



Airport Advisory Board Meeting

Meeting Minutes

Location: Aviation Department

Date: February 15, 2024

Board Members

Jon Word, Chair
Anthony Gallegos, Vice Chair

Joseph Grasso
Dayan Hochman Vigil (absent)
Marc Limmany
Marie Lobo (absent)
Nalleli Reyes Garcia (remote)
George Slad
Fred DeGuio

Attendees

Aviation Department

Richard McCurley
Brian Boyd
Gary Gilliard

Manny Manriquez
Peter Pierotti (remote)
Daniel Jiron
Brent Chapman
Hartwell Briggs
David Galdony
Patrick Frias
Yvette Garcia

Other

Brent Shank, RS&H
Chavez Sifuentes
Holly Carson
Jarrod Parker

Minutes

1. Call to Order/Roll Call – Jon Word, Chair Meeting Called to Order at 9:02 a.m.
 - a. The appointment of Dayan Hochman-Vigil to the Board was approved by the City Council on February 5, 2024, replacing William Ferguson
2. Changes/Additions to Agenda—Jon asked about Annual Report. He will work on report. Peter to send prior report to him.
3. Approval of Board Meeting Minutes (01/18/2024) Approved by consent.
4. Director's Reports
 - Employee Development: Held Crucial Conversations successful training
 - Town Hall Meetings highest attendance yet
 - Sunport Operations—generally passenger and operations are increasing.
 - Retail is down with closure of Hudson for construction. Food and Beverage was up in December, but will slow down for next few months.
 - Completed four jet bridges, and will continue work until all complete.

- Cell phone lot relocation likely in October next to Sheraton.
- Monument sign project—no bids received, so looking at options.
- Parking garage work ongoing. Jon remarked how good the new lighting is.
- Solar Canopy project timeline four years.
- Two rehab projects at DEII and studying GA terminal
- Submitted for FAA grant at DEII
- Aviation Department awarded grant of \$3.5 million for in-line baggage systems.
 - Josh Castellano-Gonzales provided finance updates
 - Daniel Jiron provided capacity update—down a bit over last year. Flights up, yet seats down. Destinations up. No concerns. Always a slump in January. Market share about the same. Sun Country starts up in June seasonal service from June to August. Jet Blue returns tonight. SW adding additional frequency to Midway. Fred DeGuio added that American dropped Austin flight. Spirit adds second flight to Vegas. SW plans to increase to more flights by October. American and United adding more flights.
 - Daniel Jiron and Manny Manriquez Will be traveling to promote international air service.
 - Brian Boyd reports on air traffic. Up at Sunport, down at DEII, but increasing. Following GA trends. Hope for improvement with new hangars.
 - Gary Gilliard provided Food and Beverage report. Retail is out for bid now. RFP for management of ASCEND program to be issued soon. Discussion of new Alcohol program.
 - Manny Manriquez reported on High Flying Hangars. Mesa Studios contract negotiations concluding.

Board Input:

- Jon Word notes new TSA checkpoint seems to be working well. He wants to develop GA and to address hangar capacity at Sunport. U-Haul would base planes here if there were hangar space. Suggest organizing a committee to do visioning.
- George Slad advised he can't afford to build hangar in ABQ, and that this is a problem nationwide. Director McCurley noted that Atlantic has declined to move forward with hangar buildout.
- Fred DeGuio commented on salt removal from walkways

- Jon Ward wants to regroup DEII group.
- Jon Ward notes Cutter has doubled its rates.

5. Old Business

a. Annual Meeting

- i. Election of Officers—Jon nominates Anthony Gallegos Chair, and Marc Limmany Vice Chair—Vote approved by unanimous consent
- ii. Confirmation of Meeting Schedule—Board voted to keep same schedule.
- iii. Ratification of Rules of Procedure—Joe Grasso wants to prepare changes for consideration in the future. Board otherwise ratified current rules by unanimous consent
- iv. Board acknowledged Open Meetings Act requirements

6. New Business

- a. George Slad, Jon Word, and Marc to make up study group.
- b. Determine Location of Next Meeting—not discussed

7. Board and Visitor Comments/Questions

- a. Brent Chapman—Will circulate ratifications to Jon in DocuSign.

8. Next Meeting Date: Thursday, March 21, 2024 at Atlantic Aviation

9. Adjourn