



**ALSO FACILITATED VIA ZOOM
DUE TO COVID-19**

**Airport Advisory Board Meeting
Thursday, July 21, 2022 9:00 am
Hybrid/Zoom info below**

MINUTES

Advisory Members – Present

*Jon Word, Chair
Anthony Gallegos, Vice-Chair
Dr. Marie Lobo
Fred DeGuio
Marc Limmany
William Ferguson
Jay Carrizales*

City Personnel & Guests

*Richard McCurley
Hartwell Briggs
Josh Castellano-Gonzalez
Lisa Leyva
Brent Chapman
Patrick Frias
David Galdony
Janet Aranda
Acting Commander/Lt Michael
Brodbeck*

Advisory Board Members – Absent

Guests

*Janet Cunningham-Stephens
Tim Gorman
Joe Grasso
Lem Hunter*

- I. Call to Order Jon Word, Chair @ 9:01
- II. Changes/Additions to Agenda – Jon Word, Chair - no changes; motion carries
- III. Approval of Board Meeting Minutes (6/16/22) ~ Jon Word, Chair
 - Circulated to Board: 7/11/22-7/14/22 changes to agenda captured: moved to approve; motion carries
- IV. Reports
 - Reports/Updates ~ Richard McCurley, Director
 - Introduction Tracy Perea; strategic planning; Jon -welcome, intimately familiar with Tracy
 - Question Tip actionable items; Janet sent out to board; reviewed; currently addressing those items ; 10 points identified
 - Project delivery method; major projects; implemented with CMAR (new big project); based on time saving's and cost control; equates to project cost; #2; dual review request; thorough processing of authorizations #3 retraining procedures of Aviation team 4) creation of shared drive; employee vacancies created issues 5) ??? storing template for each project; subfolders; all will be in sub folders 6) project handbooks by Nov



by planning team 7) Internal auditor to conduct audits every four months ; office internal audit 6 months??? 8) scheduling project??? 9) sending aviation internal auditors at conference last week; scheduling follow-up with 10) leader team review documents to ensure in compliance with contract and enforcement (framework 10 points)

- (1) Jay – I'm not familiar with renovation project; what happens if change occurs if no one at fault; if we change scope we pay; if any changes, Price changes, equipment, etc. and it's on them; CMAR brought in early in design and review for value and look constructability and modeling and providing input; by the time we get in schedules are in ; in the end we have our engineering pricing; and sit at table with them and sometimes get third part; once agreed, locked in; they take into consideration escalations
 - (2) Jay – Internal audit every four months; who Josh? Josh we have a CPA auditor on team; is the city auditor 6-12 months; Richard, we will work with them based on their schedule; instead of waiting until the end; we offered to come in so we can correct areas, if necessary
 - (3) Deguo updates TSA CMAR/ Richard - CMAR have gone through schematics; and shifting to design; have started interviews with subcontracts and have provided our comments
 - (4) Deguo – Status of Cavalcade of Wings move to center area underneath bi-plane; Richard will handle as part of the contract; the centerpiece; will have you all involved in that piece
- Tracy – strategic planning 3 target areas; ??I Plan, Standards policy and procedures; training; implementation and development; then to HR down the road
 - Grants - \$7M granted in July; pushing for more dollars next 4 years
 - Projects, landside main terminal project; construction target Jan (tentative: CMAR team hard target Jan construction started
 - Emergency Power Generator Project; on site replacement in June and Flywheel; backlog; continue to look at Jan 23 for completion
 - PCAir replacement approved with grant; waiver info done; issued PO and delivery in Sept; tentative; target date 1/23; units 5 years passed life cycle; going to a larger capacity
 - Passenger boarding bridge authorize design and in design phase; design complete November target; renovation of 21 passenger boarding bridges at airfield
 - Reports/Updates ~ Peter Pierotti, Associate Director - out
 - Finance ~ Josh Castellano-Gonzalez
 - Expense report review
 - Air Stats – down June 17% from fy19; bounce back from only 2% for May; far above what we forecasted (down 20-30%); we were super conservative and it paid off; and in better financial position
 - Operations Overview ~ Brian Boyd, Deputy Director – out (Richard reporting)
 - West terminal apron construction; on target completion in September
 - (1) Replacement concrete pavement



