



HYBRID FORMAT VIA ZOOM

Zoom info below

Airport Advisory Board Meeting
Thursday, January 19, 2023 9:00-10:00 am

MINUTES

Advisory Members – Present

Jon Word, Chair

Fred DeGuio

Marc Limmany

William Ferguson

Anthony Gallegos

Advisory Board Members – Absent

Dr. Marie Lobo

City Personnel & Guests

Brian Boyd

Hartwell Briggs

Jonathan Small

Manny Manriquez

David Galdony

Patrick Frias

Janet Aranda

Josh Castellano Gonzalez

Peter Pierotti

Dan Jiron

Chris Elam

Guests

Matt Olguin

Sgt Daniel Ross

Donovan Rivera

Daniel Manzano

Brett Shank

- I. Call to Order – Jon Word, Chair to order @ 9:03am
- II. Changes/Additions to Agenda – Jon Word; changes to agenda, proposed to have Fred DeGuio run meeting; motion approved
- III. Approval of Board Meeting Minutes (11/17/22) – Fred
 - a. Circulated to Board 12/6-9/22 – no edits offered; motion approved
 - b. 2023 Board meeting schedule (July & December typically off)
 - i. Motion to meet in July; but not December
 - ii. Peter next meeting is annual meeting in February; bylaws and board can set timeframe.
- IV. Reports
 - a. Reports/Updates – Richard McCurley, Director out (Brian Boyd reporting)
 - i. Emergency Power Project; substantial completion next 2 weeks;
 - ii. PCair replaced 21 units; all installed; reviewing punch list; needed to put in adaptors; waiting for adaptors to arrive



- iii. Passenger Boarding Bridges - 21 bridges; FAA notice of award last week; funding 7 bridges; bids just above \$4.5M; seeking federal funding for additional bridges; maybe two more with federal funding.
- iv. Charging stations in near future
- v. Design phase cell phone parking lot
- vi. Design phase Replacement monument sign
- vii. Parking garage lighting notice out last week
- b. Operations Overview – Brian Boyd, Deputy Director
 - i. Most of cargo project finished; back in March/April foxtrot 3 out; and FAA requirement delete foxtrot 3; delayed but now too cold to do concrete/asphalt
 - ii. West ramp end of this month most of work done; alpha 2 and 1
 - iii. Jetbridge contract award; mid to late spring
 - iv. Design work realigning LEDs; updated signs and repair temp sensors
 - 1. 2024 8-26; 2025 3-21; fixtures; signs; LEDs first generation; LED packets go bad, they turn blue; delay with components
 - v. Graph presented: DEII #s entire yet #s graph; strong March; April slack off; end of year down; no indication why; indications we are growing; new development this year;
 - vi. Doing away from pin code to get through gate; BODE POC; issue white badge; DEII logo; free; but charge to replace; June phase out pin code
 - vii. Applying for supplemental rebuild 1735; subsurface drain issue will be addressed; 8-26 duration 9 months (dependent on design); fixtures, sensors taken into consideration; core out to replace; will need to close runway; total project 9 months; close that taxi point; not entire runway; total closure runway; estimate 4-6 months (Houston); new generation more reliable and efficient
- c. Finance, Josh Castellano-Gonzalez
 - i. Traveling next month; on panel discussing financial structure of DEII; will provide update
 - ii. Aviation operations chart review (graph) as of 1/18/23; beating our estimate for revenue; bounce back from \$40M; all in line with budget; no grant funds used and well in budget; operating expenses 41% spent; 14% under budget; labor shortage cushioning; this year \$23M into capital budget (we list out every contract and compare from last year); include any increases and build into budget; look at entire concessions program and phase in closing and openings; estimates are conservative; budget built June-July – December last year; estimate \$68-70M this year; rental cars having best year ever by 20% / 20M\$; leases are capped for CPI increases and usually haven't hit that ceiling; getting 5% vs 2%; can't adjust; touch 68M\$ this year; without PFCs passenger facility charges; changed and put into capital fund; \$4.50 person; 8-10M\$ year; PFCs are funding west apron 100%;
 - iii. Audits are done and only major program in city without major audit finding



