



## HYBRID FORMAT VIA ZOOM

*Zoom info below*

**Airport Advisory Board Meeting  
Thursday, March 16, 2023 9:00-10:00 am**

### MINUTES

*Advisory Members – Present*

*Anthony Gallegos - Chair*

*Fred DeGuio*

*Marc Limmany*

*Dr. Marie Lobo*

*William Ferguson*

*Advisory Board Members – Absent*

*Jon Word*

*City Personnel & Guests*

*Brian Boyd*

*Jonathan Small*

*Manny Manriquez*

*Janet Aranda*

*Josh Castellano Gonzalez*

*Dan Jiron*

*Chris Elam*

*Commander Donvan Rivera*

*Brent Chapman*

*Hartwell Briggs*

*Guests*

*Matt Olguin*

*Brett Shank*

*Phillip Jurgenson (RS&H)*

- I. Call to Order – Chair – out – Anthony Gallegos, will stand-in @ 9:11 am
- II. Changes/Additions to Agenda – not offered by chair
- III. Approval of Board Meeting Minutes (2/16/23) –  
Circulated to Board 3/7/23 – 3/10/23 – approved with corrections to be sent by Marie  
(million vs billion)

Airport Advisory Board Annual Report submitted to Mayor's office

- IV. Reports
  - a. Reports/Updates – Richard McCurley, Director out Brian
    - i. Construction: Dream of flight, walls up in 2-3 weeks; capture remaining checkpoint area; open new hallway; removing roofing on concourse for overhead; fire suppression
    - ii. Generator project; punch list closed; out; fly up and running
    - iii. PC air replacement punch list; To get air to jet bridges??
    - iv. Passenger boarding bridge; preconstruction for a side and another \$7M for B side; and hope to have out to bid mid-summer;
    - v. RAC replace update sun panels; those panels should support off grid
    - vi. Parking garage pre-con next month or so close off 1/3-1/2 level at time and replace lights garage; newer fixtures; improve lighting in garage; long project; request patience garage



1. Monument signs, almost done with design; replace 2 existing Sunport and Yale new signs; installing one on Girard; and one at RAC entrance; updates to ABQ sign as your drive out from arrivals; and updates at DEII sign
  2. ZEV busses charging stations almost done; employee in next 2 months
  3. Cell phone lot; moving forward; near end of punch list items
  4. Anthony - ? Solar panel array company in Albuquerque and rotate panels, any benefit; Hartwell - no we do not have plans they will be fixed panels on canopy; Josh important that they serve two functions protection for car and ???; Brian to do these things solar panels in, you have to do glare studies that may impact approach; if moving it would be complicated to avoid glare; studies already conducted; additional considerations need to be considered. Deguio alpha 14/ up for issue; Brian issue providing space for GSE in area right now these two SWA, GS storage; discussion but not finalized to be part of this project; Deguio nice presentation channel 13; Brian will follow up with team; not sure if we redo; discussion but not finalized
- b. Operations Overview – Brian Boyd, Deputy Director
- i. Sunport operationally have closing out ??? project; put down non-movement line apron; successfully connected a2 from ramp; push from FAA (big push); they want displacement; ??? submitted to FAA to change approach; final raised by 50feet vertically, added 2 days additional ; fox 3 moving between cargo ramp and foxtrot; wrapped up in may; in final designs for terminal concrete; between phases of jet bridges; move asphalt; damaging gse; started design runway a26 and taxiway for lighting and update temp sensors; change to led, sign packages updated,
  - ii. DEII – council approval lease hangars (total tower operations)
  - iii. Traffic year trending down at DEII; graph
  - iv. DEII – switching from code access to badge access. One badge per person.
  - v. Balloon event scheduled for March 26<sup>th</sup> at DEII. 22 Balloons participating, hoping it will become a regular event.
- c. Janet bowed out (not feeling well) 9:24am (subsequent minutes captured by marketing and Board Members Deguio and Limmany)
- d. Finance, Josh Castellano-Gonzalez –
- i. Finances going well. Will be best year since 2013.
- e. Peter Pierotti, - out
- f. Business Development
- i. Manny Manriquez
    1. F&B RFP Updates
      - a. Matchmaking Event on 3/9 was successful; over 100 attendees from large prime operators and local businesses