- Air cargo ramp expansion; on schedule and target completion Dec 2022 @ Amazon cargo facility (moving pretty quick); Oct 1 date; can see fulfillment center
- Taxiway 1 TA ramp area; and Taxiway C down to regulatory size taxiway; sept 2022 completion
- Airfield shoulder replacement; back into compliance 8/22
- Lisa – Atlantic additional development ; FBOs; agreement with Bode fuel farm at DEII
- Business Development ~ Lisa Leyva
 - Air service – Jumpstart briefing snapshot; in Reno; spoke with #8 airlines; Sun Country is MSP; potential memorial day 2023; interested in ABQ; unique synergy with Amazon; speaking with Amazon by end of week; determine airline provider; SW is crushing it; no complaints from WN; long-haul is a challenge; VWI market strong on weekends; hard to find pilots; 2019 plane shortage and 2022 pilot shortage; SW in news got to employee #s hired 10K people; will see SW to come back; Balloon fiesta potential ungauged; we are 75% restored to 2019 #s; largest market share carrier; 75% of 2019; allowed other carriers to capitalize AA and Delta have captured some; AA Austin is crushing it; tons of connectivity thru Austin; AA market share 5 points since 2019; JetBlue leaving market until April; still in communicating; not exiting the market; Great meeting with Flair ULCC; working to change way Canadians travel typically 4 weeks at time; and consider US as weekend; how to enter market; still years away; 2 meetings thus far; interested in ABQ see synergy ABQ and Vancouver re film industry; tourism; limited by FAA and marketing perspective; met with Allegiant exited ABQ; long term 3 years out to return; remind them of ability non-stop to Mexico and remain at top of list and do have their own VMR with Travel NM; Delta load factor great; consistently over 90%; MSP back through fall and hope it will continue; overall seat reduction; and ABQ remains flat; met with charter company, 30 seat; mostly FBOS and out of Burbank; Netflix potential; make introduction; overall not seeing the challenges that other large hubs seeing ; no cancelations
 - (1) Capacity update presentation – capacity issues; load factors comparison to seats; close to being at seat capacity; story reflects not anything to do with ABQ; flying regardless of obstacles; when sent to airlines advised losing potential
 - Lisa will provide report to Board
 - Update solar projects & DEII – 2 letters of intent (LOI); ABQ at landfill
 - Cell tower at DEII
 - 2 LOI land development at DEII additional hangars and 10 acres
 - Jonathan has taken over the advertising program; have had 7 new advertising agreements in last month; and looks like billing over \$150K in revenue; and continue to grow
 - Jay – Hydrogen at Ace update; Lisa under LOI; Universal hydrogen moving forward; in feasibility period now; working with developers Jay this means the ACE will be completely filled by production facility; Lisa, no



three separate companies with LOI; Jay is anybody putting a production facility on ACE: Richard no liquid hydrogen; tanks manufacturing; not producing hydrogen; Jay what about explosive quality distance; Lisa no hydrogen production

- Capacity update June down; keep adjusting summer schedule; what they release in may April has adjusted several times; iterations have seen a lot of our schedules stay flat; which is a win
- Fred – capacity biggest part is SW 22 flights per day; running larger 737 800s; Sept, 4 more flights up to 26; 2nd flight to Austin; by Sept/Oct we could narrow gap; Delta Minneapolis started last week and set to stay; Flare to Vancouver; Alaska two flights to Seattle; and Vancouver might do well; American Charlotte flights; suspended El Paso flight and cut out for us; flights to Las Cruces; race revenue; Gallup got Grants to Phoenix; hope for Las Cruces; SW San Antonio Saturday only dropped through fall and up for holidays; Lisa - August 3, plan to join us 8/3 inaugural flight Spirit to Vegas; giveaway “Spiritaneous” advertising bags packed, register trip to 2 flights, hotel MGM grand, \$150 LV; press event in great hall; been giving a ways tickets to Vegas for summer; NM United and Spirit on the field promotion; trip for 2 to game; Fred dozen connecting flights from Vegas

V. On-Going Business:

- Board’s recognition letter - Access Control (Jon Word continues drafting)
- Board photos –Doug Lutz – photos taken; LL photos on website; and in corridor to structure
- Will Ferguson – pending article quoting Pierotti- was not able to locate
- Brian Boyd – follow-up Marketing Team – re: Anthony Gallegos (vice-chair) dog who ate tainted peanut butter; fundraiser – forward to next month

VI. New Business: Manny Manriquez –

- Fred Cavalcade of wings; Mike; board meeting last month; update website; continue to get photos; lots to come
- Concessions RFP for Renovation Project; under development; Richard mentioned \$7M FAA grant; that will be applied to infrastructure; KOAT interview couple weeks ago; opportunity to send a message
- Marie update Covid
- Will how do wheelchairs work at airport; L contract with each airline; but can call communications and will dispatch porter; work for the airlines; DeGuio also issues with staffing

VII. Visitors Comments/Questions:

VIII. Next Meeting Date: - August 18, 2022, 9:00am – Hybrid – Jon out next meeting;

DocuSigned by: Anthony leading next month

Marie L. Lobo

8/23/2022 | 1:02 PM MDT

BAAC09A527DF492...

Dr Marie Lobo

Date



Richard McCurley is inviting you to a scheduled Zoom meeting.

Topic: Airport Advisory Board

Time: Jul 21, 2022 09:00 AM Mountain Time (US and Canada)

Every month on the Third Thu, until Dec 15, 2022, 12 occurrence(s)

Jul 21, 2022 09:00 AM

Aug 18, 2022 09:00 AM

Sep 15, 2022 09:00 AM

Oct 20, 2022 09:00 AM

Nov 17, 2022 09:00 AM

Dec 15, 2022 09:00 AM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: https://cabq.zoom.us/meeting/tZ0oc-GprzIsE9LZQHPP_Qm5CIBrH763-khM/ics?icsToken=98tyKuGhqz8iG9WcthCBRpx5GY-gWevzmFhdj_pxpi7NMxBsUw6jFe5gIJooRoud

Join Zoom Meeting

<https://cabq.zoom.us/j/89548119696?pwd=Y0NwL1ZuQXpwOUpWcTVxU2VJTjBjUT09>

Meeting ID: 895 4811 9696

Passcode: 664083

One tap mobile

+12532158782,,89548119696# US (Tacoma)

+13462487799,,89548119696# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 895 4811 9696

Find your local number: <https://cabq.zoom.us/u/kcXhNAYftn>