

Airport Advisory Board Meeting

Meeting Minutes

Location: Aviation Department Conference Room, 3rd Floor Administrative offices Date: February 20, 2025

Attendees

Board Members

Aviation Department Other

Anthony Gallegos, Chair Marc Limmany, Vice Chair Nalleli Reyes Garcia Fred DeGuio Dayan Hochman Vigil (absent) George Slad (absent) Jon Word Mary Weinburg (absent) Myrna Marquez Daniel Jiron Leah Black Yvette Garcia Hartwell Briggs Matthew Montoya Jeanette Whittaker Patrick Frias Steven Marruffo, Atlantic Scott Sikel, HDR (remote) Tim Gorman (remote) Donovan Rivera, APD Brett Shank

Minutes

- Call to Order/Roll Call Chair Gallegos called the meeting to Order at 9:00 a.m. He then determined that a quorum was present.
- Approval of Agenda or Changes/Additions Chair Gallegos requested a motion to approve the February 20, 2025, meeting agenda. Member DeGuio moved, and Vice Chair Limmany seconded. The motion passed
- Approval of Minutes Chair Gallegos requested a motion to approve the January 16, 2025, meeting minutes. Member DeGuio moved, and Vice-Chairman Limmany seconded. The motion passed.
- 4. Election nominations for Chair and Vice-Chair Chair Gallegos asked if anyone wanted to nominate someone for the next Chair and Vice-Chair position. Member DeGuio nominated Vice-Chair Limmany as Chair and member Reyes-Garcia as Vice-Chair. The following vote approved the motion: Chair Gallegos, Vice Chair

Limmany, Member Reyes Garcia, Member DeGuio, Member Word.

- 5. Director's Report
 - Announcements
 - On February 1st, we announced the artwork selected for the T-Connector location. Flight Through Time, by Sky Candy LLC; Lowrider inspired airplane installation; Projected fabrication/installation is approximately 12-14 months.
 - On February 10th, we reopened the Cavalcade of Wings display in its new location.
 - On February 12th, the Security team conducted the Airport Full Scale Security Exercise.
 - We received our 2024 Calendar year report on passenger traffic, which shows an increase of 3.14% over 2023.
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 - Sunport Revenue Year-to-date comparison of FY25 to FY24 for the January reporting period
 - Concessions Program
 - o Retail
 - Year to Date Down 39%
 - Food & Beverages
 - Year to Date Down 10 %
 - Other Non-Aeronautical
 - On-Airport Parking
 - Year to Date Up 12.35%
 - 0 Off-Airport Parking
 - Year to Date Up 9%
 - o Rental Car
 - Year to Date Down 4.5%
 - \circ Rideshare
 - Year to Date Up 16.7%
 - ∘ Cargo
 - Year to Date Down 2.0%
 - Landside Project Updates
 - Passenger Boarding Bridges Project
 - Phase B, 10 bridges have started.
 - Cell Phone Lot Relocation The new location will be on Sunport Loop, adjacent to the Sheraton Hotel.
 - Targeting completion is scheduled to open for March 2025

- Monument Signage Sunport Blvd., I-25/Yale Blvd / Girard.
 - Under construction
- o Sunport Blvd. Pavement
- .90% design in progress. The target to start the project is April 2025
- Centralized Baggage System \$40 Million Project
 - Kick-off meetings were held.
- Old Terminal Exterior Renovation Underway
 - Repainting, Stucco work, window glazing, vigas replacement, and sidewalk/entrance walkway work.
 - Completion targeted for March 2025
- Concessions Storage Support Expansion
 \$2M
 - Construction underway
- o Overflow Parking Lot
 - Will be placing out for bid late spring early summer.
- 6. Department Updates
- Brian Boyd reports on air traffic and Sunport updates.
 - Total operations at DEII for December were 4519, which is below 3.5%. Year rolling average for the month.
 - DEII Operations is at 55857, 2% below the 5-year rolling average.
 - No data for January. Tower Leadership has changed
 - DEII GA Terminal Design underway
 - DEII Tower Upgrades awarded
 - DEII TWY A Upgrades out for Construction RFB
 - Tenant Meeting on January 25th at 10:30am
 - Total Operations at Sunport for November was 11592, which is .1% below the 5-year rolling average for the month
 - Year to Date, Operations are at 157619, 11% above the 5-year rolling average.
 - ABQ Sunport Runway 8/26 Lighting Project is on track. Phase 2 starts 2nd week of February.
 - Runway 3/211 Lighting Project will start at the end of June 2025.
 - Planning continues for KAFB Airshow May 30th -June 1, 2025.

- Gary Gilliard, Deputy Director, provides an update.
 - The new Food Hall has been officially open since December 16, 2024, with New Restaurants that include New Mexico Fiesta Bar, Dunkin Donuts, Flavor of New Mexico, and Rush of Prana and Teller Bar.
 - Indian Pueblo Kitchen and Cheese & Coffee New Mexico Pinon Coffee restaurants are opening in Winter/Spring 2025. Steel Bender, Laguna Burger, Frank's Famous Chicken & Waffles, and Sadie's restaurants are opening sometime in Fall 2025.
 - Ascend ABQ Retail Kiosks will arrive on July 4, 2025. We had 50 applicants, but we will narrow it down to nine retail merchants. Interviews will be held soon. Please watch the ABQ Ascend program overview video to learn more about Sunport's Ascend program.

https://www.youtube.com/watch?v=lLEi_-eFmUA

- Deputy Gilliard reviewed the results of the Passenger Intercept Survey Report. If you would like a copy, please contact Deputy Gilliard.
- Dan Jiron, Development Manager, reviewed Air Service. The number of seats is up 2.2% from last year. There are more flights and one additional destination. Passenger traffic has decreased from the previous year. Enplanements and Deplanements are up 0.7% year to date over last year.
- Mr. Jiron attended the Routes Conference early this month to gather and share information with other airline carriers. A meeting was held early this month with the Mexican consul to discuss challenges and opportunities.
- Member DeGuio has reported on air service updates for the past 6 months. (Please see attachment.)
- 7. Subcommittee Updates
 - Member Grasso has resigned as an Airport Advisory Board member.
- 8. Old Business

- a. Aviation Advisory Board additions or changes to Aviation Advisory Board Subcommittee Chairs or project volunteering.
- 9. New Business
 - a. None.
- 10. Board Input:
 - Member Gallegos thanked the Airport Advisory Board and Sunport staff for his commitment as he served on the Board.
 - On behalf of the executive staff, Deputy Gilliard wanted to thank Chair Gallegos for his partnership and his support in growing and evolving the Airport Advisory Board.
 - Member Gallegos would like to know the total number of people who responded to the Passenger Intercept Survey Report. Deputy Gilliard will provide that information at the next meeting.
- 11. Next Meeting Date: Thursday, March 20, 2025, at ABQ Sunport Aviation Large Conference Room
- 12. Adjourned at 10:08 a.m.