- b. F&B RFP to be released on March 20; this covers 16 of the 26 concessions units; the other 10 are in the retail RFP (soft targeted for July)
      - c. Media event w/ Mayor Keller regarding Dream of Flight on 3/15; solid coverage from tv news outlets
    2. Art Committee for Dream of Flight Project – Fred Deguio will serve on the committee (he also serves on the Aviation Department’s regular art selection committee)
    3. Cavalcade of Wings casework and layout is in preliminary design phase; Manny will update the board as these progresses and has already informed Michael Howell
    4. Universal Hydrogen is visiting next week; their LOI has been extended by 3-months at their request and we are making progress on lease negotiations. Anthony asked whether it would be appropriate to send a letter of congratulations to Universal Hydrogen.
  - ii. Jonathan Small – Customer Experience Manager
    1. Overview of new Customer Experience Manager position
    2. Summary of comms/marketing efforts related to the upcoming RFPs
    3. Planning cooperative ad campaigns with SWA to promote new routes
    4. Finalizing next partnership agreement with NM United
    5. Recent Art Selection Committee meeting
    6. Working with 3-4 film productions on possibly filming at Sunport over next year
    7. New accessibility software (accessiBe) being implemented on our websites
  - iii. Daniel Jiron – Development Manager
    1. Air Service Updates
      - a. Capacity continues to increase (1.5% increase March 2023 compared to March 2019)
      - b. Load factors remain steady
      - c. Passenger numbers up from prior month and on pace with March 2019
      - d. Presented final version of non-stop growth chart
      - e. Shared ABQ’s attendance at Routes Americas newt week with 11 meetings scheduled
      - f. Reminded of JetBlue’s return 3/26
    2. Update on United Tech Ops presence at ABQ, tentatively scheduled for June 1
    3. Shared the news of Stu Sherman’s passing
    4. Provided board with obituary and family address, as they would like to send a sympathy note
  - iv. Fred Deguio – Board Member



1. ABQ gaining 9 new flights in April. Total going from 65 to 74 departures per day.
2. Southwest adds 7 flights,
3. American adds 1 Austin and 1 Los Angeles,
4. JetBlue returns with 1 JFK,
5. Alaska reduced the 1 Portland flight from daily to weekends only.
6. Southwest plans to increase the Orlando flight from once to twice per week in October.
7. Spirit moved the addition of their 2nd Las Vegas flight from May back to August.
8. American dropping their only westbound flight from Roswell to Phoenix. Look into possibility of subsidizing Advanced Air to fly Roswell to ABQ and Farmington to ABQ.
9. Mesa Airlines to begin flying the CRJ-900 here as United Express

V. On-Going Business

- a. Update - Board photos – Jonathan
  - i. Print and update entryway/breezeway
- b. Strategic Plan to be presented at April 2023 meeting

VI. New Business:

- a. Anthony asked if Sunport does college internships in any areas (marketing, project management, business, etc.)
- b. Marie requested that strategic plan slides to be sent in advance.

VII. Visitors Comments/Questions:

VIII. Next Meeting Date: **April 20, 2023, 9:00 am hybrid**

IX. Adjourn:

DocuSigned by:

*Jon Word*

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4/23/2023 | 8:08 AM PDT

Jon Word, Chair

Date



Richard McCurley is inviting you to a scheduled Zoom meeting.

Topic: Airport Advisory Board

Time: Mar 16, 2022 09:00 AM Mountain Time (US and Canada)

Every month on the Third Thu, until Nov 16, 2023, 13 occurrence(s)

Mar 16, 2023 09:00 AM

Apr 20, 2023 09:00 AM

May 18, 2023 09:00 AM

Jun 15, 2023 09:00 AM

Jul 20, 2023 09:00 AM

Aug 17, 2023 09:00 AM

Sep 21, 2023 09:00 AM

Oct 19, 2023 09:00 AM

Nov 16, 2023 09:00 AM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: [https://cabq.zoom.us/meeting/tZ0oc-GprzIsE9LZQHPP\\_Qm5ClBrH763-khM/ics?icsToken=98tyKuGhqz8iG9WcthCBRpx5GY-gWevzmFhdj\\_pxpi7NMxBsUw6jFe5gJooRoud](https://cabq.zoom.us/meeting/tZ0oc-GprzIsE9LZQHPP_Qm5ClBrH763-khM/ics?icsToken=98tyKuGhqz8iG9WcthCBRpx5GY-gWevzmFhdj_pxpi7NMxBsUw6jFe5gJooRoud)

Join Zoom Meeting

<https://cabq.zoom.us/j/89548119696?pwd=Y0NwL1ZuQXpwOUpWcTVxU2VJTjBjUT09>

Meeting ID: 895 4811 9696

Passcode: 664083

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