; can't close alpha
- Business Development ~ Lisa Leyva – Out –attending development business conference; Peter spoke with Lisa; airlines still struggling to make their schedules due to lack of pilots and flight crews; important to keep up dialogue
- Fred - United added 8am Houston flight back at last minute for July 1 schedule; summer vs 2019, ABQ has 62 flights per day vs 84 per day in summer 2019;



new Fed Ex feeder carrier is Air Dialog which replaced Empire Airline on the ABQ/Gallup route; Empire still flies to Farmington, Durango; no change in airplanes; just different company

- Will - changes on fire tankers; Brian- running non-stop involved heavily; Calf Canyon under control causing some shifting
- Will - hydrogen project still ongoing; Peter yes, exciting project

V. On-Going Business:

- Board's recognition letter - Access Control (Jon Word continues drafting) – bypass until next meeting
- Board photos –Doug Lutz -reaching out to Board members individually – Sandia Vista room after

VI. New Business: Sunport Blvd Extension - accessed off I25 extended into the Valley

- Fred – Flight marquis reflects all United flights arrival 2 hours earlier; #4 of the flights off; who is responsible? Josh it is on United's side; they upload schedule into system
- Anthony article in paper; ambassador club use of animals Maggie may shepherd used; soliciting airport to pay for costs for animal that ate tainted peanut butter; Peter - City cannot contribute; Brian will get with marketing team

VII. Visitors Comments/Questions:

VIII. Next Meeting Date: - July 21, 2022, 9:00am – Hybrid

Adjourn 10:21 am

DocuSigned by:

Jon Word

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Jon Word, Chair

7/21/2022 | 2:43 PM PDT

Date