- d. Peter Pierotti, Associate Director
- e. Business Development – Manny Manriquez
 - 1. Dream of Flight Project Updates; - temp wall progress on east side in front of 3 retail concessions shops; Hudson in great hall Black Mesa by end of month; 2 pre-security shops/kiosks in great hall in next 2 weeks; signage underway
 - a. Outlook concessions RFP drop before end of March; details to public as progresses
 - b. Constructions major phase; - big temp wall middle of 3rd level; target date early march;
 - c. Can set up through Bonfire and <https://abqsunportbiz.com/>; via television media; Albuquerque Journal and others; also marketing campaign public reflection newsletters; ads local magazines and social media beginning mid-February; RFP for about month in March; respondents will have about 12 weeks; projections based on webinar in December and another this morning; participants #25-59; Jonathan social media; word is getting out; discussion on joint ventures, licensing agreements
 - 2. Fred signage; Jonathan reviewed; Manny key message clear reflection of our local businesses
 - ii. Universal Hydrogen LEDA funding
 - iii. ACE moving along; 7-acre lot not claimed; looked at DEII and Sunport ensure infrastructure in place
 - iv. Jonathan Small
 - 1. Public outreach Dream Flight and Doing Business RFP, all gone pretty well; great coverage air service to las cruces; great public reception;
 - 2. Temporary art exhibits
 - 3. Holiday review; 10K donation; local non-profit; Cuidando los Ninos, childhood homeless; video on your tube; coverage FAA issues; media here;
 - 4. Statues update – not possible to move Breaking Bad statue
 - 5. Board photos – in hands of vendor
 - 6. United update; met with last week to evaluate and discuss; mutually beneficial
- f. Air Service – Daniel Jiron
 - i. Presentation - share screen; capacity update; 496K all seats for month vs single week; down slightly; approaching 2019 #s; destinations by late summer will be back up to 25 designations; fluctuates; capacity wise recovering nicely
 - ii. Load factor; behind due to DOT date; remaining steady 87% for October; load factors good; seat capacity grows and growth factor aligns



- iii. December #s passenger activity graph; through November; down about 9% for moth YTD 11%; no giant shifts; tracking positive; December #s not great due to SWA; FYI 2023 FYI activity (graph)
 - iv. Las Cruces started past month 2xys daily Mon Fri; Kansas City resumes April; Orlando SWA in July August; Saturday only service
 - v. United may net gain seats #40 seats/day San Francisco; American ABQ Austin; April will be 2 flights; drop down to 1 march; back up 2 flights April
 - vi. SWA impact #s; in discussions with United moving some of their light maintenance; additional space for maintenance; may lead to something bigger down road; Deguio? Las cruces; am/pm state subsidy; are we working on 2 flights day m-f; Jiron TBD how strong they perform; dependent upon demand;
 - vii. Fred Deguio
 - 1. American adding 2nd Austin flight for Feb., suspended in March, then returns in April.
 - 2. United upguing a 2nd Houston flight from 50-seat RJ to 150-seat Airbus on Feb. 10
 - 3. JetBlue returns March 26
 - 4. Southwest still adding seven flights on April 11
 - 5. Spirit still adding a 2nd Las Vegas fight in May
 - 6. ABQ has 65 flights per day now, may be up to 76 by May
- V. On-Going Business
- a. Update - Board photos – Jonathan (print and update entryway/breezeway) – in hands of vendor
 - b. Update – United arrival flights showing 2 hours early – has been resolved
 - i. Patrick IT handled; - issue with timestamps being adjusted manually by United personnel; eliminated manual input and return to corporate input; folks depend more on devices so airlines focusing on that aspect
 - c. Peter – follow-up Strategic planning –
 - i. will come up with something for board to serve as ambassadors for strategic plan – focus as ambassadors for airport in general broader application; opportunity for board to be ambassadors for airport and for city in this regard as weeks go on; can mean for board to take a few more active step; we can hold workshops; segments for subcommittees; townhall meetings quarterly; Fred attended construction project; attending those is an easy step to get more information; Jon Word update meetings with RM, Manny, etc. and Jon – appreciate aviation efforts; abide by quorum rules; 2-3 persons;
 - ii. strategic plan will be complete in two years
 - 1. draft ready-March 2023 and will share draft version with board and locate notes from 2021 yearend presentation – summation of activities; one of charges was to get board more involved; no specific notes provided
 - 2. Strategic plan completed less than 2 years; 2 year plan and formal 5 year plan; 2 year complete next couple months; townhall



