



**Airport Advisory Board Meeting**  
**Thursday, July 20, 2023**

*Hybrid Format*

**Attendees:**

Board Members

Jon Word, Chair (remote)  
Anthony Gallegos, Vice Chair  
Fred DeGuio  
Nalleli Reyes Garcia  
Marc Limmany  
Marie Lobo (remote)

Other

Tim Gorman, Bode (remote)  
Matt Olguin  
Brett Shank, RS&H  
Phil Jurgensen, RS&H

Aviation Department

Brian Boyd  
Gary Gillard  
Peter Pierotti  
Leah Black  
Hartwell Briggs  
Joshua Castellano-Gonzalez  
Patrick Frias  
David Galdony  
Daniel Jiron  
Manny Manriquez  
Gary Sandoval  
Jonathan Small

**Minutes**

- I. Call to Order: Jon Word called in, remote; Anthony Gallegos calls to order at 9:05 a.m.
- II. Changes/Additions to Agenda. No changes, approved.
- III. Approval of Board Meeting Minutes (6/15/23). No changes, approved.
- IV. Reports
  - a. Reports/Updates – Richard McCurley, Director, absent due to a City administrative meeting.
    - i. Brian Boyd provided the Director's report:
      1. Jet Bridge refurbish work continuing.
      2. Cell phone lot bids due by end of month.
      3. Monuments project bids due by end of month.
      4. Solar Canopy at Rental Car Center developing phasing plan.
      5. Old terminal in process of determining upgrades for Aviation offices.
      6. Fiber run at DEll project scoping being completed.
    - b. Operations Overview – Brian Boyd, Deputy Director
      - i. Sunport
        1. Closing out cargo apron project
        2. In design for perimeter project
        3. Sunport loop rehabilitation pending
        4. Starting design for west perimeter road
        5. Getting bids for runway 8-26 at end of month
        6. Reaching out to airlines and users to discuss realignment to disconnect pavement of one runway from another runway.
        7. May operations and passenger numbers for May and June are good.



- a. Marie Lobo asks if operations have been affected by heat. Answer is no, but lots of aircraft are diverted here, often due to weather events.
- ii. DEII—Best operational month since 2017. Projects include:
  - 1. High Flying hangars in permitting process, first phase sold out.
  - 2. Toy Hangars still in design.
  - 3. Crack seal on City ramps have been completed.
  - 4. NM Grant for \$800,000 to replace signs. Ordering and replacement will require 18 to 20 months lead time.
  - 5. Runway 1735 complete rehab of runway and drains pre-bid meeting completed. Can keep 100 feet width. Receiving FAA/State/Local match funding.
- c. Finance, Josh Castellano-Gonzalez
  - i. Just finished year. Revenue came in about \$5 Million more than budgeted.
  - ii. Major RFPs are being completed and prepared.
  - iii. Parking garage is full—looking to identify and clear more locations for passenger parking.
    - 1. Pay attention to social media for updates.
    - 2. Anthony questioned whether website is updated. Answer is yes.
- d. Peter Pierotti, Assoc. Director
  - i. Strategic Plan. Tracy Perea will meet with Joe Grasso and report next month.
  - ii. Information. Board members asked to advise on the type of information that is of most interest and most useful to each member, and how members use and communicate the information they receive. Anthony suggested that members consider the matter and provide feedback on individual basis.
- e. Business Development – Manny Manriquez
  - 1. Tour of Dream of Flight project will follow meeting. Central corridor was opened with a smooth transition; some dust and heat issues. Mid to end of November TSA is scheduled to open. Has circulated a new fact sheet. During 6 week period will need to use manual stairs to reach airport office. ADA elevator will be available, but requires escort.
  - 2. High Flying Hangars. Moving a data line from their site.
  - 3. Universal Hydrogen continuing to make progress.
  - 4. New Kiosk program request for proposals being prepared.
  - 5. RFP selection sensitivity. Historically there is significant scrutiny on selections. City Purchasing has set up a level playing field and fair process.
    - a. Jon Word asks how Board can help. Suggestion that it would help to articulate that care is being taken and City Purchasing has established a fair process.
  - ii. Gary Gillard—Working on concession operations. Establishing performance metrics. Stay tuned for more.
  - iii. Jonathan Small



1. Art Procurement. Smooth process. RFI statewide. 400 responses. Successful research trip to Kansas City.
    - a. Marie asks about a children's program to get kids excited in arts. Discussion held about past and future overtures.
  2. Open calls to musicians for the Sunport Serenades program.
  3. Note new amenity to terminal—charging stations sponsored by PNM. To be implemented on Tuesday
  4. Signage changes—interactive kiosk in great hall on Dream of Flight construction project.
  5. Monument signs. All being replaced. Aviation Department will show renderings at next meeting.
- iv. Leah Black
1. KKOB interview was very positive and Aviation has been invited back for additional interviews.
  2. County monument at Sunport Blvd. freeway overpass has children's portion at base of monument.
- v. Daniel Jiron – Development Manager
1. Very strong passenger numbers. 10% up for month of June.
  2. Capacity—More seats, but fewer flights. Very strong load factors. Up 2.4 percent.
  3. United adding second Chicago flight in September.
    - a. Marie asks of we have promoted flight to Long Beach. Yes we have.
- vi. Fred Deguo – Board Member, Air Service
1. Adding 4<sup>th</sup> United flight to Denver
  2. Adding 2<sup>nd</sup> San Fran flight in October
  3. More mainline flights
  4. SW restarted Orlando flight, but will drop San Antonio flight
  5. Second Seattle flight still on.
  6. Amazon Prime aircraft upgraded one day
- V. On-Going Business
- a. Construction tour following meeting
  - b. September meeting @ DEII
- VI. New Business:
- i. Acoustics – Aviation conference room/Enhance microphones. Discussion held about best way to capture voices not at table so zoom attendees can hear. Will make changes and address at next meeting.
  - ii. Anthony thanked Janet Aranda for her service to the Board.
- VII. Visitors Comments/Questions: None
- VIII. Next Meeting Date: **August 17, 2023, 9:00 am hybrid**
- IX. Adjourn: Anthony adjourned meeting at 10:05 a.m. Tour followed.