



**ALSO FACILITATED VIA ZOOM
DUE TO COVID-19**

**Airport Advisory Board Meeting
Thursday, August 18, 2022 9:00 am
Hybrid/Zoom info below**

MINUTES

Advisory Members – Present

*Dr. Marie Lobo
Fred DeGuio
Marc Limmany*

Advisory Board Members – Absent

*Jon Word, Chair
Anthony Gallegos, Vice-Chair
William Ferguson
Jay Carrizales*

City Personnel & Guests

*Brian Boyd
Hartwell Briggs
Lisa Leyva
Jonathan Small
Manny Manriquez
Brent Chapman
Patrick Frias
David Galdony
Janet Aranda
Peter Pierotti*

Guests

*Janet Cunningham-Stephens
Joe Grasso*

- I. Call to Order – Jon Word, Chair (out); Anthony Gallegos leading; Gallegos 8/17/22, 9:32am email- unable to lead due to other obligations; deferred to Dr Marie Lobo
 - a. @ 9:02 am; confirmed quorum
- II. Changes/Additions to Agenda – Anthony Gallegos – Vice-Chair 8/17/22 9:32 am deferred to Dr Marie Lobo; no changes and accepted as circulated
- III. Approval of Board Meeting Minutes (7/21/22) – Anthony Gallegos>deferred to Dr. Lobo
 - a. Circulated to Board 8/19-12/2022; motion to approve; passed unanimous
 - b. @9:15am Janet not able to confirm quorum; confirmed no quorum present
- IV. Reports
 - a. Reports/Updates – Richard McCurley, Director – out / Brian Boyd reporting
 - i. Lisa’s departure to Raleigh
 - ii. Manny assuming responsibilities during transition



- iii. Chris Albrecht accepted new role at Environmental Health; transition over next month
 - iv. Airfield Projects Update –
 - 1. Main Terminal Project – Progressing on design; On target for construction start date Jan 2023; clearing design with Mayor then we can share w/board
 - v. Emergency Power Project - Replacement of Sunport emergency generators and installation of new UPS systems; Generators are 750KW; UPS flywheel system 1000 amps; Est cost \$7M; on schedule target date complete Jan 2023; generators dropped earlier this month;
 - vi. PCair Replacement – Replace PCair 21 units on passenger boarding bridges; 84.29% VALE Grant; cost estimate \$3M; target completion date 1/2023; first delivery is scheduled for next week 8/23
 - vii. Passenger Boarding Bridges Project - Refurbish 21 PBBs; include 400 Hz instead of full replacement. PCAir separate grant project. Structures have indefinite life as long as maintained. Most cost effective to refurbish instead of replace. If replaced, new PBBs only have a 15-20-year lifespan. (B1 was renovated 2nd half of 2020); cost Est \$20M; target completion 9/24; design in progress;
 - viii. ZEV bus charging station Construction in progress.
 - ix. Cell Phone Lot Relocation – New location on Sunport Loop adjacent to Sheraton Hotel; designs are in progress
- b. Operations Overview – Brian Boyd, Deputy Director
- i. Update West Ramp terminal project
 - ii. Update Air Cargo Project
 - iii. Update TWY C/G1 Hot spot project
 - iv. Advised TWY H Rehab project by KAFB
 - v. AWARE Program & hang tags – phased approach & 1st phase involve commercial ground transportation operators; does not apply to delivery vehicles who will be required to deliver to designated locations
- c. Peter Pierotti, Associate Director –
- i. Sustainability workshop yesterday; more at next meeting
- d. Finance, Josh Castellano-Gonzalez (out) – Lisa reporting - Sunport 2022 Fiscal 23 passenger activity report; Lisa up 8% YTD from last year and last month; avg down 22.5% down; goes back to seat capacity and not lack of bookings; load factors strong; Chicago best load fact at 94%; we



need to see uptick in seat capacity; overall strong and see days greater than 2019 over last couple months; restricted flights for holidays, vast majority affecting the larger hubs (e.g. Dallas, Houston, Denver).

- e. Business Development – Lisa Leyva intro Manny Manriquez who has notified partners today is Lisa’s last day. Official handoff to Manny
 - i. Manny been working since March (Development and Concessions Renovation Project; Air Service Development; welcome Matt Holguin at Cutter; new manager
 - 1. Jonathan
 - a. PR Marketing – staffing shortages
 - b. Spirit Launch successful
 - c. WhereWeFly – tool on website; trip planning; more engaged and robust experience with non-stop routes, photos and videos of various destinations and links to book flight
 - d. Balloon Fiesta 50th
 - e. Internal Advertising Program – excelling; #24 contracts, \$19K month nonaeronautical revenue; Lisa \$228K annually; increased revenue by 50%; looking at adding other space options; getting quotes on secure side digital displays; e.g. Meow Wolf advertising on shuttle busses, projection mapping
 - f. DeGuio air service;
 - i. SW adding more flights 9/6; #26 up from #22 up from fall; AA second Chicago flight late Sept; airport Durango closed for 10 days in September 7-16, 2022; ABQ is closest airport to drive; have 600 seats per day; we could see that much more for those 10 days.
 - ii. American slashing flights in December; modified November schedule; Chicago flight looks pretty good; Chicago highest load factor; second flight 9/30/22 (balloon fiesta); Lisa American Airlines and Delta have added some capacity and good for balloon fiesta; JetBlue exit market 11/22-3/23.

V. On-Going Business

- a. Board’s recognition letter proposed by Jon Word – pending Jon drafting – no update



- b. Brian Boyd – follow-up Marketing team – re: Anthony Gallegos (Vice-Chair) requesting funding for dog who ate tainted peanut butter
 - i. Brian Boyd - concerns if we actively as an organization pursued funds; anti-donation issues

VI. New Business – no quorum

VII. Visitors Comments/Questions:

- a. Michael Howell, Chairman, Cavalcade of Wings; status update on relocation project for Great Hall; Spirit donated to Cavalcade of Wings; Brian all details being solidified on renovation project including placement of exhibits; getting finalized once presented to Mayor; current plan underneath biplane signed off on; design for display is in FBT designer's plans; Brian - will take your concerns into consideration
- b. Brent - if you want to convene to discuss new business; rules of conduct don't allow new business to take place; Marie will not address any new business.
- c. Deguo run meeting next month

VIII. Next Meeting Date: September 15, 2022, 9:00 am hybrid

Motion to adjourn; @10:04; second & passed unanimously

DocuSigned by:
Jon Word
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Jon Word, Chair

9/16/2022 | 10:39 AM PDT

Date



Richard McCurley is inviting you to a scheduled Zoom meeting.

Topic: Airport Advisory Board

Time: August 18, 2022 09:00 AM Mountain Time (US and Canada)

Every month on the Third Thu, until Dec 15, 2022, 12 occurrence(s)

Aug 18, 2022 09:00 AM

Sep 15, 2022 09:00 AM

Oct 20, 2022 09:00 AM

Nov 17, 2022 09:00 AM

Dec 15, 2022 09:00 AM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: https://cabq.zoom.us/meeting/tZ0oc-GprzIsE9LZQHPP_Qm5ClBrH763-khM/ics?icsToken=98tyKuGhqz8iG9WcthCBRpx5GY-gWevzmFhdj_pxpi7NMxBsUw6jFe5gIJooRoud

Join Zoom Meeting

<https://cabq.zoom.us/j/89548119696?pwd=Y0NwL1ZuQXpwOUpWcTVxU2VJTjBjUT09>

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Passcode: 664083

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