meeting to kickoff; on development and get feedback; notion is to building vision, mission, bottom up vs top down; march town hall; broad operation excellence, secure future; financial business development, engage team, community, staff, airport has special place for residents; sustainability; review list of segments; passenger experience; capital investments; funding availability; march will get more in-depth

- VI. New Business: Jon Word – Annual report – solicit help - Will Ferguson and Fred Deguio volunteered. Peter – February meeting - By-laws, elect officers, select schedule; ratifying or amend by-laws; final to make sure in compliance with open meetings laws;
 - a. Will/Marc progress on education thing; will reach out BODE, CNM
- VII. Visitors Comments/Questions: New Commander Donovan Rivera, APD; reassigned in new year; currently training; 3 years until retire; will be here for duration; upcoming bid then revisit rank/assignments
- VIII. Next Meeting Date: February 16, 2023, 9:00 am hybrid

Adjourn 10:15am motion passed

DocuSigned by:

Jon Word

C71EAE831FE44A...

Jon Word, Chair

2/16/2023 | 10:25 AM PST

Date



Richard McCurley is inviting you to a scheduled Zoom meeting.

Topic: Airport Advisory Board

Time: Jan 19, 2023 09:00 AM Mountain Time (US and Canada)

Every month on the Third Thu, until Nov 16, 2023, 11 occurrence(s)

Jan 19, 2023 09:00 AM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: [https://cabq.zoom.us/meeting/tZ0oc-GprzIsE9LZQHPP_Qm5CIBrH763-](https://cabq.zoom.us/meeting/tZ0oc-GprzIsE9LZQHPP_Qm5CIBrH763-khM/ics?icsToken=98tyKuGhqz8iG9WcthCBRpx5GY-gWevzmFhdj_pxpi7NMxBsUw6jFe5gIJooRoud)

[khM/ics?icsToken=98tyKuGhqz8iG9WcthCBRpx5GY-](https://cabq.zoom.us/meeting/tZ0oc-GprzIsE9LZQHPP_Qm5CIBrH763-khM/ics?icsToken=98tyKuGhqz8iG9WcthCBRpx5GY-gWevzmFhdj_pxpi7NMxBsUw6jFe5gIJooRoud)

[gWevzmFhdj_pxpi7NMxBsUw6jFe5gIJooRoud](https://cabq.zoom.us/meeting/tZ0oc-GprzIsE9LZQHPP_Qm5CIBrH763-khM/ics?icsToken=98tyKuGhqz8iG9WcthCBRpx5GY-gWevzmFhdj_pxpi7NMxBsUw6jFe5gIJooRoud)

Join Zoom Meeting

<https://cabq.zoom.us/j/89548119696?pwd=Y0NwL1ZuQXpwOUpWcTVxU2VJTjBjUT09>

Meeting ID: 895 4811 9696

Passcode: 664083

One tap mobile

+12532050468,,89548119696# US

+12532158782,,89548119696# US (Tacoma)

Dial by your location

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 719 359 4580 US

+1 646 931 3860 US

+1 689 278 1000 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 558 8656 US (New York)

Meeting ID: 895 4811 9696

Find your local number: <https://cabq.zoom.us/u/kcXhNAYftn>



1. AA 2nd flight to Austin 2/3 start; then drop in March; back in April due to AA Eagle/Mesa discontinue using Mesa; Mesa operating as United Express;
2. AA third LA flight April
3. United ungauged 3 Houston flights; maintain; upgrade second flight 50 seat to 150 seats
4. SWA Kansas City 6 other flights; up 7 flights day;
5. JetBlue come back late march
6. Spirit 2nd flight in may; possibly dozen more flights