



**HYBRID FORMAT VIA ZOOM
DUE TO COVID-19**

**Airport Advisory Board Meeting
Thursday, September 15, 2022 9:00-10:00 am**

Zoom info below

MINUTES

Advisory Members – Present

*Jon Word, Chair
Fred DeGuio
Marc Limmany
William Ferguson
Anthony Gallegos (late)*

Advisory Board Members – Absent

*Jay Carrizales
Dr. Marie Lobo*

City Personnel & Guests

*Richard McCurley
Brian Boyd
Peter Pierotti
Hartwell Briggs
Jonathan Small
Manny Manriquez
Brent Chapman
Patrick Frias
Janet Aranda
Josh Castellano Gonzalez*

Guests

*Janet Cunningham-Stephens
Matt (Cutter)
Tim Gorman*

- I. Call to Order – Fred DeGuio>> Jon Word; call to order @ 9:03 am
- II. Changes/Additions to Agenda – Fred DeGuio>>Jon Word no changes, move and approved
- III. Approval of Board Meeting Minutes (8/18/22) – Fred DeGuio>>Jon Word
 - a. Circulated to Board 9/2/22 -9/8/22 – no edits offered – Fred offered to head meeting in case no one able to make it; but Jon attending; no changes to minutes, moved, second, approved; no objections
- IV. Reports
 - a. Reports/Updates – Richard McCurley, Director
 - i. Preparation Balloon Fiesta, 50th Anniversary ; teams sprucing airport and extra efforts; window cleaning; outside benches; street curb side painting next few weeks; TSA full staffing to ensure flow through checkpoint; added additional entertainment extended hours; preliminary reports reflect hotels showing capacity numbers looking good



- ii. Talks DEII; have some development preliminary with two entities; stewardship at DEII; good progress
- iii. Operationally no enplanement #s; TSA August saw down turn enplanement #s; 12K+?? 2019 vs 13.6; Sept #s looking good; #4 days during timeframe better than 2019; today busiest day since Covid in March; expecting 9K+ today; not since March 2020; Thurs, Friday #s usually heavy days; Jonathan fitting for 50th anniversary; hotel #s put us higher than other competing markets
- iv. Project updates
 - 1. Main terminal project target 1/2023; final phases of design
 - a. Pre-packages/demo to help with progress
 - 2. Emergency Power Project; continues and on schedule & on budget; generators all are onsite; on target
 - 3. PCair Replacement Project; all units on site August to install; start install next week; will pause install during Balloon Fiesta
 - 4. Passenger Boarding Bridge preliminary report finished; on target design completion November; trying to meet FAA December deadline
 - 5. Charging stations; ZEV; target in November timeframe charging station December; up and running at terminal depot
 - 6. Cell phone lot relocation; adjacent to Sheraton, loop around Sheraton; relocate cell phone lot to that location; final design phase; 30-40 additional spaces
 - 7. Project Replacement Monument Signs; off I-25 Sunport; logo sign; 15 years old; redesign; Yale; install new Girard//Sunport Blvd; preliminary design to Board
 - a. DeGuio amazing to beat 2019 labor numbers with fewer flights; Jonathan #s surrounding Labor Day down 4% from 2019
- b. Operations Overview – Brian Boyd, Deputy Director
 - i. Airfield Project Updates; G C ahead of schedule; punch list in next week; runway and taxiway back open
 - 1. West ramp work continues; asphalt out; forming new taxi lane target November
 - 2. Cargo on schedule accept aircraft by October; Matt waiting on last few FAA inspections; wrapped up by CFO and HQ by yearend; closer 1Q; fuel farm first; then currently environment and FAA permits for hangar and fuel farm; then will be able to be ready to start hangar after project complete
 - 3. Military taxiway??
 - 4. Double Eagle Graphic Total Tower Operations – AEG; more consistent than in past; on process of getting design rehab 1735; full reconstruct likely; met with NMDOT; DeGuio Amazon hangar when completed larger aircraft? Brian start first week November; operator is Sun country 738S



- c. Peter Pierotti, Associate Director –
 - i. No capacity update; too early in month
 - ii. Engaging in Staff development; City has gone to work from home policy
 - iii. Strategic Planning present next meeting
- d. Finance, Josh Castellano-Gonzalez
 - i. Financial Update –
 - 1. Manager position vacant parking
 - 2. Currently parking lots almost full on several levels; basic economy full; speaks to higher numbers we are seeing; today 9K passengers
 - ii. Round 3 electric bus grants received; \$2M for 2 busses from Feds
 - iii. FY 23 Finance Worksheet graphic review
- e. Business Development – Manny Manriquez
 - i. Development - two entities pursuing expansion of hangers at DEII.
 - 1. Sunport is close to development commitments on all shovel ready land.
 - ii. Air Service – Enplanements exceeded expectations over Labor Day weekend. Load factors are high
 - 1. Airlines are gradually bringing back routes they cancelled during pandemic. Pilot shortages remain a factor
 - iii. Amazon facility on track to be up and running October
 - iv. UNM – Sunport advertising trade; announcement is happening on Monday, 9/19/22
 - v. Balloon Fiesta – expecting high volume of visitors; Trade agreement - Sunport promoting Balloon Fiesta in exchange for Sunport marketing at Balloon Fiesta
 - vi. Jonathan Small updates –
 - 1. Last week AAAE summit social media summit; airport marketers from all over country, Canada; went well; great feedback
 - 2. Partnership with UNM Athletics; trade agreement; allow increased presence of Sunport at UNM facility and likewise UNM increased presence at Terminal; Sunport official partner of UNM Athletics; Monday, 9/19/22 9am press conference; Eddie Nunez, Mayor Keller etc., to attend; 3rd level pre-security
 - 3. Agreement with Balloon Fiesta for content on projection display and exposure for us at Balloon Fiesta
 - 4. Balloon Fiesta enhanced entertainment; live music every day, including NM Philharmonic
 - 5. 1 yr. this week balloon exhibit here at terminal; will remove exhibit and working on next art exhibits; 2 lined up; finalizing details;
 - a. Will - update Hydrogen; Manny still in feasibility period which ends 1Q23; on track; working to get them prepared;
 - b. 9/24 DEII Flying; Jonathan ??? ad k9 crew; cavalcade with be out there
 - c. Will – breaking bad statue would be good at Airport



- d. Fred at United arrival flights show 2 hours early; Richard will get our IT group to work with United
 - i. Air Service - American, Delta, United, and Southwest added extra flights and larger aircraft for Balloon Fiesta.; American brings back a second Chicago flight from Oct. thru Dec.; Alaska added a second Seattle flight (8am departure) for the month of September only; Delta will end their Minneapolis flight after Oct. 16, plans to return it next summer

V. On-Going Business

- a. Board's recognition letter Access Control - proposed by Jon Word – pending Jon drafting

VI. New Business – Board photos; Jonathan need to print and update entryway/breezeway

VII. Visitors Comments/Questions:

VIII. Next Meeting Date: October 20, 2022, 9:00 am hybrid

Move to adjourn 9:53am ; motion passed

DocuSigned by:

Jon Word

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Jon Word, Chair

10/20/2022 | 12:58 PM PDT

Date