



Airport Advisory Board Meeting

Meeting Minutes

Location: Aviation Conference Rm. 1

Date: October 19, 2023

Board Members

Jon Word, Chair
Anthony Gallegos, Vice Chair
Will Ferguson
Joseph Grasso
Marc Limmany
Marie Lobo (remote)
Nalleli Reyes Garcia (remote)
George Slad
Fred DeGuio

Attendees

Aviation Department

Richard McCurley
Brian Boyd
Gary Gillard
Leah Black
Daniel Jiron
Manny Manriquez
Jonathan Small
Zinnia Reed

Other

Steven Marruffo, Atlantic
Brent Shank, RS&H
Tim Gorman, Bode
Matt Olguin, Cutter

- 1. Call to Order:**
Jon Word, Chair, called meeting. to order at 9:08 a.m. Due to technical issues, participation of remote attendees was limited.
- 2. Changes/Additions to Agenda:**
None
- 3. Approval of minutes from last meeting:**
(10/19/23). Approved without change
- 4. Reports:**
 - December2023/January 2024, eight concessionaires will permanently close, as the airport prepares for the next phase of the Dream of Flight renovation project.
 - Jet bridges replacement project is underway, with each bridge closed for approximately six weeks. This project extends out for roughly 24 months.
 - Parking garage lot renovation project to replace lighting is underway, completion is estimated to be 12 to 14 months.
 - Parking garage rate will be increased by \$1, estimated date of January 2024. This increase supports future repair/maintenance initiatives.
 - Sun Country Airlines will be added to our roster to start service in June 2024.
 - Delta Airlines is evaluating adding a new ABQ to NYC route, we anticipate the outcome of this decision early in 2024.
 - Sunport will be hosting multiple outreach events socializing upcoming RFP and RFI initiatives.
 - Leah Black was interviewed by KBO4 and will be distributing the video via email (<https://youtu.be/lyRQ9c51MbE>).
 - ASCEND ABQ Presentation – Gary Gilliard presented. Suggestion from Board that Sunport explore grant funds to support this small business development initiative. Suggested we explore lenders to make small business loans available to small business owners applying to the ASCEND ABQ program.

- Board Inquiries and Requests:
 - a) Sunport Presentations – Requesting each presentation identify update, but include what are the “opportunities”, giving the board a focus on what are next steps, and any plans or strategies to occur. Board members encourage Sunport to solicit the board on solutions or any assistance to support needs.
 - b) Traveler TSA Visitor Pass - Inquiry about creating a “visitor pass” process allowing airport guest to gain entry into the recruited area, making restaurants, stores and other services available since the main terminal does not have such offerings.
 - c) Food/Beverages RFP Award – Board requested a presentation of the awarded Food/Beverage spaces awarded to Fresquez, including having the Fresquez team attend the next board meeting to make a presentation.
 - d) Parking Lot Inquiries:
 - Concern whether Digital Parking Signage displaying number of available spaces is accurate. Concerned signs may indicate lot is “full”, while the lot has available spaces.
 - Concern about cashier machine jams and whether cashier machine processes payments properly.
 - Questioned enforcement regarding customers who park taking up two spaces.

5. On-Going Business:

- Board Survey – Board was reminded that a feedback survey will be forthcoming, encouraged the board to respond.
- Board will meet in November, but will not meet in December.
- Cutter FBO Tour – Board confirmed request to conduct an offsite tour of FBO operators, beginning with Cutter.

6. New business:

None

7. Visitor Comments/Questions:

None

8. Next Meeting Date: November 16, 2023, 9:00 a.m. Sunport Conference Room and hybrid

9. Adjourn:

Meeting adjourned at 10:09 am